

Palmyra Borough Council Meeting  
Thursday January 14, 2021  
7:00 PM

President Shearer called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Don Barry, Josh Holl, Tom Miller, Jane Quairoli, Joe Templin, and James Tesche. Also, in attendance were Mayor Fred Carpenter, Borough Manager Roger Powl, Assistant Borough Manager Brenda Pera, and Police Chief Andrew Winters.

Public Comment Period #1

There were no public comments.

Consent Calendar

- a. Approve the minutes of the December 22, 2020 Borough Council meeting.

*Motion: To approve the consent calendar. Motion by Jane Quairoli, second by Jim Tesche.  
Motion passed.*

Action & Discussion Items

- a. Road Closure Request – Truck Trek Food Truck & Community Arts Festival:

*Motion: To authorize the closure of West Cherry Street from South Railroad Street to South Mark Street on Saturday May 08, 2021 from 8:00 AM – 8:00 PM for the Annual Truck Trek Food Truck & Community Arts Festival contingent upon the event following all CDC guidelines and PA Dept. of Health recommendations for the COVID-19 pandemic.  
Motion by Beth Shearer, second by Don Barry. The motion passed with a 6-1 vote with Jane Quairoli voting against the motion because of the restrictions placed on the event by Borough Council.*

Reports

- a. President's Report: President Shearer did not have a report.
- b. Financial Report: Mr. Powl stated that the report will be available at the January 28, 2021 meeting due to year end 2020 close out.
- c. Fire Department: There was no report.
- d. Police Department: Chief Winters explained that the Police have received their first license plate reader and are learning to use it, have been training to use the new TRAX system (State ticketing system), and he & Sgt. Mathews will be visiting East Cocalico Twp to observe their body camera system.
- e. Planning Commission - Subdivision & Land Development Plans: The Commission did not meet in December 2020.
- f. Public Works Department: Borough Manager Powl
1. Superintendent's Monthly Report: Mr. Powl provided a copy of the December 2020 report.
  2. Borough Properties:
    - a. Municipal Building – 325 S. Railroad Street: Front doors: Mr. Powl reported that the door control software update has been completed by Sage Technologies, who continue to troubleshoot some lingering operational issues with the doors.
    - b. Public Works Department – 910 E. Broad Street:
    - c. Vacant Lot – 40 E. Front Street:
    - d. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street
    - e. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street

3. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park) Mr. Powl reported that the Public Works crew is designing and building poles for security cameras in the parks. The 20-foot tall poles will need to have the capability of being tilted to change batteries or fix the cameras.
4. Refuse & Recycling: Ms. Pera asked Council to consider if they want to impose quarterly penalties on late sewer/refuse payments for 2021 and let staff know at the January 28<sup>th</sup> meeting. Councilor Barry expressed concern about broken glass in the alleys after recycle collection.
5. Sewer System: Mr. Powl reported that the crew responded to a couple emergency clean out requests and replaced a sewer service lateral stub on E. Pine Street.
6. Sinkholes:
  - a. 223 S. Locust Street: (PASD failed injection well) There was nothing new to report.
  - b. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)
7. Stormwater Management:
  - a. 300 Block E. Cherry St & 100 Block S. Grant St Detention Basin & Road Restoration Project: Project contract close-out is still pending.
  - b. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.): The Hershey Co. currently has their legal team reviewing the request for the project.
8. Street & Alley Maintenance: Mr. Powl commented that the Public Works crew is working on alleys and straightening signposts throughout the Borough.
9. Traffic Signals: Mr. Powl reported that CM High conducted the preventative maintenance on the traffic signals in the Borough.
- g. Solicitor's Report: There was nothing to report.
- h. Zoning & Codes Enforcement:
  1. Zoning Officer/Codes Enforcement Officer Report: Mr. Powl provided a copy of the December 2020 report.
  2. Zoning Hearing Board: Results of the hearing conducted January 11<sup>th</sup> at 5:30 PM.
    - a. 247 N. Chestnut Street (Katelyn & Nicholas Nolan): Granted a Variance of Section 380-76.B(1) (3-foot max fence height in front yard area) to allow a six (6) foot high fence to be installed along E. High St in a front yard area.
- i. Borough Manager's Report: There was nothing additional to report.

#### Other Business

There was no other business.

#### Public Comment Period #2

Andy Braden, President of the Fire Department, reported that the epoxy floor in the fire house is fading & cracking. They contacted Pyramid Construction about the issue, and it was discovered that the epoxy was not installed properly during construction.

#### Announcement

President Shearer announced that Borough Council will conduct its next public meetings on Thursday, January 28, and Thursday, February 11, 2021 beginning at 7:00 PM.

#### Motion to Adjourn

*Motion to adjourn the meeting by Josh Holl, second by Jane Quairolì. The meeting adjourned at 7:26 PM.*

Respectfully submitted,

Roger E. Powl  
Borough Manager