

NORTH HILLS WATER DISTRICT

253 WEST AURORA ROAD
NORTHFIELD, OHIO 44067
330-468-0198

NORTH HILLS WATER DISTRICT MINUTES OF JANUARY 28, 2015

2015 BOARD MEMBERS

BASIL LOVANO,
CHAIR
DAVID KLIMKEWICZ-
CHAIR PRO-TEM
JOHN CAMPBELL
KIM GRINER
DAVID KLIMKEWICZ
CAROL LEWIS
ROBERT KANIESKI
DANIEL SCHADE

FISCAL OFFICER

JEFF SNELL
216-288-5690 CELL
330-467-9600 OFFICE

ENGINEER

MIKE HENRY
440-439-1999

CLEVELAND EMERGENCY

SERVICE
216-664-3060

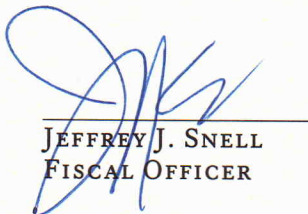
The Meeting of the North Hills Water District was called to order by Chair Robert Kanieski at 5:35 p.m. with Chair Kanieski, Campbell, Griner, Lewis, Lovano, Kanieski, Klimkewicz, and Schade also present. Also present was Fiscal Officer Jeff Snell.

MINUTES. A Motion was made to approve the Minutes by Schade seconded by Kanieski with a roll call showing all in favor. The Board then reviewed the Annual Statement for the Water District ending December 31, 2014 with one correction to the name. A Motion was made by Lewis seconded by Griner with a roll call showing all in favor. A Motion was made by Schade seconded by Griner to close the business for 2014 with a roll call showing all in favor. The Board then moved to the election of a Chair. A Motion was made by Lewis seconded by Griner to move for Basil Lovano to be the Chair of the Water Board. A Motion was made by Lewis and seconded by Kanieski to close the nominations and Basil Lovano was elected Chair of the Board. A Motion was made and seconded by Lewis to nominate David Klimkewicz as the Chair Pro-Tem with a second Motion made by Schade seconded by Griner to close the nominations for Chair Pro-Tem and David Klimkewicz was elected as Chair Pro-Tem, unanimously. A Motion was made by Lewis and seconded by Griner to adopt Resolution 100-15. The Organizational Resolution was modified to increase the reimbursement for trustees to \$75.00 per diem. A roll call was had with all in favor. A Motion was made by Griner seconded by Lewis to approve the Appropriations for 2015 by Resolution 101-15. Resolution 102-15 the January Pay Resolution, was made by Griner seconded by Kanieski with a roll call showing all in favor. The Board reviewed the painting of the District hydrants and asked the Fiscal Officer to obtain additional quotes. The Board also discussed having the Fiscal Officer review putting some of the District funds in a Certificate of Deposit. The Fiscal Officer will obtain the information.

Having no further business before the Board, a Motion was made by Kanieski seconded by Griner to close the meeting at 6:30 p.m.

The next regular meeting is February 25, 2015 at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

NORTH HILLS WATER DISTRICT

**253 WEST AURORA ROAD
NORTHFIELD, OHIO 44067
330-468-0198**

NORTH HILLS WATER DISTRICT MINUTES OF FEBRUARY 25, 2015

The Meeting of the North Hills Water District was called to order by Chair Lovano at 5:25 p.m. present were Campbell, Griner, Lewis, Lovano, Kanieski, and Klimkewicz. Also present was District Engineer Mike Henry and Fiscal Officer Jeff Snell.

MINUTES. A Motion was made by Lewis and seconded by Griner to approve the Minutes of January 28, 2015 with all in favor. Resolution 103-15 was introduced by Griner seconded by Kanieski for the payment of February, 2015 with a roll call showing all in favor. The Fiscal Officer reviewed the Certificate of Deposit rates at various banks and discussed the 24 month option at Fifth Third Bank at the rate of 1.25%. A Motion was made by Griner and seconded by Lewis to authorize the Fiscal Officer and the Chair to enter into four (4) separate CD's for \$50,000.00 at the 1.25% rate for 24 months. A roll call showed all in favor. The Board received an update on the painting by the Fiscal Officer and a discussion was had with regard to the painting of hydrants by the Fire Department. The Board instructed the Fiscal Officer to forward a letter to the Fire District indicating that the flushing would need to begin on or before May 15, 2015 this year and that the City of Cleveland training for hydrants would occur before any hydrants were flushed. In addition, the flushing must be completed by July 15, 2015. The Board also discussed the painting of hydrants and if the Fire District wanted to paint the hydrants, they would have to begin immediately behind the flushing of hydrants so that all the hydrants could all be painted at the end of the year. There would be goals that would have to be set each month that would have to be met in order for the contract to continue.

In other business, the Board discussed the private hydrants being installed at the hospital and ensuring that there is an agreement that the hospital is responsible for these hydrants. The Engineer and the Fiscal Officer will work on this issue. The Board also discussed the partial advance on taxes from Summit County this month of \$34,827.54, as well as the District now being registered in the Ohio shared Services Registration Program.

Having no further business before the Board, a Motion was made by Lewis seconded by Griner to close the meeting at 6:19 p.m.

The next regular meeting is March 25, 2015 at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

2015 BOARD MEMBERS

**BASIL LOVANO,
CHAIR
DAVID KLIMKEWICZ-
CHAIR PRO-TEM
JOHN CAMPBELL
KIM GRINER
DAVID KLIMKEWICZ
CAROL LEWIS
ROBERT KANIESKI
DANIEL SCHADE**

FISCAL OFFICER

**JEFF SNELL
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ENGINEER

**MIKE HENRY
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CLEVELAND EMERGENCY

**SERVICE
216-664-3060**

NORTH HILLS WATER DISTRICT

**253 WEST AURORA ROAD
NORTHFIELD, OHIO 44067
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NORTH HILLS WATER DISTRICT MINUTES OF

MARCH 25, 2015

2015 BOARD MEMBERS

**ROBERT KANIESKI,
CHAIR**

**DAVID KLIMKEWICZ-
CHAIR PRO-TEM**

JOHN CAMPBELL

KIM GRINER

CAROL LEWIS

BASIL LOVANO

DANIEL SCHADE

FISCAL OFFICER

JEFF SNELL

216-288-5690 CELL

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ENGINEER

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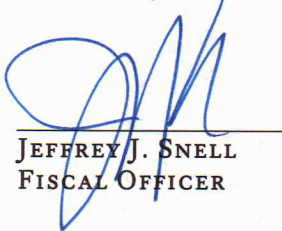
The Meeting of the North Hills Water District was called to order by Chair Basil Lovano at 5:38 p.m. with Campbell, Griner, Lewis, Lovano, Kanieski, Klimkewicz, and Schade also present. Also present was Engineer Mike Henry and Fiscal Officer Jeff Snell.

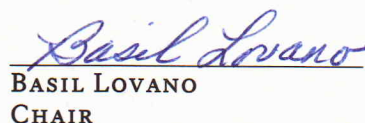
MINUTES. A Motion was made by Lewis and seconded by Griner to approve the Minutes of February 25, 2015 with all in favor, Dan Schade abstaining. Resolution 104-15 was moved by Lewis and seconded by Campbell with the correction of the amount for each Trustee to be \$68.83. A roll call showed all in favor. The Board received an update on the painting and engaged in a conversation about moving forward with painting. This included sandblasting hydrants, painting hydrants, and a variety of options. The Board also reviewed the repairs of Cleveland being the first hydrant South of Rt. 82 on Canyon View and the repair of 7314 Honeydale. The Board then reviewed the Fire District Contract for flushing for 2015. A Motion was made by Lewis and seconded by Griner to approve the Contract subject to certain changes to be incorporated by the Fiscal Officer. The Fiscal Officer shall circulate the revised Contract prior to delivery to the Fire District. A roll call showed all in favor. The Fiscal Officer reminded the Board that the Audit for 2013-2014 will be approaching and the Engineer reviewed the hydrant update with the cross section of hydrants that have been repaired or under repair after each of the last three years. The Fiscal Officer will investigate painting contracts for sandblasting, priming, painting and the Engineer will help develop a set of bid specifications for the Board at its next meeting. Member Kim Griner will investigate having a diversion program or community service individuals paint hydrants.

Having no further business before the Board, a Motion was made by Lewis seconded by Schade to close the meeting at 6:28 p.m.

The next regular meeting is April 29, at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

NORTH HILLS WATER DISTRICT

253 WEST AURORA ROAD
NORTHFIELD, OHIO 44067
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NORTH HILLS WATER DISTRICT MINUTES OF

APRIL 29, 2015

2015 BOARD MEMBERS

BASIL LOVANO,
CHAIR
DAVID KLIMKEWICZ-
CHAIR PRO-TEM
JOHN CAMPBELL
KIM GRINER
CAROL LEWIS
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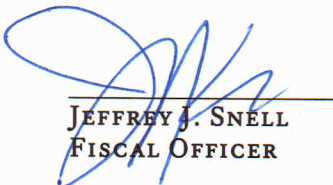
The Meeting of the North Hills Water District was called to order by Chair Basil Lovano at 5:35 p.m. with Campbell, Griner, Lovano, Kanieski, Klimkewicz, and Schade also present. Also present was Engineer Mike Henry and Fiscal Officer Jeff Snell. Absent was Lewis.

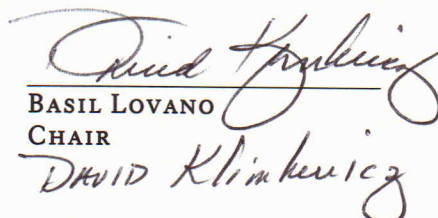

MINUTES. A Motion was made by Schade and seconded by Kanieski to approve the Minutes of March 25, 2015 with all in favor. Resolution 105-15 was introduced by Griner seconded by Schade with roll call showing all in favor. The Fiscal Office updated the Board on the flushing which should begin after May 4, 2015. On May 4, 2015 at 9:30 a.m., Cleveland will be offering a hydrant flush training. The Fiscal Officer reported mailing a letter to bot the State Hospital and GVCA about the private hydrants. Amended Resolution 101-15 was introduced by Griner and seconded by Klimkewicz with a roll call showing all in favor. The Board reviewed the painting specifications prepaid by the Engineer. Kim Griner reported that there is a Drug Diversion Program in Sagamore Hills and they could paint hydrants. She will investigate. A discussion was had about how may hydrants to paint and the Board passed Resolution 106-15 introduced by Griner and seconded by Campbell to authorize the Fiscal Officer and Engineer in consultation with the Chair to advertise for bids. The specifications will be for 500 hydrants and 1,000 using the paint that the District already owns, as well as the paint as specified by the bidder. Our paint would require at least one coat of primer and two coats of paint. All hydrants would be sand blasted. The Board also reviewed the Service & Maintenance Contract of the Northfield Center-Sagamore Hills Fire District. The Contract has already been approved for Mr. Lovano to sign on behalf of the Board. The Board had no further concerns. The Board received the monthly Statement from the bank, as well as the Reconciliation Statement.

Having no further business before the Board, the meeting was adjourned at ____ p.m.

The next regular meeting is May 27, at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

DAVID KLIMKEWICZ

NORTH HILLS WATER DISTRICT

253 WEST AURORA ROAD
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NORTH HILLS WATER DISTRICT MINUTES OF

MAY 27, 2015

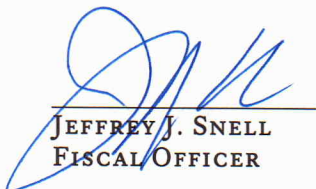
The Meeting of the North Hills Water District was called to order by Chair Pro tem Klimkewicz at 5:30 p.m. with Campbell, Griner, Lewis, Kanieski, Klimkewicz, and Schade also present. Also present was Engineer Mike Henry and Fiscal Officer Jeff Snell.

MINUTES. A Motion was made by Lewis and seconded by Schade to approve the Minutes of April 29, 2015 with all in favor. Resolution 105-15 was introduced by Lewis and seconded by Griner. The Resolution was modified to provide that check number 3514 in the amount of 44,420.00 for the first bill of 221 hydrants for flushing shall not be released by the Fiscal Officer until all documentation provided under the Contract is provided and the majority of the Board provides email approval. A roll call showed all in favor. The Fiscal Officer reviewed the PERS update, the Hydrant update, the Flushing update, and the Bids for Painting will now be due in June. The Board also discussed the North Oakmont repair and the various other repairs in the District. A Motion was made by Schade and seconded by Griner to authorize the Chair and the Fiscal Officer to hire a landscaper to repair the yards where the hydrant repairs have been accomplished which approximate 20 hydrants for a cost not to exceed \$8,000. The Fiscal Officer and the Chair will circulate and obtain three (3) bids prior to entering into any agreement. The Fiscal Officer then began a discussion about the Audit. A Motion was made by Lewis and seconded by Griner to authorize the Fiscal Officer to have an accountant review the Reconciliations, if necessary for the Audit, and to enter a contract subject to Board approval of the price and terms. A roll call vote was made showing all in favor. The Engineer discussed the current bid process for the painting of hydrants. There are four (4) different options: 500 hydrants with District paint; 500 hydrants with the Contractor's paint; 1,000 hydrants with the district paint and 1,000 with the bidder's paint. The bids will be received in June and are expected for review on the June 24, 2015 meeting. The Engineer reviewed the Bid book with the Board.

Having no further business before the Board, at 6:30 p.m., a Motion was made by Griner and seconded by Schade to adjourn the meeting, with all in favor.

The next regular meeting is June 24, at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

2015 BOARD MEMBERS

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CHAIR PRO-TEM
JOHN CAMPBELL
KIM GRINER
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ROBERT KANIESKI
DANIEL SCHADE

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CLEVELAND EMERGENCY

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NORTH HILLS WATER DISTRICT

253 WEST AURORA ROAD
NORTHFIELD, OHIO 44067
330-468-0198

NORTH HILLS WATER DISTRICT MINUTES OF

JUNE 24, 2015

The Meeting of the North Hills Water District was called to order by Chair Lovano at 5:30 p.m. with Campbell, Griner, Lewis, Lovano, Kanieski, Klimkewicz, and Schade also present. Also present was Fiscal Officer Jeff Snell and Engineer Mike Henry joined the meeting in progress.

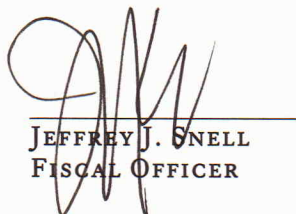
MINUTES. A Motion was made by Griner and seconded by Schade to approve the Minutes of May 27, 2015 with all in favor. A Motion was made by Griner and seconded by Schade to approve Resolution 108-15 with a roll call showing all in favor. The Water District is concerned about the number of days that only one person is on the crew flushing hydrants. The Fiscal Officer reviewed the Audit Update and the Hydrant Update. Landscaping repairs in the repair list include 6970 S. Boyden, 104 N. Oakmont, 11551 Valley View break, and the fourth hydrant South of Rt. 82 on Canyon View Road. A new leak at 814 Greenwood Parkway. The Board also received an update on the Shelly Pacing on Route 82 and their \$400 permit to use a hydrant. The Engineer discussed 140 N. Oakmont where there is an estimated pavement repair of 12 ft. x 30 ft. and when the contractor is working in the area, Mr. Henry will obtain a quote and move forward with this smaller repair. If other breaks occur, we will be able to include them in those repairs. Discussion was had about the one bid that came in for the painting of hydrants with the Board not in favor of accepting this bid. First, a Motion was made to reject all the bids, and re-evaluate the project by Lewis, seconded by Schade with all in favor by roll call. A Resolution was introduced by Lewis and seconded by Schade to instruct the Engineer to modify the specifications to provide for the removal of loose and flaky paint and rust with a specification that they use a wire brush. The discussion was had about how many hydrants would be painted. The Board agreed that 500 hydrants and 1,000 hydrants would be painted with paint already owned by the District, as well as an option to use paint as directed by the contractor. A roll call showed all in favor, but at the time of the roll call, Griner had left the meeting.

Finally, a Motion was made and seconded to move the Meeting of July 29, 2015 to July 22, 2015 at 5:30 p.m. with all in favor.

Having no further business before the Board, the meeting was adjourned at 6:45 p.m.

The next meeting of the Board will be July 22, 2015 at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

2015 BOARD MEMBERS

BASIL LOVANO,
CHAIR
DAVID KLIMKEWICZ-
CHAIR PRO-TEM
JOHN CAMPBELL
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ROBERT KANIESKI
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NORTH HILLS WATER DISTRICT

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NORTH HILLS WATER DISTRICT MINUTES OF

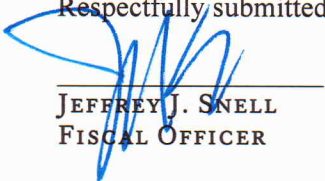
JULY 22, 2015

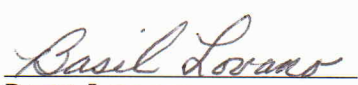
The Meeting of the North Hills Water District was called to order by Chair Lovano at 5:30 p.m. with Campbell, Lewis, Lovano, Kanieski, Klimkewicz, and Schade also present. The regular Agenda was suspended as Fire Chief Risko joined the meeting, as well as the Fiscal Officer Jeff Snell and Engineer Mike Henry.

MINUTES. The Fire Chief reviewed the hydrant flushing contract. The flushing has been going well this year and Chief Risko reported they have made progress. The Board specifically asked Chief Risko if they were interested in contracting to paint the hydrants. The Fire Chief expressed the plan that while they would be interested in painting, they would not be able to do it because he could not commit that many people. He also indicated that he is having trouble recruiting members of the Department and the Department is four (4) members under where it should be. The Board also discussed with Chief Risko the one man crews that have been flushing. The Chief said he will investigate and that the rule of thumb will be a two-man crew and the exception will be a one-man crew when someone might be called out to a call during the flushing. Mr. Campbell offered that we might want to investigate hiring one extra employee in each of the Townships, which might be a college student during the summer whose specific task would be to paint hydrants. The Board thought it was a good idea, but we will wait to see what the bids look like that are due on July 31, 2015. Engineer Mike Henry discussed with the Fire Chief that the northern end of the District can now be flushed as Sagamore Road water main installation has been substantially completed. He will relay this to Rick Huston. Chief Risko then thanked the Board and the Board moved back to its regular agenda. A Motion was made by Lewis and seconded by Schade to approve the Minutes of June 24, 2015. Resolution 109-15 was introduced by Lewis and seconded by Schade. The resolution was to approve all payments but that the Fiscal Officer is to hold the check to the Fire District in the amount of \$7,540.00 until all proper documentation is received. The documentation will be forwarded at the Board. A roll call showed all in favor. The Board received an update of the Audit and the bank reconciliation. A Motion was made by Schade and seconded by Kanieski to engage Julian & Grube, Inc. for audit and accounting services at an amount not to exceed \$5,600, with a roll call showing all in favor. The Board reviewed the refund from Worker's Comp. in the amount of \$1,465.25. The Fiscal Officer reviewed the repairs of landscaping at 8140 Cherry Lane; 838 Nesbitt; and 313 Beechwood. The Board also received an update with regard to the fourth hydrant South of Rt. 82 on Canyon View, 814 Greenwood Parkway and necessary repair at 474 Orchard Grove. The Engineer reviewed the bidding materials related to the hydrant painting. So far two bidders have taken out the bidding package.

Having no further business before the Board, the meeting was adjourned at 6:40 p.m. The next meeting of the Board will be August 26, 2015 at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

2015 BOARD MEMBERS

BASIL LOVANO,
CHAIR
DAVID KLIMKEWICZ-
CHAIR PRO-TEM
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NORTH HILLS WATER DISTRICT

253 WEST AURORA ROAD
NORTHFIELD, OHIO 44067
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NORTH HILLS WATER DISTRICT MINUTES OF

AUGUST 26, 2015

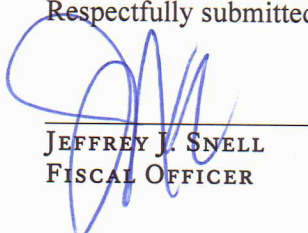
The Meeting of the North Hills Water District was called to order by Chair Lovano at 5:30 p.m. by Chair Lovano, also present Campbell, Lewis, Lovano, Kanieski, Klimkewicz, Kopas, and Schade. Also present was Fiscal Officer Jeff Snell and Engineer Mike Henry.

MINUTES. New Member Frank Kopas was sworn in to the swing position for Sagamore Hills Township. His term will expire December 31, 2015. A Motion was made by Lewis and seconded by Schade to approve the Minutes of July 22, 2015 with all in favor, Kopas abstaining. Resolution 110-15 was introduced by Schade and seconded by Kanieski. The Board discussed the Public Officials Liability Insurance with all voting in favor. The Board reviewed the landscaping repairs that have been completed to date and the additional repairs that are expected. The Board also received an update that no flushing has occurred from the Fire Department, although they have been cleared to finish the rest of the flushing. The Board also received a brief Audit update. The Engineer reviewed the bids for the hydrant update and provided materials related to those bids. After much discussion, a Motion was made by Lewis, seconded by Schade, to reject the OME bid of August 10, 2015 and return the check and also to reject the bid of Safety First because it did not meet the bid requirements. The Board anticipates rebidding the project in winter or spring with the hope of more bidders. A roll call showed all in favor. Board Member Robert Kanieski indicated that he had moved from the community and stated he was going to resign from the Board effective August 26, 2015. The Board thanked him for his service.

Having no further business before the Board, a Motion was made by Lovano, seconded by Lewis to adjourn at 6:24 p.m.

The next Meeting of the Board will be September 23, 2015 at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

2015 BOARD MEMBERS

BASIL LOVANO,
CHAIR
DAVID KLIMKEWICZ-
CHAIR PRO-TEM
JOHN CAMPBELL
CAROL LEWIS
DANIEL SCHADE
FRANK KOPAS

FISCAL OFFICER

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**NORTH HILLS WATER DISTRICT
MINUTES OF**

SEPTEMBER 23, 2015

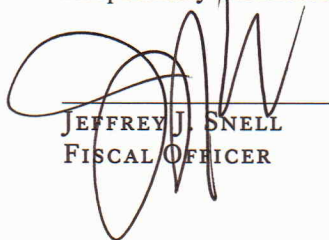
The Meeting of the North Hills Water District was called to order at 5:30 p.m. by Chair Lovano. Roll call showed Campbell, Lewis, Lovano, Kopas, Klimkewicz, and Schade present. Also present was Fiscal Officer Jeff Snell and Engineer Mike Henry.

MINUTES. A Motion was made by Lewis and seconded by Schade to approve the Minutes of August 26, 2015. Pay Resolution 111-15 was introduced by Lewis and seconded by Schade with the addition of check number 3878 to Robert Kanieski with a roll call showing all in favor. The Fiscal Officer updated the Board with regard to the leaks not in our jurisdiction in Greenwood and Cyrus Lane, the pressure issue at 319 W. Highland Road, and the Permit for Fike Builders, a repair in progress at Canyon Estates, and Resolution 112-15. The Engineer reviewed the flushing on Sagamore Road and believes the Fire Department is close to being finished. Resolution 112-15 was introduced by Schade and seconded by Campbell with a roll call showing all in favor.

Having no further business before the Board, the Meeting was adjourned at 6:05 p.m.

The next Meeting of the Board will be October 28, 2015 at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

2015 BOARD MEMBERS
BASIL LOVANO,
CHAIR
DAVID KLIMKEWICZ-
CHAIR PRO-TEM
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NORTH HILLS WATER DISTRICT

253 WEST AURORA ROAD
NORTHFIELD, OHIO 44067
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NORTH HILLS WATER DISTRICT MINUTES OF

OCTOBER 28, 2015

The Meeting of the North Hills Water District was called to order at 5:30 p.m. by Chair Lovano. Roll call showed Campbell, Lewis, Lovano, Kopas, Klimkewicz, and Schade all present. Also present was Fiscal Officer Jeff Snell, joining the meeting was Engineer Mike Henry.

MINUTES. A Motion was made by Schade and seconded by Lewis to approve the Minutes of September 23, 2015 with all in favor. Resolution 113-15 was introduced by Lewis and seconded by Schade. The Resolution approved the payment of all expenditures with the further clarification that the Fire District payment would not be released until all the supporting documents were provided. A roll call showed all in favor. The Fiscal Officer reviewed his meeting with the GCVA Board to discuss private fire hydrants. They have agreed to paint them a different color and will start to provide their servicing information to the Fire District. Once we have a painting contractor, we can discuss painting and a color. The Board also reviewed pending repairs including the repair of the fourth hydrant South of Rt. 82 on Canyon View and the complaint from the condominium residents at 1066 Canyon View because they believe the hydrant is too low. The low hydrant is operating and will not be replaced. The Fiscal Officer suggested they cut the tree and roots. The Engineer discussed the pending repair of the pavement at 8960 Acre Dr., as well as the pending repair at Rolling Brooke and Twinsburg Road. Those are pending and the Engineer is attempting to get quotes. The Board also reviewed the OPERS refund of \$840.00 which has been reposted. Resolution 114-15 was introduced by Lewis and seconded by Schade to authorize the re-issuance of the following checks:

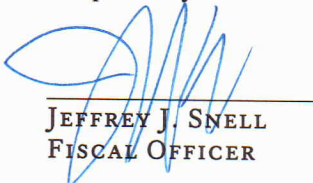
#2385	2/20/07	\$50.00	K. Griner
#2798	8/25/99	\$50.00	K. Griner
#2999	10/25/10	\$100.00	K. Griner
#2579	12/18/13	\$50.00	C. Lewis

The Fiscal Officer reviewed the Audit and Cash Journal was completed by the independent auditors on Oct. 23, 2015. A few minor adjustments are being reviewed with the Auditor before this will be completed. The Board expressed its desire that the Audit get completed.

Having no further business before the Board, the Meeting was adjourned at 6:23 p.m.

The next Meeting of the Board will be November 18, 2015 at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

2015 BOARD MEMBERS

BASIL LOVANO,
CHAIR

DAVID KLIMKEWICZ-
CHAIR PRO-TEM

JOHN CAMPBELL

CAROL LEWIS

DANIEL SCHADE

FRANK KOPAS

FISCAL OFFICER

JEFF SNELL

216-288-5690 CELL

330-467-9600 OFFICE

ENGINEER

MIKE HENRY

440-439-1999

CLEVELAND EMERGENCY

SERVICE

216-664-3060

NORTH HILLS WATER DISTRICT

253 WEST AURORA ROAD
NORTHFIELD, OHIO 44067
330-468-0198

NORTH HILLS WATER DISTRICT MINUTES OF

NOVEMBER 18, 2015

The Meeting of the North Hills Water District was called to order at 5:30 p.m. by Chair Lovano. Roll call showed Campbell, Lewis, Lovano, and Schade all present. Also present was Fiscal Officer Jeff Snell, joining the meeting was Engineer Mike Henry.

MINUTES. A Motion was made by Lewis and seconded by Schade to approve the Minutes of October 28, 2015. Pay Resolution 115-15 was introduced by Lewis and seconded by Schade with a roll call showing all in favor. The Fiscal Officer updated the Board on the Audit process. The Audit is expected to be completed within the next couple of weeks. The Fiscal Officer reviewed a purchase order system that the Auditor wants the Fiscal Officer to apply to encumber funds for any non-payroll expense. A copy of the Purchase Order Certification was included in the package to the Board Members at the meeting and discussed. The Fiscal Officer has also issued a purchase order for all the expenditures that are non-payroll in 2015 and provided a copy for the Auditor. The purpose of the purchase order is to encumber the funds and that the District will not overspend its resources. The Board reviewed the new leak at 8281 Olde Eight Road, where a new hydrant was installed by Hazel Drive. Cleveland Water is aware of the situation and is going to replace the hydrant yet again. Greenwood has shut off their garden. The Auditor discussed with the Fiscal Officer the use of UAN, which is Uniform Accounting Network through Auditor David Yost. If the Fiscal Officer went on UAN, the cost to maintain the system would be \$2,220.00 per year. The Board will review this matter with the Auditor at the final audit meeting. The Engineer discussed the paving and repairs. There are three repairs needed on Acre Drive, North Oakmont, and Rolling Brooke. The Engineer received two quotes, one for \$14,000 and one for \$12,000. Given the lateness of the season, the Board authorized Specialized Construction, Inc. at a cost not to exceed \$12,000. The Fiscal Officer was authorized to issue the purchase order immediately. Roll call showed all in favor.

Having no further business before the Board, the Motion was made by Lewis and seconded by Schade to adjourn at 6:30 p.m.

The next Meeting of the Board will be December 16, 2015 at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

2015 BOARD MEMBERS

BASIL LOVANO,
CHAIR
DAVID KLIMKEWICZ-
CHAIR PRO-TEM
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**NORTH HILLS WATER DISTRICT
MINUTES OF**

DECEMBER 16, 2015

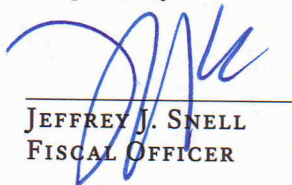
The Meeting of the North Hills Water District was called to order at 5:30 p.m. by Chair Lovano. Roll call showed Campbell, Lewis, Lovano, Klimkewicz, Kopas, and Schade all present. Also present was Fiscal Officer Jeff Snell, joining the meeting was Engineer Mike Henry.

MINUTES. A Motion was made by Schade and seconded by Lewis to approve the Minutes of November 18, 2015 with all in favor. A motion was made to approve the Minutes of December 15, 2015 by Lewis seconded by Lovano with all in favor. Abstaining were Daniel Schade and John Campbell. A Motion was made to approve Pay Resolution 117-15 with two corrections. The deletion of check no. 3910 and the addition of check no. 3933 to Specialized Construction for \$11,300.00. A roll call showed all in favor. The Fiscal Officer updated the breaks at 7936 Kitner, which has been repaired and is awaiting landscaping repair. There is also a new minor leak at 422 Meadow View and a leak at the meter box of 975-985 Canyon View. The fourth hydrant off Rt. 82 on Canyon View continues to be a problem. Cleveland Water had dug it up once and will have to come back at some point again. All parties are aware of the situation. The Board reviewed the new hydrant use permit at 9398 Olde Eight Road. A motion was made by Lewis and seconded by Schade to approve the Meeting Schedule for 2016. The Meeting Schedule will be sent to the Township, the library, and all of the media outlets.

Having no further business before the Board, the Motion was made by Lewis and seconded by Schade to adjourn at 7:00 p.m.

The next Meeting of the Board will be January 27, 2016 at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

2015 BOARD MEMBERS

BASIL LOVANO,
CHAIR
DAVID KLIMKEWICZ-
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NORTHFIELD, OHIO 44067
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**NORTH HILLS WATER DISTRICT
MINUTES OF
A SPECIAL MEETING OF**

DECEMBER 15, 2015


The Special Meeting of the North Hills Water District was called to order at noon by Chair Lovano. Roll call showed Lewis, Lovano, Klimkewicz, and Kopas were present. Absent were Campbell and Schade. Also present was Fiscal Officer Jeff Snell.


MINUTES. A Motion was made by Chair Lovano seconded by Klimkewicz to go into an Executive Session to meet for the limited purpose of the Auditor. Roll call showed all in favor. Notice was sent to the various papers last week related to this Special Executive Session. Board Members and the Auditors discussed the final results of the Audit.

Having no further business before the Board, the Special Meeting was adjourned at 12:45 p.m.

The next Meeting of the Board will be December 16, 2015, at 5:30 p.m.

Respectfully submitted:


JEFFREY J. SNELL
FISCAL OFFICER


BASIL LOVANO
CHAIR

2015 BOARD MEMBERS

**BASIL LOVANO,
CHAIR
DAVID KLIMKEWICZ-
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