

**Palmyra Borough Council Meeting**

Tuesday May 23, 2023

7:00 PM

**AGENDA**

- 1. **Call to Order: 7:00 PM** – President Shearer
- 2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
- 3. **Roll Call:**
- 4. **Announcements:**
  - a. Please silence all cellular devices during the meeting – thank you!
- 5. **Special Visitors:** None Scheduled
- 6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
- 7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the May 9, 2023 Borough Council meeting.
- b. Approve payment of all bills listed on the April 2023 Detailed Check Listing Report.
- c. Approve the Treasurer’s Report for the period April 1 through April 30, 2023:

	<b>General Fund</b>	<b>Sewer Fund</b>	<b>Refuse Fund</b>	<b>Capital Reserve Fund</b>	<b>Special Sewer Fund</b>	<b>Liquid Fuels Fund</b>
YTD Revenue	\$ 934,619	\$ 778,863	\$ 509,359	\$ 8,362	\$ 13,891	\$ 224,575
YTD Expenses	\$ 775,936	\$ 553,522	\$ 413,351	\$ 315,206	\$ 3,065	\$ 0
Difference	\$ 282,559	\$ 225,341	\$ 96,008	\$ (306,844)	\$ 10,826	\$ 224,575
<b>Fund Balance</b>	<b>\$ 953,016</b>	<b>\$ 329,585</b>	<b>\$ 265,454</b>	<b>\$ 1,513,937</b>	<b>\$ 2,113,842</b>	<b>\$ 281,539</b>

	<b>Library Fund</b>	<b>Police Health Care Fund</b>	<b>Joint Fire Apparatus Fund</b>	<b>Cemetery Fund</b>	<b>Employee Benefits Fund</b>	<b>Fire Protection Tax Fund</b>
YTD Revenue	\$ 18,013	\$ 54,572	\$ 943	\$ 205	\$ 197,280	\$ 226,215
YTD Expenses	\$ 0	\$ 17,069	\$ 8,921	\$ 0	\$ 0	\$ 82,196
Difference	\$ 18,013	\$ 37,504	\$ (7,978)	\$ 205	\$ 197,280	\$ 144,018
<b>Fund Balance</b>	<b>\$ 19,926</b>	<b>\$ 343,058</b>	<b>\$ 193,423</b>	<b>\$ 43,926</b>	<b>\$ 733,480</b>	<b>\$ 150,350</b>

8. **Action & Discussion Items:**

- a. Ordinance #824 – Vacation of “Paper” Streets:

Discussion on, and if appropriate:

**Suggested Motion:** To enact Ordinance #824, an ordinance vacating and abandoning portions of North Prince Street and East High Street that are unnecessary and unimproved “paper” streets.

**8. Action & Discussion Items:** (continued)

b. 138 N. Railroad Street – Zoning Ordinance Compliance Consent Agreement:

Discussion on, and if appropriate:

**Suggested Motion:** To authorize the Borough Council President to execute the Consent Agreement with the property owner of 138 N. Railroad Street to bring the property into compliance with the Zoning Ordinance, keep the property in compliance with the Zoning Ordinance, and reimburse the Borough for the filing fees and attorney's fees in exchange for the Borough's agreement to forego civil penalties unless and until renewed or additional violations occur.

**9. Reports:**

a. President's Report: President Shearer

b. Financial Report:

1. Financial Statement: (Financial Statement as of April 30, 2023)

c. Fire Department:

d. Library Report: Councilor Quairoli (Tuesday May 16<sup>th</sup> meeting)

e. Police Department: Mayor Carpenter / Chief Winters

1. Monthly Report:

2. Western Lebanon County Regional Police Commission: (Wednesday May 10<sup>th</sup> meeting)

3. Other:

f. Recreation Commission: Councilor Quairoli (Wednesday May 17<sup>th</sup> meeting)

g. Solicitor's Report: (Solicitor Cleary)

h. Zoning Hearing Board: (Hearings scheduled Monday June 12<sup>th</sup> beginning at 5:30 p.m.)

1. 827 W. Main Street (DNR Rentals, LLC):

- Seeking Special Exception under Section 380-20.C(18) to establish a Short-Term Rental unit

2. 417 W. Main Street (Richard Whitman):

- Seeking Special Exception under Section 380-18.C(18) to establish (2) Short-Term Rental units
- Seeking Variance of Section 380-38.I(1) (Required Off-Street Parking Spaces)
- Seeking Variances of Section 380-117.B (STR only permitted in single-family dwelling) and Section 380-177.K (One contract for rent allowed at a time)

i. Borough Manager's Report:

1. Borough-wide Geophysical Study Update:

2. Other:

**10. Communications:** None

**11. Other Business:**

**12. Public Comment Period #2:** (Please state your name & address for the record and try to limit your comments to 3-minutes)

**13. Announcement:**

a. Borough Council will conduct its next public meetings on Tuesday June 13, 2023, and Tuesday June 27, 2023 beginning at 7:00 p.m.

**14. Motion to Adjourn:**