

# Palmyra Borough Council Meeting

Thursday January 14, 2021

7:00 PM

## AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
  - a. Please silence all cellular devices during the meeting – thank you!
5. **Special Visitors:** None scheduled
6. **Public Comment Period #1:** Please state your name & address for the record and try to limit your comments to 5-minutes.
7. **Consent Calendar:**
  - a. Approve the minutes of the December 22, 2020 Borough Council meeting.
8. **Action & Discussion Items:**
  - a. **Road Closure Request – Truck Trek Food Truck & Community Arts Festival:**  
Discussion on, and if appropriate:  
**Suggested Motion:** To authorize the closure of West Cherry Street from South Railroad Street to South Mark Street on Saturday May 08, 2021 from 8:00 AM – 8:00 PM for the Annual Truck Trek Food Truck & Community Arts Festival.
9. **Reports:**
  - a. President’s Report: President Shearer
  - b. Financial Report: (Will be available at the January 28, 2021 meeting due to year end 2020 close out)
  - c. Fire Department:
  - d. Police Department: Mayor Carpenter / Chief Winters
  - e. **Planning Commission - Subdivision & Land Development Plans:** (Did not meet in December)
    1. Next Scheduled Meeting: Wednesday January 27, 2021 beginning at 7:00 p.m.
  - f. **Public Works Department:** Borough Manager Powl
    1. Superintendent's Monthly Report: (11/30/2020 – 01/04/21)
    2. **Borough Properties:**
      - a. Municipal Building – 325 S. Railroad Street: Front doors: Software update complete
      - b. Public Works Department – 910 E. Broad Street:
      - c. Vacant Lot – 40 E. Front Street:
      - d. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street
      - e. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street
    3. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)
    4. Refuse & Recycling:
    5. Sewer System:

**9. Reports:** (continued)

f. Public Works Department: (continued)

6. Sinkholes:

- a. 223 S. Locust Street: (PASD failed injection well)
- b. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)

7. Stormwater Management:

- a. 300 Block E. Cherry St & 100 Block S. Grant St Detention Basin & Road Restoration Project:
  - Project contract close-out status.
- b. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.):
  - Still awaiting final Hershey Co. response.

8. Street & Alley Maintenance:

9. Traffic Signals:

10. Other:

g. Solicitor's Report: (Solicitor Cleary)

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Report:

2. Zoning Hearing Board: (Results of hearing conducted January 11<sup>th</sup> at 5:30 p.m.)

a. 247 N. Chestnut Street (Katelyn & Nicholas Nolan):

- Seeking Variance of Section 380-76.B(1) (3-feet max fence height in front yard area) to allow a six (6) foot high fence to be installed along E. High St in a front yard area.

i. Borough Manager's Report:

**10. Communications:** None

**11. Other Business:**

**12. Public Comment Period #2:** (Please state your name & address for the record and try to limit your comments to 3-minutes)

**13. Announcement:**

- a. Borough Council will conduct its next public meetings on Thursday January 28, and Thursday February 11, 2021 beginning at 7:00 p.m.

**14. Motion to Adjourn:**