

Palmyra Borough Council Meeting

Tuesday March 28, 2023

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**

a. Please silence all cellular devices during the meeting – thank you!

5. **Special Visitors:**

a. Bob Riahi of Millfield Construction and Bill Swiernik of David Miller Associates will be present to address Council about the status of the East Ridge - Melrose Phase 1 Plan and offsite stormwater management improvements.

6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)

7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the March 14, 2023 Borough Council meeting.
- b. Approve payment of all bills listed on the February 2023 Detailed Check Listing Report.
- c. Approve the Treasurer’s Report for the period February 1 through February 28, 2023:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$ 348,555	\$ 398,928	\$ 264,522	\$ 4,361	\$ 11,758	\$ 123
YTD Expenses	\$ 411,533	\$ 282,777	\$ 195,070	\$ 149,334	\$ 0	\$ 0
Difference	\$ (62,978)	\$ 116,151	\$ 69,452	\$ (144,973)	\$ 11,758	\$ 123
Fund Balance	\$ 607,479	\$ 220,395	\$ 228,898	\$ 1,675,808	\$ 2,114,774	\$ 57,087

	Library Fund	Police Health Care Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund	Fire Protection Tax Fund
YTD Revenue	\$ 194	\$ 0	\$ 436	\$ 95	\$ 1,500	\$ 15,529
YTD Expenses	\$ 0	\$ 8,309	\$ 0	\$ 0	\$ 0	\$ 19,621
Difference	\$ 194	\$ (8,309)	\$ 436	\$ 95	\$ 1,500	\$ (4,092)
Fund Balance	\$ 2,108	\$ 297,246	\$ 201,837	\$ 43,816	\$ 537,681	\$ 2,239

8. Action & Discussion Items:

a. Road Closure Request – Your Financial Community 40th Anniversary Block Party:

Discussion on, and if appropriate:

Suggested Motion: To authorize the closure of South Lincoln Street between East Main Street and East Cherry Street on Saturday August 5, 2023 from 9:00 a.m. – 6:00 p.m. in order for Your Financial Community to celebrate their 40th Anniversary by hosting a block party with food, games, and live music for their clients, staff, and neighbors.

b. Resolution #2023-08 – Intermunicipal Charter Agreement – Western Leb. Co. Regional Police:

Discussion on, and if appropriate:

Suggested Motion: To approve Resolution #2023-08, authorizing the Township of Annville and the Borough of Palmyra to enter into an Intermunicipal Charter Agreement to provide for the formation of the Western Lebanon County Regional Police Commission.

9. Reports:

a. President's Report: President Shearer

b. Financial Report:

1. Financial Statement: (Financial Statement as of February 28, 2023)
2. Delinquent Sewer & Refuse Account Collection:

Discussion on, and if appropriate:

Suggested Motion: To authorize the Borough Solicitor to pursue Writs of Scire Facias to commence foreclosure proceedings against the following properties:

- Shawn Feather, 516 W Main St, for a delinquent balance of \$3,966.49
- Jason Umholtz, 710 N Railroad St, for a delinquent balance of \$3,343.15
- Catia Leader & Abel Barrete, 529 S Grant St, for a delinquent balance of \$2,789.49
- Thomas Van Scyoc, 695 W Cherry St, for a delinquent balance of \$2,242.65
- Ryan & Leigha Matthews, 400 S Duke St, for a delinquent balance of \$2,152.48

c. Fire Department:

d. Library Report: Councilor Quairoli (Tuesday March 21st meeting)

e. Police Department: Mayor Carpenter / Chief Winters

1. Monthly Report:
2. Other:

f. Recreation Commission: Councilor Quairoli (Wednesday March 15th meeting)

- Director's report e-mailed Thursday March 9th

g. Solicitor's Report: (Solicitor Cleary)

1. Zoning Hearing Board Decision Appeal – 511 Red Haven Rd (Gerber)
2. Other:

h. Borough Manager's Report:

1. Zoning Enforcement Action – 320 W. Main Street (Filling Station – Mrakovich):
2. \$90,000 Grant from the Lebanon County Conservation District County Action Team funding (CAP) was approved for MS4 Bio-Swale project.
3. Other:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday April 11, 2023, and Tuesday April 25, 2023 beginning at 7:00 p.m.

14. Motion to Adjourn: