

**Palmyra Borough Council Meeting**

Tuesday February 28, 2023

7:00 PM

**AGENDA**

- 1. **Call to Order: 7:00 PM** – President Shearer
- 2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
- 3. **Roll Call:**
- 4. **Announcements:**
  - a. Please silence all cellular devices during the meeting – thank you!
- 5. **Special Visitors:** None Scheduled
- 6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
- 7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the February 14, 2023 Borough Council meeting.
- b. Approve payment of all bills listed on the January 2023 Detailed Check Listing Report.
- c. Approve the Treasurer’s Report for the period January 1 through January 31, 2023:

	<b>General Fund</b>	<b>Sewer Fund</b>	<b>Refuse Fund</b>	<b>Capital Reserve Fund</b>	<b>Special Sewer Fund</b>	<b>Liquid Fuels Fund</b>
YTD Revenue	\$ 101,079	\$ 317,041	\$ 220,525	\$ 3,594	\$ 8,259	\$ 58
YTD Expenses	\$ 229,145	\$ 54,304	\$ 96,051	\$ 45,610	\$ 0	\$ 0
Difference	\$ (128,066)	\$ 262,737	\$ 124,474	\$ (42,017)	\$ 8,259	\$ 58
<b>Fund Balance</b>	<b>\$ 542,391</b>	<b>\$ 366,981</b>	<b>\$ 293,920</b>	<b>\$ 1,778,764</b>	<b>\$ 2,111,276</b>	<b>\$ 57,022</b>

	<b>Library Fund</b>	<b>Police Health Care Fund</b>	<b>Joint Fire Apparatus Fund</b>	<b>Cemetery Fund</b>	<b>Employee Benefits Fund</b>	<b>Fire Protection Tax Fund</b>
YTD Revenue	\$ 125	\$ 0	\$ 204	\$ 44	\$ 544	\$ 3,174
YTD Expenses	\$ 0	\$ 1,654	\$ 0	\$ 0	\$ 0	\$ 4,591
Difference	\$ 125	\$ (1,654)	\$ 204	\$ 44	\$ 544	\$ (1,417)
<b>Fund Balance</b>	<b>\$ 2,041</b>	<b>\$ 303,900</b>	<b>\$ 201,605</b>	<b>\$ 43,766</b>	<b>\$ 536,724</b>	<b>\$ 4,915</b>

- 8. **Action & Discussion Items:**
  - a. **ShadowStone Easement Agreement:**

Discussion on, and if appropriate:

**Suggested Motion:** To authorize the Borough Council President to execute the ShadowStone Easement Agreement.

**8. Action & Discussion Items:** (continued)

b. Resolution #2023-06 – Grant in Lieu of Condemnation to Acquire Stormwater Easements:

Discussion on, and if appropriate:

**Suggested Motion:** To approve Resolution #2023-06, authorizing the acquisition by the exercise of the right of Eminent Domain or acceptance of a grant in lieu of condemnation of stormwater drainage, access, and other associated easements.

c. Bid Award – 2023 Paving Projects:

Discussion on, and if appropriate:

**Suggested Motion:** To authorize the Borough Manager to issue a Notice of Intent to award a contract to Pennsy Supply, Inc. in the amount of \$453,151.85 for the milling, base repair, and paving of the following streets:

- N. Penn St. from E. Main St. to E. High St.
- E. High St. from N. Penn St. to N. Forge Rd.
- N. Green St. from E. Main St. to E. Broad St.
- N. Franklin St. from E. main St. to E. Broad St.
- E. High St. from Dead-End (at N. Grant St.) to N. Franklin Street

d. Municipal Building Renovations – Bid Documents, Bid Management, and Construction Mgmt:

Discussion on, and if appropriate:

**Suggested Motion:** To approve the proposal from Beers & Hoffman in the amount of \$58,750 for the creation of Contract Documents, Bid Management, and Construction Management to be expensed from Capital Reserve Fund Budget Line item #30.409.600 (Government Buildings/Capital Construction).

**9. Reports:**

a. President's Report: President Shearer

b. Financial Report:

1. Financial Statement: (Financial Statement as of January 31, 2023)

c. Fire Department:

d. Library Report: Councilor Quairoli (Tuesday February 21<sup>st</sup> meeting)

e. Police Department: Mayor Carpenter / Chief Winters

1. Monthly Report:
2. Other:

f. Recreation Commission: Councilor Quairoli (Wednesday February 15<sup>th</sup> meeting)

- Director's report e-mailed Friday February 10<sup>th</sup>

g. Solicitor's Report: (Solicitor Cleary)

h. Borough Manager's Report:

1. Sinkhole Repair Update - Apple Alley & S. Franklin St:
2. N. Prince & E. High St - Street Vacation Ordinance Update:
3. Electricity Supply Contract Renewal (3-years):
  - Current Rate = \$.04657/kwh
  - New Rate = \$.06700/kwh (+44%)
  - Current Met-Ed Reference rate = \$.12570/kwh (+170%)

**9. Reports:** (continued)

h. Borough Manager's Report: (continued)

4. Other:

**10. Communications:**

**11. Other Business:**

**12. Public Comment Period #2:** (Please state your name & address for the record and try to limit your comments to 3-minutes)

**13. Announcement:**

a. Borough Council will conduct its next public meetings on Tuesday March 14, 2023, and Tuesday March 28, 2023 beginning at 7:00 p.m.

**14. Motion to Adjourn:**