

Palmyra Borough Council Meeting

Tuesday March 14, 2023

7:00 PM

AGENDA (Revised)

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
5. **Special Visitors:** None Scheduled
6. **Public Comment Period #1:** Please state your name & address for the record and try to limit your comments to 5-minutes.
7. **Consent Calendar:**
 - a. Approve the minutes of the February 28, 2023, Borough Council meeting.
8. **Action & Discussion Items:**
 - a. 511 Red Haven Rd – Daryl Gerber – Zoning Hearing Board Decision Appeal:

Discussion on, and if appropriate:

Suggested Motion: To authorize the Borough Solicitor to enter a Notice of Intervention in the Petition for Appeal to Lebanon County Court of Common Pleas from the January 9, 2023 Decision of the Palmyra Zoning Hearing Board for a sight distance violation at 511 Red Haven Road.
 - b. Resolution #2023-07 – 2023 Fee Resolution:

Discussion on, and if appropriate:

Suggested Motion: To approve Resolution #2023-07, a resolution to re-establish various fees for Borough issued permits, inspections fees, licensing fees, and other services, and for the submission and review of subdivision & land development plans, stormwater management plans, and inspections of improvements required by those plans.
 - c. Road Closure Request – Palmyra Civic Baseball – Opening Day Ceremony Parade:

Discussion on, and if appropriate:

Suggested Motion: To authorize the closure of the roads necessary for the Palmyra Civic Baseball Association to conduct an opening day parade on Saturday April 15, 2023 at 9:00 utilizing the following parade route:

Beginning at Forge Road Elementary School proceed south on S. Prince Street, turning east onto E. Cypress Street, turning south onto S. Duke Street, turning east onto E. Elm Street, turning south onto Sandalwood Drive, turning north onto Colonial Road, turning west onto Sycamore Lane, turning west onto E. Elm Street, turning north onto S. Duke Street, and finishing at the Forge Road Elementary School baseball fields.
 - d. East Ridge Road - Melrose Phase 1 Plan – Request for Time Extension to Record the Plan:

Discussion on, and if appropriate:

Suggested Motion: To grant a one (1) year extension of time from May 31, 2023 until May 31, 2024 for the developer to post financial security for the project, and to record the final plans at the County courthouse.

9. Reports:

- a. President's Report: President Shearer
- b. Financial Report:
 1. Financial Statement: (as of February 28, 2023 will be available at the March 28, 2023 meeting)
 2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
- c. Fire Department:
- d. Police Department: Mayor Carpenter / Chief Winters
 1. Regional Police Update: Charter Agreement
 2. Other:
- e. Planning Commission: (Did not meet in February)
 1. Next Scheduled Meeting: Wednesday March 22, 2023 beginning at 7:00 p.m.
- f. Public Works Department: Borough Manager Powl
 1. Superintendent's Monthly Report: (02/01/23 – 03/01/23)
 2. Borough Properties:
 - a. Municipal Building – 325 S. Railroad Street:
 - HVAC System:
 - b. Public Works Department – 910 E. Broad Street:
 - c. Town Square:
 - d. Vacant Lot – 40 E. Front Street:
 - e. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street:
 - f. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street:
 3. Cemetery:
 4. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)
 5. Refuse & Recycling:
 6. Sewer System:
 - a. Pump Station #3 Wet Well Cleaning – Budget Transfer:

Discussion on, and if appropriate:

Suggested Motion: To authorize the Borough Treasurer to transfer \$\$3,065 from the Special Sewer Fund to Sewer Fund Budget Line Item #08.429.372.3 to cover the costs of an unanticipated expense of hiring a contractor to clean the wet well at sewer Pump Station #3.
 7. Sinkholes:
 - a. New:
 1. Apple Alley & S. Franklin Street Sinkhole Repair Update: \$127,165 final grouting cost
 - b. Old:
 1. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)
 2. 223 S. Locust Street: (PASD failed injection well)

f. Public Works Department: (continued)

8. Stormwater Management:

- a. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.):
- b. MS4 Bio-Swale Project Update (west of S. Lingle Ave):

9. Street & Alley Maintenance:

10. Traffic Signals:

11. Other:

g. Solicitor's Report: (Solicitor Cleary)

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Monthly Report:

2. Zoning Hearing Board: (Hearing scheduled for Monday March 13th at 5:30 p.m.)

a. 754 N. Railroad Street (Catherine Hardy/Salvatore & Brandi Giunta):

- Seeking Variance of Section 380-15(B) (Permitted Uses – Town Residential District)
- Seeking Variance of Section 380-38 (Off-Street Parking Spaces Required)

3. Zoning Enforcement Action – Filling Station Consent Agreement:

i. Borough Manager's Report:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday, March 28, 2023, and Tuesday April 11, 2023 beginning at 7:00 p.m.

14. Motion to Adjourn: