

Palmyra Borough Council Meeting
Tuesday February 14, 2023
7:00 PM

President Shearer called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Don Barry, Anthony Catalani, William Garber, Tom Miller, James Tesche, and Jane Quairoli. Also, in attendance were Police Chief Andy Winters, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera. Mayor Fred Carpenter was absent from the meeting.

Public Comment Period #1

- David Warner, 36 Wickerberry Lane, introduced himself as a candidate for the Magisterial District Judge position in this year's election.
- Pam Cline, 910 W Cherry Street, complained about the vegetation planted between the curb and sidewalk along W. Cherry St at 42 S. Lingle Avenue that blocks the visibility of the stop sign for traffic heading west on Cherry Street at the Lingle Ave intersection. She provided photos of a vehicle that ran the stop sign and crashed into the front yard of her parent's property. Council asked Mr. Powl to look into the issue.

Consent Calendar

- a. Approve the minutes of the January 24, 2023, Borough Council meeting.
Motion: To approve the consent calendar. Motion by Jane Quairoli, second by James Tesche. Motion passed.

Action & Discussion Items

- a. Resolution #2023-05 – Appoint Municipal Authority Member:
Motion: To approve Resolution #2023-05, a resolution appointing James S. Nye, Jr to serve a new five (5) year term on the Palmyra Municipal Authority, expiring December 31, 2027. Motion by Jane Quairoli, second by Tom Miller. Motion passed.
- b. Ordinance #822 – Amend Chapter 350 (Vehicles & Traffic):
Motion: To enact Ordinance #822, an ordinance amending the following provisions of Chapter 350 (Vehicles & Traffic) of the Palmyra Borough Code of Ordinances:
1. Section 350-26 (Special Purpose Parking Zones):
 - Add – North Locust Street – East Side – Handicap parking – 40 North Locust Street
 - Add – North College Street – East Side – Handicap parking – 141 North College Street
 - Add – North Lincoln Street – East Side – Handicap parking – 26 North Lincoln Street
 - Add – North Lincoln Street – East Side – Handicap parking – 28 North Lincoln Street
 - Add – North Lincoln Street – East Side – Handicap parking – 36 North Lincoln Street
 - Add – North Lincoln Street – West Side – Handicap parking – 39 North Lincoln Street
 - Remove – North College Street – East Side – Handicap parking – 140 North College Street
 - Remove – North Locust Street – East Side – Handicap parking – 32 North Locust Street
 - Remove – North Green Street – East Side – Handicap parking – 24 North Green Street

Motion by Jane Quairoli, second by Don Barry. Motion passed.

c. Road Closure Request – 2023 Memorial Day Parade:

Motion: To authorize the closure of the roads necessary to assemble and conduct the Palmyra Memorial Day Parade on Monday May 29, 2023 from 9:00 AM - 11:00 AM utilizing the following parade route: Beginning at the intersection of W. Cherry Street and South Mark Street for the parade to line up, continuing in front of the Palmyra Area Middle School on West Cherry Street; continue east on E. Cherry Street; north on South Green Street; west on East Main Street; south on S. Locust Street and disbanding at the Palmyra Area Middle School. Motion by Jane Quairolì, second by William Garber. Motion passed.

Reports

a. President's Report: President Shearer wished everyone a Happy Valentine's Day.

b. Financial Report:

1. Financial Statement: Mr. Powl stated that a copy of the January 31, 2023 will be available at the February 28th meeting.
2. Delinquent Sewer & Refuse Account Report: Ms. Pera provided a copy of the December 2022 report. She also provided an assessment of the payment agreement that Council made with the owner of 442 & 444 W. Main Street in June 2018. The agreement was to allow the property owner to pay \$20 per month on each property until the delinquent balance was paid in full. Over four years has passed, and the property owner has lived up to the agreement, but his balance has only been reduced by \$1,500 because he does not pay his quarterly bill by the due date. Ms. Pera encouraged Council to defer all future payment arrangements to staff because this arrangement is not working to resolve the delinquency. Council asked Ms. Pera to contact the Solicitor to see if there is anything additional that can be done to collect the outstanding balance.

c. Fire Department: There was no report.

d. Police Department: Chief Winters reported that the 2023 Chevrolet Tahoe was delivered. He is working to get the vehicle outfitted. He also reported that the Regional Police Committee met again to continue the discussions for the charter agreement. Councilor Miller was happy to report seeing a foot patrol being conducted in his neighborhood. Councilor Garber asked if the Police have been receiving complaints about kids on bicycles disrupting traffic along S. Forge Rd, as being reported on social media, and Chief Winters confirmed that they are aware and trying to deal with the situation.

e. Planning Commission: The Commission did not meet in January.

f. Public Works Department:

1. Superintendent's Monthly Report: Mr. Powl provided a copy of the January 2023 report.
2. Borough Properties:
 - a. Municipal Building – 325 S. Railroad Street: Mr. Powl provided an update on the HVAC System. He met with representatives from Trane to discuss the upgrades to the current system. The six control units are now obsolete and will need to be replaced because replacement units are no longer available. The six gas heating units and outdoor air conditioning condensing units are running to the end of their useful lifespan and will need to be replaced in the next four to five years. Mr. Powl explained that replacement of the control units is estimated to cost \$80,000. Replacement of the furnaces and condensing units would cost an additional \$170,000, which can be budgeted in the capital reserve account over the next several

- years. Council was surprised at the costs of the units and asked Mr. Powl to get additional figures from other HVAC companies on the COSTARS contract.
- b. Public Works Department – 910 E. Broad Street:
 - c. Town Square:
 - d. Vacant Lot – 40 E. Front Street:
 - e. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street:
 - f. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street:
3. Cemetery:
4. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park) Ms. Pera reported and Chief Winters confirmed acts of vandalism at Memorial Park against the rest room doors by juveniles. The Borough is waiting on estimates for the cost of repairs and the Police Department will be citing the juveniles accordingly.
5. Refuse & Recycling:
6. Sewer System: Mr. Powl mentioned that Public Works is flushing and televising sewer lines and documenting issues found that will need to be repaired.
7. Sinkholes:
- a. New:
 1. Apple Alley & S. Franklin Street Sinkhole Repair Proposal:

Motion: To approve the proposal submitted by Compaction Grouting Services, Inc. to drill and grout (17) primary grout injection locations as determined by a geophysical study conducted by ARM Group at an estimated cost of \$83,600-\$100,300 to be expensed from Capital Reserve budget line item #30.446.371(Emergency Sinkhole Repairs). Motion by Jane Quairoli, second by Tom Miller. Motion passed.
 - b. Old:
 1. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)
 2. 223 S. Locust Street: (PASD failed injection well)
8. Stormwater Management:
- a. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.): The Borough Engineer has submitted the application for a permit to bore under the railroad tracks to the permitting company that Norfolk-Southern uses. He believes the permit will take approximately six months to be issued.
 - b. Bio-Swale (west of S. Lingle Ave) MS4 Project Update: Ms. Pera reported that the Borough is in line to receive an additional \$90,000 from the Lebanon County Conservation District County Action Team funding (CAP). The overall cost estimate of the project is \$331,520. The Borough was able to secure \$240,000 in grants and committed \$49,500 as budgeting funds for 2023. The Director of the CAP program inquired if the Borough would be willing to commit the additional \$42,020 towards the project to get it done in 2023.

Motion: To approve the use of Capital Reserve Funds up to \$42,020 for the Spring Creek Watershed Project costs. Motion by Tom Miller, second by Don

Barry. The motion passed with a 6-1 vote with Anthony Catalani voting against the motion.

9. Street & Alley Maintenance: Public Works continues to work on alley repairs.
 10. Traffic Signals: Mr. Powl stated that C.M. High has completed the quarterly preventative maintenance on the signals.
- g. Solicitor's Report: There was no report.
- h. Zoning & Codes Enforcement: Mr. Powl provided a copy of the January 2023 report. No Hearings were conducted in February.
- i. Borough Manager's Report: Mr. Powl did not have anything additional to add.

Other Business

- Councilor Garber gave recognition to his father, William Garber, who turned 90 years old today. He mentioned that he has never lived outside the Borough.
- Councilor Miller announced that he will not be in attendance for the February 28th meeting.
- Councilor Catalani stated that he spoke with his uncle about spicing up the downtown area and he provided a copy of the William S. Bowman Trust brochure for Derry Township and recommended taking the steps to start a similar program.

Public Comment Period #2

- Brad Bickle, 624 E Oak Street, provided a few suggestions and comments regarding the building HVAC system since he works in the field.

Announcement

President Shearer announced that Borough Council will conduct its next public meetings on Tuesday, February 28, 2023, and Tuesday March 14, 2023 beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn the meeting by Jane Quairola, second by Anthony Catalani. The meeting adjourned at 8:09 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager