

Palmyra Borough Council Meeting
 Tuesday January 24, 2023
 7:00 PM

President Shearer called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Don Barry, , William Garber, Tom Miller, and Jane Quairolì. Also, in attendance were Police Chief Andy Winters, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera. Anthony Catalani, James Tesche, and Mayor Fred Carpenter were absent from the meeting.

Announcements

President Shearer announced that Borough Council held an executive session prior to this evening’s meeting to discuss litigation issues as permitted by the Pennsylvania Sunshine Act. Any official action resulting from the Executive Session will occur during a public meeting.

Public Comment Period #1

There were no public comments.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the January 10, 2023 Borough Council meeting.
- b. Approve payment of all bills listed on the December 2022 Detailed Check Listing Report.
- c. Approve the Treasurer’s Report for the period December 1 through December 31, 2022:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$3,933,282	\$1,581,370	\$1,092,319	\$596,842	\$9,641	\$217,651
YTD Expenses	\$3,965,487	\$1,443,004	\$1,153,464	\$121,844	\$(108,548)	\$209,382
Difference	\$(32,205)	\$138,365	\$(61,145)	\$474,997	\$160,119	\$8,269
Fund Balance	\$796,915	\$104,244	\$169,446	\$1,820,781	\$2,103,016	\$56,964

	Library Fund	Police Health Care Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund	Fire Protection Tax Fund
YTD Revenue	\$29,760	\$54,572	\$80,739	\$1,180	\$172,071	\$301,963
YTD Expenses	\$30,500	\$11,710	\$0	\$107	\$0	\$295,631
Difference	\$(740)	\$42,862	\$80,739	\$1,073	\$0	\$6,331
Fund Balance	\$1,914	\$305,554	\$201,401	\$43,721	\$536,180	\$6,331

Motion: To approve the consent calendar. Motion by Jane Quairolì, second by William Garber. Motion passed.

Action & Discussion Items

a. Road Closure Request – Truck Trek Food Truck & Community Arts Festival:

Motion: To authorize the closure of West Cherry Street from South Railroad Street to South Mark Street on Saturday May 13, 2023 from 8:00 AM – 8:00 PM for the Annual Truck Trek Food Truck & Community Arts Festival. Motion by William Garber, second by Don Barry. Motion passed.

b. Ordinance #822 – Amend Chapter 350 (Vehicles & Traffic):

Motion: To authorize the Borough Solicitor to prepare & advertise Ordinance #822, an ordinance amending the following:

1. Section 350-26 (Special Purpose Parking Zones):

- Add – North Locust Street – East Side – Handicap parking – 40 North Locust Street*
- Add – North College Street – East Side – Handicap parking – 141 North College Street*
- Add – North Lincoln Street – East Side – Handicap parking – 26 North Lincoln Street*
- Add – North Lincoln Street – East Side – Handicap parking – 28 North Lincoln Street*
- Add – North Lincoln Street – East Side – Handicap parking – 36 North Lincoln Street*
- Add – North Lincoln Street – West Side – Handicap parking – 39 North Lincoln Street*
- Remove – North College Street – East Side – Handicap parking – 140 North College Street*
- Remove – North Locust Street – East Side – Handicap parking – 32 North Locust Street*
- Remove – North Green Street – East Side – Handicap parking – 24 North Green Street*

Motion by Jane Quairolì, second by Don Barry. Motion passed.

c. Ordinance #823 – Vacate Portion of N. Prince Street & E. High Street:

Motion: To authorize the Borough Solicitor to prepare and advertise Ordinance #823, an ordinance to vacate the public right of way for N. Prince Street and E. High Street located between E. Broad Street and N. Forge Road. Motion by Jane Quairolì, second by Don Barry. Motion passed.

d. Road Closure – Complete Auto Repair Car Show:

Motion: To authorize the closure of S. Locust Street between W. Main Street and South Avenue for a classic car show to be hosted by Complete Auto Repair LLC from 8:00 AM – 2:00 PM on Saturday April 22, 2023. Motion by Tom Miller, second by Jane Quairolì. Motion passed.

Reports

a. President's Report: President Shearer reported that Randy Braden, father of the Fire Company President Andy Braden, passed away on Monday. She expressed her condolences on behalf of Borough Council and asked Fire Chief Dave Dugan to share this information.

President Shearer thanked borough staff for keeping the decorative snowflakes up on the street lights after the holidays.

- b. Financial Report: Mr. Powl provided a copy of the December 2022 financial statement. Councilor Quairoli commended borough staff for keeping control over spending throughout the fiscal year.
- c. Fire Department: Chief Dugan provided a quick synopsis of the 2022 annual report for fire protection services provided to the Borough and North Londonderry Township. Council thanked Chief Dugan and were pleased with the report and dedication of the volunteers.
- d. Library Report: Councilor Quairoli provided a copy of the January 2023 report. She noted that the Lebanon County Library System reported that Palmyra Public Library had two thousand more items in circulation in 2022 than the Lebanon Library located in Lebanon City.
- e. Police Department: Chief Winters provided a copy of the December 2022 report and reviewed the 2022 annual report. Council thanked Chief Winters for the reports and commended him and the department for their hard work.

Chief Winters announced that the regional police department committee would be meeting on February 8, 2023 to continue discussion on the charter agreement.

- f. Recreation Commission: A copy of the January 2023 report was provided to Council.
- g. Solicitor's Report: There was no report.
- h. Borough Manager's Report: Mr. Powl reported a new depression located at S. Franklin Street and Apple Alley that appears to be connected to a deep throat requiring compaction grouting to repair according to ARM Group geophysical data. Estimates for the work should be available for approval at the next meeting.

Ms. Pera provided a copy of the December 2022 report from the Zoning and Codes Enforcement Officer as requested at the last meeting.

Communications

- Council reviewed a letter dated January 20, 2023 from Susan Verhoek, 170 W. Walnut Street, concerning downtown beautification, and a new west end gateway park.

Other Business

- Councilor Barry inquired why the Solicitor does not attend the Council meetings. Mr. Powl responded that the Solicitor is not required to attend the meetings and the Borough would have to pay for her time traveling to and from the meeting as well as her time to attend the meeting.
- Councilor Garber reported a possible sinkhole between the curb and sidewalk at 256 N. Railroad Street (corner of High & Railroad).

Public Comment Period #2

There were no public comments.

Announcement

President Shearer announced that Borough Council will conduct its next public meetings on Tuesday, February 14, 2023, and Tuesday, February 28, 2023 beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn the meeting by Jane Quairola, second by William Garber. The meeting adjourned at 7:53 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager