

Palmyra Borough Council Meeting
 Tuesday, December 22, 2020
 7:00 PM

President Shearer called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Don Barry, Josh Holl, Tom Miller, Jane Quairola, Joe Templin and James Tesche. Also, in attendance were Borough Manager Roger Powl, Assistant Borough Manager Brenda Pera, and Police Chief Andrew Winters. Mayor Fred Carpenter was absent.

Public Comment Period #1

There were no public comments.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the December 10, 2020 Borough Council meeting.
- b. Approve the Treasurer's Report for the period November 1 through November 30, 2020:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$3,480,811	\$1,582,485	\$1,066,781	\$261,664	\$569,338	\$233,807
YTD Expenses	\$3,613,258	\$1,891,822	\$996,099	\$494,337	\$3,716	\$465,342
Difference	\$(132,447)	\$(309,337)	\$70,681	\$(232,674)	\$565,622	\$(231,535)
Fund Balance	\$916,652	\$224,060	\$400,912	\$1,128,253	\$2,038,998	\$663

	Library Fund	Police Health Care Fund	Town Square Reserve Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund
YTD Revenue	\$28,776	\$38,508	\$24	\$70,212	\$262	\$138,066
YTD Expenses	\$26,000	\$26,053	\$0	\$0	\$1,240	\$6,377
Difference	\$2,776	\$12,455	\$24	\$70,212	\$(978)	\$131,688
Fund Balance	\$3,848	\$228,455	\$3,961	\$90,398	\$41,732	\$235,061

Motion: To approve the consent calendar. Motion by Jane Quairola, second by Joe Templin. Motion passed.

Action & Discussion Items

- a. 2021 Final Budget Discussion:

Motion: To approve the 2021 Final Budget. Motion by Jane Quairola, second by James Tesche. Motion passed.

- b. Resolution #2020-28 – 2021 Tax Rate Resolution:

Motion: To approve Resolution #2020-28, a resolution to levy taxes upon all taxable real property within the Borough for the year 2021. Motion by Jane Quairola, second by James Tesche. Motion passed

c. Resolution #2020-29 – Appoint Members to the Zoning Hearing Board

Motion: To approve Resolution #2020-29, a resolution to appoint Tara Betz as a member of the Zoning Hearing Board, and J. Scott Bidding and Benjamin Miller as alternate members of the Zoning Hearing Board, to serve a three (3) year terms beginning January 1, 2021 and ending December 31, 2023. Motion by Jane Quairoli, second by Joe Templin. Motion passed.

d. Resolution #2020-30 – Appoint Delegates to the Palmyra Cougar Foundation Board

Motion: To approve Resolution #2020-30, a resolution to appoint Aimee Bergner & Tanya Beauparlant as delegates to the Palmyra Cougar Foundation Board to serve a three (3) year term beginning January 1, 2021 and ending December 31, 2023. Motion by Jane Quairoli, second by James Tesche. Motion passed.

e. Resolution #2020-31 – Appoint Member to the Borough Municipal Authority

Motion: To approve Resolution #2020-31, a Resolution to appoint Brian C. Craig as a member of the Palmyra Borough Municipal Authority, to serve a new five (5) year term beginning January 1, 2021 and ending December 31, 2025. Motion by Joe Templin, second by Jane Quairoli. Motion passed.

f. Resolution #2020-32 – Appoint Vacancy Board Chairman:

Motion: To approve Resolution #2020-32, a resolution to appoint Brian C. Craig, to serve a one (1) year term as the Borough Council Vacancy Board Chairman, expiring December 31, 2021. Motion by Tom Miller, second by Jane Quairoli. Motion passed.

g. Resolution #2020-33 – Appoint Member to Palmyra Area Recreation & Parks Commission:

Motion: To approve Resolution #2020-33, a resolution appointing Bethany Tesche as a member of the Commission, to serve a three (3) year term beginning January 1, 2021 and ending December 31, 2023. Motion by Don Barry, second by Beth Shearer. Motion passed.

h. Resolution #2020-34 - Palmyra Civil Service Commission Appointment:

Motion: To approve Resolution #2020-34, a resolution appointing Donald Brubaker to serve a new six (6) year term on the Palmyra Civil Service Commission, expiring December 31, 2026. Motion by Tom Miller, second by James Tesche. Motion passed.

i. Resolution #2020-35 – Appoint Fire Service Commission Members:

Motion: To approve Resolution #2020-35, a resolution appointing Beth Shearer, Borough Council; James Tesche, Borough Resident, and Roger Powl, Borough Manager, to serve as voting members on the Palmyra Fire Services Commission for the Year 2021. Motion by Jane Quairoli, second by Josh Holl. Motion passed.

j. Resolution #2020-36 – Appoint Municipal Reps – Leb. Co. Tax Collection Committee:

Motion: To approve Resolution #2020-36, a resolution appointing Ronald E. Fouche' to serve as the delegate, and Lisa M. Daubert to serve as the alternate delegate, to the Lebanon County Tax Collection Committee for the Year 2021. Motion by Jane Quairoli, second by Tom Miller. Motion passed.

Reports

a. President's Report: President Shearer wished everyone a Merry Christmas and Happy New Year.

b. Fire Department: There was no report.

- c. Library Report: (Tuesday December 15th meeting) Councilor Quairoli mentioned that the board did not meet in December.
- d. Police Department: Chief Winters provided a copy of his November 2020 report.
- e. Recreation Commission: (Wednesday December 16th meeting) Councilor Quairoli stated that the meeting was cancelled due to the snowstorm.
- f. Solicitor's Report: (Solicitor Cleary) There was nothing to report.
- g. Zoning Hearing Board Mr. Powl shared the results of the hearing conducted Monday December 14th:
 - 1. Cedar-Palmyra LLC (McDonald's Subdivision):
 - Granted a Variance of 380-20.D (75% Max Lot Coverage) for Lot#1
 - Granted a Variance of 380-20.E (Minimum Setback Requirements for Principal Structures) for Lot #1 & #2
 - Granted a Variance of 380-20.L & 380.20.M (Landscape Screening) for Lot#1 & #2
 - Granted a Variance of 380-38.I (Schedule of Required parking Spaces) for Lot#1
 - Granted a Variance of 380-117.I (Off-Street Parking & Loading Requirements for Shopping Centers) for Lot #2
 - Granted a Variance of 380-117.P (Shopping Center Design Requirements) for Lot#2
 - All variances granted were conditioned on meeting the conditions suggested by the Borough Solicitor.
- h. Borough Manager's Report: Mr. Powl reported that the school district did hire GFL Environmental, Inc. for refuse/recycling collection to begin in February. He also mentioned that the recycling tonnage from the schools in the Borough will be made available annually to the Borough as requested.

Other Business

- Councilor Barry addressed the issue of graffiti at Memorial Park.

Public Comment Period #2

There were no public comments.

Announcement

President Shearer announced that Borough Council will conduct its next public meetings on January 14, 2021 and January 28, 2021 beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn the meeting by Jane Quairoli, second by Josh Holl. The meeting adjourned at 7:22 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager