

Palmyra Borough Council Meeting  
 Thursday September 24, 2020  
 7:00 PM

President Shearer called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Don Barry, Tom Miller, Jane Quairoli, and Joe Templin. Also, in attendance were Borough Manager Roger Powl, Assistant Borough Manager Brenda Pera, Police Chief Andrew Winters and Mayor Fred Carpenter. Josh Holl and James Tesche were absent from the meeting.

Announcements

President Shearer announced that Borough Council held an Executive Session at the conclusion of the Thursday, September 10<sup>th</sup> meeting to discuss a potential litigation issue as permitted by the Pennsylvania Sunshine Act. Any official action resulting from the Executive Session will occur at a future public meeting.

Public Comment Period #1

There were no public comments.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the September 10, 2020 Borough Council meeting.
- b. Approve the Treasurer’s Report for the period August 1 through August 31, 2020:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$2,718,123	\$1,163,586	\$776,220	\$6,900	\$13,661	\$227,462
YTD Expenses	\$2,217,091	\$1,009,292	\$666,825	\$342,434	\$3,716	\$0
Difference	\$501,032	\$154,294	\$109,395	\$(335,534)	\$9,945	\$227,462
Fund Balance	\$1,550,131	\$687,692	\$439,625	\$1,025,392	\$1,483,321	\$459,659

	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund
YTD Revenue	\$27,785	\$38,508	\$22	\$70,158	\$237	\$137,930
YTD Expenses	\$26,000	\$4,620	\$0	\$0	\$990	\$6,377
Difference	\$1,785	\$33,888	\$22	\$70,158	\$(753)	\$131,553
Fund Balance	\$2,856	\$249,888	\$3,959	\$90,344	\$41,957	\$234,925

*Motion: To approve the consent calendar. Motion by Jane Quairoli, second by Joe Templin. Motion passed.*

Action & Discussion Items

- a. Ordinance #808 – Chapter 277 (Rental & Vacant Property): Council inquired as to the correct Chapter number as is was different in a couple paragraphs in the ordinance language. The correct number is Chapter 277.

*Motion: To enact Ordinance #808, an ordinance to restate and revise regulations governing residential rental units and add regulations governing vacant properties with corrections to the Chapter number (#277) referenced in the ordinance. Motion by Don Barry, second by Joe Templin. Motion passed by a 4-1 vote with Jane Quairoli voting against the ordinance.*

- b. 2021 Minimum Municipal Obligation (MMO) for Pension Funding:
1. Non-Uniformed Pension Plan: 2021 MMO = \$278,732
  2. Uniformed (Police) Pension Plan: 2021 MMO = \$74,107

*Motion: To approve the Uniformed and Non-Uniformed Minimum Municipal Obligation for pension plan funding for the 2021 Budget Year. Motion by Jane Quairoli, second by Tom Miller. Motion passed.*

- c. Resolution #2020-26 - Auditor Appointment for 2020 Audit:

*Motion: To approve Resolution #2020-26, a resolution appointing Brown, Schultz, Sheridan & Fritz to perform the annual Audit for year ending December 31, 2020 for a fee not to exceed \$15,270. Motion by Joe Templin, second by Don Barry. Motion passed.*

### Reports

- a. President's Report: President Shearer did not have a report.
- b. Fire Department: There was no report.
- c. Library Report: Councilor Quairoli provided a copy of the September 2020 report.
- d. Police Department: Chief Winters did not have a report. Mayor Carpenter had nothing new to report.
- e. Recreation Commission: Councilor Quairoli
  1. Resolution #2020-25 – Appoint Member to Palmyra Area Recreation & Parks Commission:

*Motion: To approve Resolution #2020-25, a resolution appointing Bethany Tesche, as a member of the Commission, who shall finish the term vacated by Marion (Maddie) Reed, expiring December 31, 2020. Motion by Jane Quairoli, second by Don Barry. Motion passed.*

- f. Solicitor's Report: There was nothing new to report.
- g. Borough Manager's Report: Mr. Powl provided a copy of the 2021 Budget Schedule to Council. He has experienced some delays in receiving information due to COVID pandemic closings but intends to work on sticking to the schedule as much as possible.

### Other Business

There was no other business.

### Public Comment Period #2

There were no public comments.

### Announcement

President Shearer announced that Borough Council will conduct its next public meetings on Thursday, October 8, 2020, and Thursday, October 22, 2020 beginning at 7:00 PM.

### Motion to Adjourn

*Motion to adjourn the meeting by Jane Quairoli, second by Joe Templin. The meeting adjourned at 7:14 PM.*

Respectfully submitted,

Roger E. Powl  
Borough Manager