

# Palmyra Borough Council Meeting

Thursday February 11, 2021

7:00 PM

## AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
  - a. Please silence all cellular devices during the meeting – thank you!
5. **Special Visitors:** None scheduled
6. **Public Comment Period #1:** Please state your name & address for the record and try to limit your comments to 5-minutes.
7. **Consent Calendar:**
  - a. Approve the minutes of the January 28, 2021 Borough Council meeting.
  - b. Approve payment of all bills listed on the January 2021 Detailed Check Listing Report.
8. **Action & Discussion Items:**
  - a. **Ordinance #809 – Amend Chapter 296 (Skateboarding):**

Discussion on and if appropriate:

**Suggested Motion:** To authorize the Borough Solicitor to advertise Ordinance #809, an ordinance adding the definition of “motorized skateboard” and revising Violations & Penalties to Chapter 296 of the Palmyra Borough Code of Ordinances.
  - b. **Ordinance #810 – Amend Chapter 350 (Vehicles & Traffic):**

Discussion on and if appropriate:

**Suggested Motion:** To authorize the Borough Solicitor to advertise Ordinance #810, an ordinance amending the following:

    1. **Section 350-25 (Parking Time in Specific Locations Certain Days & Hours):**
      - Add – West Cherry Street – North Side – Monday-Thursday – 7:00 a.m.-5:00 p.m. – From a point approximately 130-feet east of the eastern curblineline of South Locust St to a point 20-feet further east.
    2. **Section 350-26 (Special Purpose Parking Zones):**
      - Add – East Cherry Street – South Side – Handicap parking – 106 East Cherry Street
      - Add – North College Street – East Side – Handicap parking – From a point approximately 100-feet south of the southern curblineline of W. Broad Street to a point 20-feet further south
      - Add – East Arch Street – South Side – Handicap parking – From a point approximately 65-feet west of the western curblineline of North Franklin Street to a point 20-feet further west
      - Add – North Railroad Street – West Side – Handicap parking – 221 North Railroad Street
      - Add – North Railroad Street – West Side – Handicap parking – 410 North Railroad Street
      - Add – North College Street – East Side – Handicap parking – From a point 50-feet south of the southern curblineline of West High Street to a point 20-feet further south
      - Remove – North Chestnut Street – West Side – Handicap parking – 605 North Chestnut Street
      - Remove – West Cherry Street – South Side – Handicap parking – 314 West Cherry Street

- Remove – West Main Street – South Side – Police Parking Only – From a point 165-feet from South Railroad Street to a point 25-feet west thereof
- Remove – East Front Street – North Side – For Loading & Unloading Only – From the first alley east of Railroad Street east to end of the street
- Remove(?) – West Broad Street – North Side – 30-min Loading & Unloading – From North Locust Street to the first alley east of N. Locust Street

## 9. Reports:

a. President's Report: President Shearer

b. Financial Report:

1. Financial Statement: (Financial Statement as of January 31, 2021)
2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)

c. Fire Department:

d. Police Department: Mayor Carpenter / Chief Winters

e. Planning Commission - Subdivision & Land Development Plans: Borough Manager Powl

1. Cedar-Palmyra LLC (McDonald's) Preliminary/Final Subdivision Plan:

Plan proposes to subdivide the McDonald's lot from the parent Palmyra Shopping Center tract. No physical changes/improvements being made.

- Waivers Requested from the Subdivision & Land Development Ordinance (SALDO):

Chapter 318 (SALDO) Section 318-15 – Preliminary Plan Submission:

Chapter (SALDO) Section 318-15.C(4)(b); 318-15.C(5); 318-15.D(6); 318-38, and; 318-39 – Location of all sanitary sewer, public water, and stormwater management facilities:

Chapter (SALDO) Section 318-37 – Street Trees:

- Planning Commission reviewed the plan at their January 27, 2021 meeting and passed a motion recommending approval of the plan and waivers requested, contingent on all comments on the January 26, 2021 review letter from Rettew being satisfied.

Discussion on, and if appropriate:

**Suggested Motion:** To grant conditional approval of the Cedar-Palmyra LLC (McDonald's) Preliminary/Final Subdivision Plan, contingent upon Steckbeck Engineering & Surveying, Inc. satisfying all plan review comments made by the Borough Solicitor, Borough Engineer, and Lebanon County Planning Department.

2. Next Scheduled Meeting: Wednesday February 24, 2021 beginning at 7:00 p.m.

f. Public Works Department: Borough Manager Powl

1. Superintendent's Monthly Report: ( 01/04/21 – 02/03/21)

2. Borough Properties:

a. Municipal Building – 325 S. Railroad Street:

b. Public Works Department – 910 E. Broad Street:

c. Vacant Lot – 40 E. Front Street:

d. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street

e. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street

3. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)

**9. Reports:** (continued)

f. Public Works Department: (continued)

4. Refuse & Recycling:

5. Sewer System:

6. Sinkholes:

a. 223 S. Locust Street: (PASD failed injection well)

b. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)

7. Stormwater Management:

a. 300 Block E. Cherry St & 100 Block S. Grant St Detention Basin & Road Restoration Project:

- Project contract close-out status.

b. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.):

- Still awaiting final Hershey Co. response.

c. DEP MS4 Permit: DEP approval letter received for 2020 report. Bio-Swale project update.

8. Street & Alley Maintenance:

9. Traffic Signals:

10. Other:

g. Solicitor's Report: (Solicitor Cleary)

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Report:

2. Zoning Hearing Board: (No hearings were conducted this month)

i. Borough Manager's Report:

**10. Communications:** None

**11. Other Business:**

**12. Public Comment Period #2:** (Please state your name & address for the record and try to limit your comments to 3-minutes)

**13. Announcement:**

a. Borough Council will conduct its next public meetings on Thursday February 25, 2021, and Thursday March 11, 2021 beginning at 7:00 p.m.

**14. Motion to Adjourn:**