

Palmyra Borough Council Meeting

Tuesday January 24, 2023

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
 - b. Borough Council held an executive session prior to this evening’s meeting to discuss litigation issues as permitted by the Pennsylvania Sunshine Act. Any official action resulting from the Executive Session will occur during a public meeting.
5. **Special Visitors:** None Scheduled
6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the January 10, 2023 Borough Council meeting.
- b. Approve payment of all bills listed on the December 2022 Detailed Check Listing Report.
- c. Approve the Treasurer’s Report for the period December 1 through December 31, 2022:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$ 3,933,282	\$ 1,581,370	\$ 1,092,319	\$ 596,842	\$ 9,641	\$ 217,651
YTD Expenses	\$ 3,965,487	\$ 1,443,004	\$ 1,153,464	\$ 121,844	\$ (108,548)	\$ 209,382
Difference	\$ (32,205)	\$ 138,365	\$ (61,145)	\$ 474,997	\$ 160,119	\$ 8,269
Fund Balance	\$ 796,915	\$ 104,244	\$ 169,446	\$ 1,820,781	\$ 2,103,016	\$ 56,964

	Library Fund	Police Health Care Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund	Fire Protection Tax Fund
YTD Revenue	\$ 29,760	\$ 54,572	\$ 80,739	\$ 1,180	\$ 172,071	\$ 301,963
YTD Expenses	\$ 30,500	\$ 11,710	\$ 0	\$ 107	\$ 0	\$ 295,631
Difference	\$ (740)	\$ 42,862	\$ 80,739	\$ 1,073	\$ 0	\$ 6,331
Fund Balance	\$ 1,914	\$ 305,554	\$ 201,401	\$ 43,721	\$ 536,180	\$ 6,331

8. Action & Discussion Items:

a. Road Closure Request – Truck Trek Food Truck & Community Arts Festival:

Discussion on, and if appropriate:

Suggested Motion: To authorize the closure of West Cherry Street from South Railroad Street to South Mark Street on Saturday May 13, 2023 from 8:00 AM – 8:00 PM for the Annual Truck Trek Food Truck & Community Arts Festival.

b. Ordinance #822 – Amend Chapter 350 (Vehicles & Traffic):

Discussion on and if appropriate:

Suggested Motion: To authorize the Borough Solicitor to prepare & advertise Ordinance #822, an ordinance amending the following:

1. Section 350-26 (Special Purpose Parking Zones):

- Add – North Locust Street – East Side – Handicap parking – 40 North Locust Street
- Add – North College Street – East Side – Handicap parking – 141 North College Street
- Add – North Lincoln Street – East Side – Handicap parking – 26 North Lincoln Street
- Add – North Lincoln Street – East Side – Handicap parking – 28 North Lincoln Street
- Add – North Lincoln Street – East Side – Handicap parking – 36 North Lincoln Street
- Add – North Lincoln Street – West Side – Handicap parking – 39 North Lincoln Street
- Remove – North College Street – East Side – Handicap parking – 140 North College Street
- Remove – North Locust Street – East Side – Handicap parking – 32 North Locust Street
- Remove – North Green Street – East Side – Handicap parking – 24 North Green Street

c. Ordinance #823 – Vacate Portion of N. Prince Street & E. High Street:

Discussion on and if appropriate:

Suggested Motion: To authorize the Borough Solicitor to prepare and advertise Ordinance #823, an ordinance to vacate the public right of way for N. Prince Street and E. High Street located between E. Broad Street and N. Forge Road.

9. Reports:

a. President's Report: President Shearer

b. Financial Report:

1. Financial Statement: (Financial Statement as of December 31, 2022)

c. Fire Department:

1. Chief Dugan will be present to report on the volunteer incentive program
2. Other:

d. Library Report: Councilor Quairoli (Tuesday January 17th meeting)

e. Police Department: Mayor Carpenter / Chief Winters

1. Monthly Report:
2. Other:

f. Recreation Commission: Councilor Quairoli (Wednesday January 18th meeting)

- Director's report e-mailed Friday January 13th

g. Solicitor's Report: (Solicitor Cleary)

9. Reports: (continued)

h. Borough Manager's Report:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

a. Borough Council will conduct its next public meetings on Tuesday February 14, 2023, and Tuesday February 28, 2023 beginning at 7:00 p.m.

14. Motion to Adjourn: