

**NORTH HILLS WATER DISTRICT  
RESOLUTION 100-17**

**ORGANIZATIONAL RESOLUTION**

**WHEREAS**, the members of the Board of Trustees of the North Hills Water District, Summit County, Ohio, and pass this Resolution this 25th day of January, 2017 for the purpose of conducting the necessary Water District business for the fiscal year ending December 31, 2017.

**WHEREAS**, the following will be in effect, unless otherwise altered by the Board of Trustees.

The Secretary/Fiscal Officer and Engineer of the North Hills Water District at the same compensation for 2017.

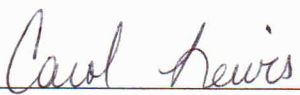
Trustees' compensation will be \$75.00 per diem.

Mileage for Trustees and Secretary will be in accordance with the IRS Code, when outside the District on District business.

Regular meetings will be held every month on the last Wednesday of the month at 5:30 p.m. at the Offices of the North Hills Water District 253 West Aurora Road, Sagamore Hills, Ohio. Other meetings will be called as necessary. (Per Schedule)

Roll call showed all in favor.

Resolution adopted this 25th day of January, 2017.

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Jeffrey J. Snell, Secretary/Fiscal Officer

## NORTH HILLS WATER DISTRICT RESOLUTION 101-17 2017 APPROPRIATIONS

Motion made by Uwils, Seconded by: Uwils

### Income:

1R1 Permits	\$ 6,000.00
1R2 Interest	\$ 2,400.00
1R3 Other Miscellaneous	\$ 30,000.00
1R4 Property Tax	\$ 200,000.00

Total Income \$ 238,400.00

### Expenses:

1A1 Trustees	\$ 7,500.00
1A11 Legal Advertising	\$ 600.00
1A12 PERS	\$ 12,000.00
1A13 Repairs to System	\$ 39,000.00
1A14 Maintenance and Supplies	\$ 41,000.00
1A15 Workers Compemnsation	\$ 2,000.00
1A18 Construction, Engineering	\$ 21,000.00
1A19 Professional Services	\$ 16,800.00
1A2 Secretary	\$ 36,000.00
1A20 Reimbursement of Deposits	\$ 13,500.00
1A21 Principal and Interest OPWC	\$ 21,000.00
1A3 Travel and Other	\$ 2,500.00
1A4 Supplies	\$ 2,500.00
1A5 Equipment	\$ 4,000.00
1A6 Bonds, Insurance	\$ 6,500.00
1A7 Contracts, Administrative	\$ 500.00
1A8 Utilities	\$ 2,000.00
1A9 Other Expense	\$ 10,000.00
Payroll Expenses	\$ -

Total Expense \$ 238,400.00

Net Income \$ -

Resolution adopted this 25th day of January, 2017.

Carol Lewis  
Chair

Jeffrey J. Snell  
Jeffrey J. Snell, Fiscal Officer

# NORTH HILLS WATER DISTRICT RESOLUTION 101-17 2017 APPROPRIATIONS

Motion made by V. Williams, Seconded by: V. Williams

## Income:

1R1 Permits	\$ 6,000.00
1R2 Interest	\$ 2,400.00
1R3 Other Miscellaneous	\$ 30,000.00
1R4 Property Tax	\$ 200,000.00

Total Income \$ 238,400.00

## Expenses:

1A1 Trustees	\$ 7,500.00
1A11 Legal Advertising	\$ 600.00
1A12 PERS	\$ 12,000.00
1A13 Repairs to System	\$ 39,000.00
1A14 Maintenance and Supplies	\$ 41,000.00
1A15 Workers Compensation	\$ 2,000.00
1A18 Construction, Engineering	\$ 21,000.00
1A19 Professional Services	\$ 16,800.00
1A2 Secretary	\$ 36,000.00
1A20 Reimbursement of Deposits	\$ 13,500.00
1A21 Principal and Interest OPWC	\$ 21,000.00
1A3 Travel and Other	\$ 2,500.00
1A4 Supplies	\$ 2,500.00
1A5 Equipment	\$ 4,000.00
1A6 Bonds, Insurance	\$ 6,500.00
1A7 Contracts, Administrative	\$ 500.00
1A8 Utilities	\$ 2,000.00
1A9 Other Expense	\$ 10,000.00
Payroll Expenses	\$ -

Total Expense \$ 238,400.00

Net Income \$ -

Resolution adopted this 25th day of January, 2017.

Carol Lewis  
Chair

Jeffrey J. Snell  
Jeffrey J. Snell, Fiscal Officer

**NORTH HILLS WATER DISTRICT RESOLUTION 101-17 2017 APPROPRIATIONS**

Revised Feb 22, 2017~~4~~

Motion made by Lewis, Seconded by: Klimkewicz

**Income:**

1R1 Permits	\$ 6,000.00
1R2 Interest	\$ 2,400.00
1R3 Other Miscellaneous	\$ 30,000.00
1R4 Property Tax	\$ 200,000.00

Total Income	\$ 238,400.00
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**Expenses:**

1A1 Trustees	\$ 7,500.00
1A11 Legal Advertising	\$ 600.00
1A12 PERS	\$ 12,000.00
1A13 Repairs to System	\$ 39,000.00
1A14 Maintenance and Supplies	\$ 44,000.00
1A15 Workers Compemnsation	\$ 2,000.00
1A18 Construction, Engineering	\$ 21,000.00
1A19 Professional Services	\$ 16,800.00
1A2 Secretary	\$ 36,000.00
1A20 Reimbursement of Deposits	\$ 13,500.00
1A21 Principal and Interest OPWC	\$ 21,000.00
1A3 Travel and Other	\$ 2,500.00
1A4 Supplies	\$ 2,500.00
1A5 Equipment	\$ 1,000.00
1A6 Bonds, Insurance	\$ 6,500.00
1A7 Contracts, Administrative	\$ 500.00
1A8 Utilities	\$ 2,000.00
1A9 Other Expense	\$ 10,000.00
Payroll Expenses	\$ -

Total Expense	\$ 238,400.00
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Net Income	\$ -
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Resolution adopted this 25th day of January, 2017. Revised 2/22/17

  
\_\_\_\_\_  
Carol Lewis, Chair

  
\_\_\_\_\_  
Jeffrey J. Shell, Fiscal Officer



Certificate of copy

State of Ohio                     )  
Summit County                 ) S.S.

I, Jeffrey J. Snell, Fiscal Officer of Board of Trustees of the North Hills Water District, whose custody the files and records of said District are required by state law to be, do hereby certify that the foregoing is taken and copied from the original which is now on file of Resolution 104-17 and that the foregoing has been compared by me with said original document, and that the same is true in accurate copy thereof.

 2/23/17  
\_\_\_\_\_  
Jeffrey J. Snell, Fiscal Officer

**NORTH HILLS WATER DISTRICT**

**253 W. Aurora Road**

Northfield, Ohio 44067

(330) 468-0198

email: [JSnell01@gmail.com](mailto:JSnell01@gmail.com)

1/26/17

Summit County Fiscal Office  
ATT: Budget Commission  
175 S. Main Street, 4th Floor  
Akron, OH 44308

MAILED  
1.26.17

RE: Resolution 114-16

Dear Sirs:

Enclosed please find one (1) original and one (1) copy of the following Resolutions:  
APPROPRIATION RESOLUTION 2017 (Resolution 101-17) Please retain the original copy and return the time stamped copies to me in the self-addressed envelope provided.

Should you have any questions, please do not hesitate to contact me.

Sincerely,



Jeffrey J. Snell

Enclosures

**NORTH HILLS WATER DISTRICT**  
**253 W. Aurora Road**  
Northfield, Ohio 44067  
(330) 468-0198

Via Fax: (330) 296-2698

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The News Leader  
P.O. Box 5199  
1050 W. Main Street  
Kent, OH 44240

Dear Sirs:

Please publish the following under Legal Notice one time only.

**LEGAL NOTICE**  
**North Hills Water District**

Notice is hereby given that the 2015 Annual Financial Report for the North Hills Water district is complete. The report is on file in the Office of the North Hills Water District at 253 W. Aurora Road, Northfield, Ohio 44067, and available between 9:00 a.m. till 12:00 noon, Monday through Friday. Additional copies are also available on the websites of mysagamorehills.com and northfieldcenter.com

The Meetings of the North Hills Water District have been set for 2017. They are held at 3:00 p.m., 253 W. Aurora Road, Northfield, Ohio 44067 and are as follows:

JANUARY 25, 2017, FEBRUARY 22, 2017, MARCH 22, 2017,  
APRIL 26, 2017, MAY 24, 2017, JUNE 28, 2017, JULY 26, 2017, AUGUST 23, 2017,  
SEPTEMBER 27, 2017, OCTOBER 25, 2017, NOVEMBER 15, 2017, DECEMBER 27, 2017

Meetings are subject to change by order of the Board.

Send a bill and certification to the above address.

Thank you

  
Jeffrey J. Snell, Fiscal Office  
North Hills Water District

# NORTH HILLS WATER DISTRICT RESOLUTION 101-17 2017 APPROPRIATIONS

Motion made by V. Williams, Seconded by: V. Williams

## Income:

1R1 Permits	\$ 6,000.00
1R2 Interest	\$ 2,400.00
1R3 Other Miscellaneous	\$ 30,000.00
1R4 Property Tax	\$ 200,000.00

Total Income \$ 238,400.00

## Expenses:

1A1 Trustees	\$ 7,500.00
1A11 Legal Advertising	\$ 600.00
1A12 PERS	\$ 12,000.00
1A13 Repairs to System	\$ 39,000.00
1A14 Maintenance and Supplies	\$ 41,000.00
1A15 Workers Compensation	\$ 2,000.00
1A18 Construction, Engineering	\$ 21,000.00
1A19 Professional Services	\$ 16,800.00
1A2 Secretary	\$ 36,000.00
1A20 Reimbursement of Deposits	\$ 13,500.00
1A21 Principal and Interest OPWC	\$ 21,000.00
1A3 Travel and Other	\$ 2,500.00
1A4 Supplies	\$ 2,500.00
1A5 Equipment	\$ 4,000.00
1A6 Bonds, Insurance	\$ 6,500.00
1A7 Contracts, Administrative	\$ 500.00
1A8 Utilities	\$ 2,000.00
1A9 Other Expense	\$ 10,000.00
Payroll Expenses	\$ -

Total Expense \$ 238,400.00

Net Income \$ -

Resolution adopted this 25th day of January, 2017.

Carol Lewis  
Chair

Jeffrey J. Snell  
Jeffrey J. Snell, Fiscal Officer

CERTIFICATION:  
I CERTIFY THIS IS TRUE & ACCURATE  
COPY OF RESOLUTION 101-17 OF THE NORTH  
HILLS WATER DISTRICT ADOPTED 1.25.17  
Jeffrey J. Snell 3304679600  
FISCAL OFFICER



# NORTH HILLS WATER DISTRICT

## RESOLUTION 102-17 JANUARY 25, 2017

MONTHLY PAYMENT RESOLUTION JANUARY, 2017

MOVED BY WU KNO; SECONDED BY KUMKOWICZ,

**BE IT RESOLVED** BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4108	JEFFREY J. SNELL	SECRETARY		\$ 1,672.74
4109	MIKE HENRY	PROFESSIONAL SERVICES		\$ 743.71
4110	WINDSTREAM	UTILITIES		\$ 76.79
4111	CITY OF CLEVELAND	MAINTENANCE/SUPPLIES		\$43,950.79
4112	DEFER. COMP	PAYROLL		\$ 100.00

ADOPTED JANUARY 25, 2017

Carol Lewis  
CHAIR

JEFFREY J. SNELL, FISCAL OFFICER

# NORTH HILLS WATER DISTRICT

## RESOLUTION 103-17 FEBRUARY 22, 2017

MONTHLY PAYMENT RESOLUTION FEBRUARY 2017

MOVED BY V. Klimkevic; SECONDED BY V. Mung,

**BE IT RESOLVED** BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4113	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4114	BASIL LOVANO	TRUSTEE		\$ 68.84
4115	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4116	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4117	JERRY PAPILE	TRUSTEE		\$ 68.84
4118	FRANK KOPAS	TRUSTEE		\$ 68.84
4119	MIKE HENRY	ENGINEER		\$ 742.71
4120	JEFFREY SNELL	FISCAL OFFICER		\$ 1,672.75
4121	OPERS	PERS (Pd BY WIRE)		\$ 840.00
4122	OH DEFER. COMP.	PAYROLL(Pd BY WIRE)		\$ 100.00
4123	DIX COMMUNICATION	LEGAL ADVERTISING		\$ 29.05
4124	WINDSTREAM	UTILITIES		\$ 76.82
4125	OH WORKERS COMP	WORKERS COMP.(Pd BY WIRE)		\$ 206.65

ADOPTED FEBRUARY 22, 2017

Carol Lewis  
CAROL LEWIS, CHAIR

Jeffrey J. Snell  
JEFFREY J. SNELL, FISCAL OFFICER

**NORTH HILLS WATER DISTRICT  
RESOLUTION 104-17**

**A RESOLUTION TO MODIFY THE BUDGET  
OF THE NORTH HILLS WATER DISTRICT 2017**

**WHEREAS**, the Board of Trustees of the North Hills Water District desires to amend the 2017 Budget to adjust for the annual expenditures as follows:

Decrease: 1A5 Equipment by \$3,000.00 to now have \$1,000.00

Increase: 1A14 Maintenance Supplies by \$3,000.00 to \$44,000.00

An Amended 101-17 2017 Appropriations is attached.

**NOW, THEREFORE, BE IT RESOLVED** that the Members of the Board of the North Hills Water District amends the budget of the North Hills Water District for the year 2017.

Resolution adopted this 22<sup>nd</sup> day of February, 2017.

  
\_\_\_\_\_  
Carol Lewis, Chair

  
\_\_\_\_\_  
Jeffrey J. Snell, Fiscal Officer

Certificate of copy

State of Ohio                                 )  
Summit County                               ) S.S.

I, Jeffrey J. Snell, Fiscal Officer of Board of Trustees of the North Hills Water District, whose custody the files and records of said District are required by state law to be, do hereby certify that the foregoing is taken and copied from the original which is now on file of Resolution 104-17 and that the foregoing has been compared by me with said original document, and that the same is true in accurate copy thereof.

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Jeffrey J. Snell, Fiscal Officer



**NORTH HILLS WATER DISTRICT RESOLUTION 101-17 2017 APPROPRIATIONS**

Revised Feb 22, 2017\*

Motion made by Lewis, Seconded by: KLIMKEWICZ

**Income:**

1R1 Permits	\$ 6,000.00
1R2 Interest	\$ 2,400.00
1R3 Other Miscellaneous	\$ 30,000.00
1R4 Property Tax	\$ 200,000.00

<b>Total Income</b>	<b>\$ 238,400.00</b>
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**Expenses:**

1A1 Trustees	\$ 7,500.00
1A11 Legal Advertising	\$ 600.00
1A12 PERS	\$ 12,000.00
1A13 Repairs to System	\$ 39,000.00
1A14 Maintenance and Supplies	\$ 44,000.00
1A15 Workers Compemnsation	\$ 2,000.00
1A18 Construction, Engineering	\$ 21,000.00
1A19 Professional Services	\$ 16,800.00
1A2 Secretary	\$ 36,000.00
1A20 Reimbursement of Deposits	\$ 13,500.00
1A21 Principal and Interest OPWC	\$ 21,000.00
1A3 Travel and Other	\$ 2,500.00
1A4 Supplies	\$ 2,500.00
1A5 Equipment	\$ 1,000.00
1A6 Bonds, Insurance	\$ 6,500.00
1A7 Contracts, Administrative	\$ 500.00
1A8 Utilities	\$ 2,000.00
1A9 Other Expense	\$ 10,000.00
Payroll Expenses	\$ -

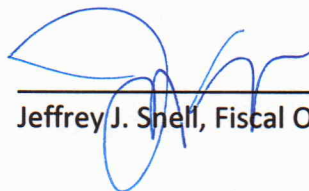
<b>Total Expense</b>	<b>\$ 238,400.00</b>
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<b>Net Income</b>	<b>\$ -</b>
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Resolution adopted this 25th day of January, 2017. Revised 2/22/17



Carol Lewis, Chair



Jeffrey J. Shell, Fiscal Officer

## NORTH HILLS WATER DISTRICT RESOLUTION 101-17 2017 APPROPRIATIONS

Motion made by VW15, Seconded by: VW15 & W1E

### Income:

1R1 Permits	\$ 6,000.00
1R2 Interest	\$ 2,400.00
1R3 Other Miscellaneous	\$ 30,000.00
1R4 Property Tax	\$ 200,000.00

Total Income \$ 238,400.00

### Expenses:

1A1 Trustees	\$ 7,500.00
1A11 Legal Advertising	\$ 600.00
1A12 PERS	\$ 12,000.00
1A13 Repairs to System	\$ 39,000.00
1A14 Maintenance and Supplies	\$ 41,000.00
1A15 Workers Compemnsation	\$ 2,000.00
1A18 Construction, Engineering	\$ 21,000.00
1A19 Professional Services	\$ 16,800.00
1A2 Secretary	\$ 36,000.00
1A20 Reimbursement of Deposits	\$ 13,500.00
1A21 Principal and Interest OPWC	\$ 21,000.00
1A3 Travel and Other	\$ 2,500.00
1A4 Supplies	\$ 2,500.00
1A5 Equipment	\$ 4,000.00
1A6 Bonds, Insurance	\$ 6,500.00
1A7 Contracts, Administrative	\$ 500.00
1A8 Utilities	\$ 2,000.00
1A9 Other Expense	\$ 10,000.00
Payroll Expenses	\$ -

Total Expense \$ 238,400.00

Net Income \$ -

Resolution adopted this 25th day of January, 2017.

Carol Lewis  
Chair

Jeffrey J. Snell  
Jeffrey J. Snell, Fiscal Officer

**NORTH HILLS WATER DISTRICT**

**253 W. Aurora Road**

**Northfield, Ohio 44067**

**(330) 468-0198**

**email: JSnell01@gmail.com**

2/23/17

Summit County Fiscal Office  
ATT: Budget Commission  
175 S. Main Street, 4th Floor  
Akron, OH 44308

RE: Resolution 104-17

Dear Sirs:

Enclosed please find one (1) original and one (1) copy of the following Resolution  
-17. Please retain the original copy and return the time stamped copies to me in the self-addressed  
envelope provided.

Should you have any questions, please do not hesitate to contact me.

Sincerely,



Jeffrey J. Snell

Enclosures

**NORTH HILLS WATER DISTRICT  
RESOLUTION 104-17**

**A RESOLUTION TO MODIFY THE BUDGET  
OF THE NORTH HILLS WATER DISTRICT 2017**

**WHEREAS**, the Board of Trustees of the North Hills Water District desires to amend the 2017 Budget to adjust for the annual expenditures as follows:

Decrease: 1A5 Equipment by \$3,000.00 to now have \$1,000.00

Increase: 1A14 Maintenance Supplies by \$3,000.00 to \$44,000.00

An Amended 101-17 2017 Appropriations is attached.

**NOW, THEREFORE, BE IT RESOLVED** that the Members of the Board of the North Hills Water District amends the budget of the North Hills Water District for the year 2017.

Resolution adopted this 22<sup>nd</sup> day of February, 2017.

  
\_\_\_\_\_  
Carol Lewis, Chair

  
\_\_\_\_\_  
Jeffrey J. Snell, Fiscal Officer



# NORTH HILLS WATER DISTRICT

## RESOLUTION 105 - 17

MARCH 22, 2017

MONTHLY PAYMENT RESOLUTION MARCH, 2017

MOVED BY Walt; SECONDED BY Klimke

**BE IT RESOLVED** BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK No.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
I PRINTED NEW CHECKS SO I DID NOT USE CHECK NO. 4126-4150.				
4151	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4152	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4153	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4154	FRANK KOPAS	TRUSTEE		\$ 68.84
4155	MIKE HENRY	ENGINEER		\$ 745.74
4156	JEFFREY SNELL	FISCAL OFFICER		\$ 1,672.75
4157	OPERS	PERS (Pd BY WIRE)		\$ 840.00
4158	OH DEFER. COMP.	PAYROLL(Pd BY WIRE)		\$ 100.00
4159	DIX COMMUNICATION	LEGAL ADVERTISING		\$ 26.20
4160	WINDSTREAM	UTILITIES		\$ 76.81

ADOPTED MARCH 22, 2017

Carol Lewis  
CAROL A. LEWIS, CHAIR

Jeffrey J. Snell  
JEFFREY J. SNELL, FISCAL OFFICER

# NORTH HILLS WATER DISTRICT

## RESOLUTION 106-17 APRIL 26, 2017

MONTHLY PAYMENT RESOLUTION APRIL, 2017

MOVED BY SCHADZ; SECONDED BY CAMPBELL,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK No.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4161	BASIL LOVANO	TRUSTEE		\$ 68.84
4162	CAROL A. LEWIS	TRUSTEE		\$ 68.85
4163	DANIEL SCHADE	TRUSTEE		\$ 68.84
4164	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.85
4165	FRANK KOPAS	TRUSTEE		\$ 68.85
4166	JEFFREY SNELL	FISCAL OFFICER		\$ 1,672.75
4167	JOHN CAMPBELL	TRUSTEE		\$ 68.85
4168	MIKE HENRY	ENGINEER		\$ 759.74
4169	OPERS	PERS(PD BY WIRE)		\$ 840.00
4170	OH DEFER. COMP.	PAYROLL(PD BY WIRE)		\$ 100.00
4171	WINDSTREAM	UTILITIES		\$ 76.81
4172	OH BW COMP.	WORKERS COMP.		\$ 207.71
4173	U.S. TREASURY	PAYROLL TAX		\$ 1,985.28
4174	STATE OF OHIO TREAS.	PAYROLL TAX		\$ 203.07

ADOPTED APRIL 26, 2017

Carol Lewis  
CAROL A. LEWIS, CHAIR

Jeffrey J. Snell  
JEFFREY J. SNELL, FISCAL OFFICER

**NORTH HILLS WATER DISTRICT  
RESOLUTION 107-17**

**Adopted April 26, 2017  
Amended May 24, 2017**

Moved by Chapman Seconded by Scanga

**WHEREAS**, the Board of the North Hills Water District desires to flush and lubricate all of the hydrants within the North Hills Water District; and

**WHEREAS**, the City of Macedonia has offered to provide those services as they already provide Fire Services to Northfield Center and Sagamore Hills Township; and

**NOW, THEREFORE, BE IT RESOLVED** by the Trustees of the Board of the North Hills Water District, Summit County, Ohio, that the Chair is hereby authorized to enter into a Contract with the City of Macedonia for flushing and lubrication services of all public hydrants within the North Hills Water District.

Carol Lewis, Chair  
Carol Lewis, Chair

Jeffrey J. Snell  
Jeffrey J. Snell, Fiscal Officer



**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE CITY OF MACEDONIA AND THE NORTH HILLS WATER DISTRICT**

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This Memorandum of Understanding ("MOU") is made and entered into on this 16<sup>th</sup> day of June, 2017, by and between the City of Macedonia, a chartered municipal corporation in the County of Summit, State of Ohio (hereinafter "City"), and the North Hills Water District, a political subdivision in County of Summit, State of Ohio (hereinafter "District") for the purposes of sharing responsibility for the service and maintenance of all public fire hydrants located within the jurisdiction of the North Hills Water District (located within the territorial boundaries of Sagamore Hills Township and Northfield Center Township) for the term of this Memorandum. The City and the District are collectively referred to as the "Parties."

The City agrees to provide flushing and lubrication service of all public hydrants within the North Hills Water District as set forth below.

1. Purpose. The purpose of this MOU is to outline the agreement between the City and the District and their associated efforts to share responsibility for the inspection, flushing, certain flow testing, and lubrication of all public hydrants located within the District during the term of this Memorandum.
2. Scope. This MOU addresses certain services to be provided by the City to the District. The services include the inspection, flushing, certain flow testing, and lubrication of each of the approximately 1,400 hydrants located within the District. This MOU does not address hydrants located in the City, which shall continue to be maintained consistent with the City's normal obligations.
3. Responsibilities. The City shall supervise and complete such inspection, flushing, flow testing, and lubrication service work at its sole discretion in accordance with the guidelines



promulgated by the City of Cleveland Division of Water. The flow testing shall consist of the static flow testing of every 10th hydrant located within the District.

The City shall be permitted to undertake all action necessary to complete such services, including the use of appropriate signage supplied by the City and any other measures to adequately provide notice to residents of the flushing services. The City shall place such signage as far in advance prior to the service work as may be practicable.

The City will provide two (2) workers assigned to the District to perform such service work.

After the service work is completed, the City will provide the District with an electronic and hard copy of Excel spreadsheets showing all hydrants serviced, and the results of the static flow testing. The City shall note on the spreadsheet any and all hydrants that are not operational. If there is deficiency with a hydrant, the City shall provide one digital photo of each such hydrant showing the hydrant's code in the photo.

To assist the City in the supervision and completion of the service work, a vehicle and fuel shall be provided by the District.

The District shall reimburse the City for the cost of tools and equipment utilized to provide the flushing services and all tools purchased shall remain the property of the District. The District shall also reimburse the City for the cost, calculated on an hourly basis, of two (2) workers provided by the City as required to complete the service work in the District with billing from the City every thirty (30) days..

The City shall handle with due care and due diligence the removal of all paint around the hose connection caps to the hydrants while serving them for flushing and lubrication by cutting the paint bead around the hydrant cap prior to removal.

Once the flushing service work is completed each month, the City will forward an invoice for such services for reimbursement pursuant to the above, which shall be paid within 30 days of receipt. All flushing and lubrication services shall be completed by October 1, 2017.

4. Termination. This MOU is effective for a one year period from the date set forth above. Any Party may terminate this MOU with thirty (30) days written notice.

5. General. This MOU constitutes the full and complete expression of the agreement between the Parties, and is not intended to modify or supersede any contract or other agreement between the City and the District to this MOU for flushing and lubrication services. By the mutual consent of the Parties, this MOU may be modified whenever such modifications are deemed necessary. Any such modifications to the MOU shall be by written amendment signed by the Parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands to this Memorandum of Understanding this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**CITY OF MACEDONIA, OHIO**

By: \_\_\_\_\_

Mayor Joseph Migliorini

**NORTH HILLS WATER DISTRICT**

By: \_\_\_\_\_

Carol Lewis, Chair

Date: 6-16-17

Date: 5-24-17

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
Mark V. Guidetti  
Director of Law

\_\_\_\_\_  
By: Jeffrey J. Shell  
Fiscal Officer

Date: 6/16/17

Date: 5.24.17

**NORTH HILLS WATER DISTRICT  
RESOLUTION 107-17**

**Adopted April 26, 2017  
Amended May 24, 2017**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

**WHEREAS**, the Board of the North Hills Water District desires to flush and lubricate all of the hydrants within the North Hills Water District; and

**WHEREAS**, the City of Macedonia has offered to provide those services as they already provide Fire Services to Northfield Center and Sagamore Hills Township; and

**NOW, THEREFORE, BE IT RESOLVED** by the Trustees of the Board of the North Hills Water District, Summit County, Ohio, that the Chair is hereby authorized to enter into a Contract with the City of Macedonia for flushing and lubrication services of all public hydrants within the North Hills Water District.

\_\_\_\_\_  
Carol Lewis, Chair

\_\_\_\_\_  
Jeffrey J. Snell, Fiscal Officer



# NORTH HILLS WATER DISTRICT

## RESOLUTION 108-17 MAY 24, 2017

MONTHLY PAYMENT RESOLUTION MAY, 2017

MOVED BY Lewis; SECONDED BY LOVANO,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4175	BASIL LOVANO	TRUSTEE		\$ 68.85
4176	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4177	DANIEL SCHADE	TRUSTEE		\$ 68.84
4178	FRANK KOPAS	TRUSTEE		\$ 68.84
4179	JEFFREY SNELL	FISCAL OFFICER		\$ 1,672.74
4180	JERRY PAPILE	TRUSTEE		\$ 68.84
4181	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4182	MIKE HENRY	ENGINEER		\$ 759.74
4183	OPERS	PERS(PD BY WIRE)		\$ 840.00
4184	OH DEFER. COMP.	PAYROLL(PD BY WIRE)		\$ 100.00
4185	WINDSTREAM	UTILITIES		\$ 77.09
4186	TIMBER TECH, INC.	LANDSCAPING		\$ 400.00
4187	OPWC	CONSTRUCTION		\$ 10,189.71

ADOPTED MAY 24, 2017

Carol Lewis  
CAROL A. LEWIS, CHAIR

Jeffrey J. Snell  
JEFFREY J. SNELL, FISCAL OFFICER



**NORTH HILLS WATER DISTRICT  
RESOLUTION 109-17**

**Adopted May 25, 2017**

**A Resolution Authorizing the Board of Trustees of NORTH HILLS WATER DISTRICT, Summit County, to Prepare and Submit an Application to Participate in the Ohio Public Works Commission Local Transportation Improvement Project (LTIP) State Capital Improvement Program (SCIP) with SAGAMORE HILLS TOWNSHIP, Summit County, as a Partner and to Execute Contracts as Required.**

Moved by Lewis Seconded by Lovano

**WHEREAS,** The State Capital Improvements Program (SCIP) and the Local Transportation Improvement Program (LTIP) both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

**WHEREAS,** The Summit County Engineer, Sagamore Hills Township, Summit County and North Hills Water District, Summit County, have determined that Canyon View Road and the water line along Canyon View Road is in need of repair; and

**WHEREAS,** The Summit County Engineer's Office prepares project specifications and bid documents on behalf of the Township, and Chagrin Valley Engineering, LLC prepares project specifications and bid documents on behalf of the North Hills Water District; and

**WHEREAS,** It has been determined a total approximate cost of the project to be \$ 696,918.00 with the District committing up to \$ 206,000.00; and

**WHEREAS,** The infrastructure improvement herein above described is considered to be a priority need for the combined communities and is a qualified project under the OPWC programs.

**NOW, THEREFORE, BE IT RESOLVED** that the Trustees of the Board of the North Hills Water District, Summit County, that:

1. The Board of Trustees of the North Hills Water District is hereby authorizes the Engineering and Plans from the Summit County Engineer to apply for SCIP and LTIP funds.

2. The Board of Trustees of the North Hills Water District requests the Summit County Engineer and Chagrin Valley Engineering, LLC to complete the Engineering and plans so application can be made to OPWC by the deadline in June \_\_\_\_, 2017.

3. The Board of Trustees of the North Hills Water District further authorizes its Chair to enter into any agreements that may be necessary and appropriate for obtaining this financial and making said application on behalf of the District and with Sagamore Hills Township as a partner.

Carol Lewis, Chair  
Carol Lewis, Chair

Jeffrey J. Snell, Fiscal Officer  
Jeffrey J. Snell, Fiscal Officer

### **CERTIFICATE OF FISCAL OFFICER**

I, JEFFREY J. SNELL, Fiscal Officer of the Board of Trustees of North Hills Water District, Summit County, Ohio, in whose custody and control the files and records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original resolution now on file; that the foregoing has been compared by me with said original resolution; and that the same is a true and correct copy there of, this \_\_\_\_ day of \_\_\_\_\_, 2017.

### **CERTIFICATE OF AVAILABILITY OF FUNDS**

I, JEFFREY J. SNELL, Fiscal Officer of the Board of Trustees of North Hills Water District, Summit County, Ohio, hereby certify that the amount required to meet the contract, obligation, or expenditure for the above, has been lawfully appropriated for the purpose, and is in the treasury or in process of collection to the credit of the appropriate fund, free from any outstanding obligation or encumbrance this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Jeffrey J. Snell, Fiscal Officer of the  
North Hills Water District  
Summit County, Ohio

# NORTH HILLS WATER DISTRICT

## RESOLUTION 110-17 JUNE 28, 2017


MONTHLY PAYMENT RESOLUTION JUNE, 2017

MOVED BY \_\_\_\_\_; SECONDED BY \_\_\_\_\_,

**BE IT RESOLVED** BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4188	VOID			
4189	BASIL LOVANO	TRUSTEE		\$ 68.84
4190	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4191	DANIEL SCHADE	TRUSTEE		\$ 68.85
4192	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4193	FRANK KOPAS	TRUSTEE		\$ 68.84
4194	JEFFREY SNELL	FISCAL OFFICER		\$ 1,608.75
4195	JERRY PAPILE	TRUSTEE		\$ 68.85
4196	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4197	MIKE HENRY	ENGINEER		\$ 759.74
4198	OPERS	PERS(PD BY WIRE)		\$ 840.00
4199	OH DEFER. COMP.	PAYROLL(PD BY WIRE)		\$ 100.00
4200	OBPWC	WORKERS COMP.		\$ 193.16
4201	WINDSTREAM	UTILITIES		\$ 76.94

ADOPTED JUNE 28, 2017

  
\_\_\_\_\_  
CAROL A. LEWIS, CHAIR

  
\_\_\_\_\_  
JEFFREY J. SNELL, FISCAL OFFICER



# NORTH HILLS WATER DISTRICT

## RESOLUTION 111-17 JULY 19, 2017

MONTHLY PAYMENT RESOLUTION JULY, 2017

MOVED BY Lewis; SECONDED BY Lozano,

**BE IT RESOLVED** BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK No.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4202	BASIL LOVANO	TRUSTEE		\$ 68.84
4203	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4204	DANIEL SCHADE	TRUSTEE		\$ 68.84
4205	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4206	FRANK KOPAS	TRUSTEE		\$ 68.84
4207	JEFFREY SNELL	FISCAL OFFICER		\$ 1,608.74
4208	JERRY PAPILE	TRUSTEE		\$ 68.84
4209	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4210	MIKE HENRY	ENGINEER		\$ 759.74
4211	OPERS	PERS(PD BY WIRE)		\$ 840.00
4212	OH DEFER. COMP.	PAYROLL(PD BY WIRE)		\$ 100.00
4213	WINDSTREAM	UTILITIES		\$ 77.09
4214	NIXON LAURIANTI INS.	INSURANCE		\$ 3,330.00
4215	OH TREASURY	PAYROLL		\$ 206.85
4216	U.S. TREASURY	PAYROLL		\$ 2,068.32
4217	CITY OF MACEDONIA	MAINTENANCE FLUSH 6/17		\$ 6,397.48
4218	NIXON LAURIANTI	INSURANCE		\$ 30.00

ADOPTED JULY 19, 2017

  
CAROL A. LEWIS, CHAIR

  
JEFFREY J. SNELL, FISCAL OFFICER

# NORTH HILLS WATER DISTRICT

## RESOLUTION 112-17 AUGUST 23, 2017

MONTHLY PAYMENT RESOLUTION AUGUST, 2017

MOVED BY V. W. S.; SECONDED BY LOVANO,

**BE IT RESOLVED** BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4219	BASIL LOVANO	TRUSTEE		\$ 68.84
4220	CAROL A. LEWIS	TRUSTEE		\$ 68.85
4221	DANIEL SCHADE	TRUSTEE		\$ 68.84
4222	FRANK KOPAS	TRUSTEE		\$ 68.85
4223	JEFFREY SNELL	FISCAL OFFICER		\$ 1,608.74
4224	JERRY PAPILE	TRUSTEE		\$ 68.84
4225	JOHN CAMPBELL	TRUSTEE		\$ 68.85
4226	MIKE HENRY	ENGINEER		\$ 759.74
4227	OPERS	PERS(PD BY WIRE)		\$ 840.00
4228	OH DEFER. COMP.	PAYROLL(PD BY WIRE)		\$ 100.00
4229	WINDSTREAM	UTILITIES		\$ 77.01
4230	OH TREASURER	MISC./AUDITOR (Pd BY WIRE)		\$ 4,284.50
4231	OBWC	WORKERS COMP.		\$ 193.76
4232	CITY OF MACEDONIA	FLUSHING		\$ 1,428.47

ADOPTED AUGUST 23, 2017

Carol Lewis  
CAROL A. LEWIS, CHAIR

Jeffrey J. Snell  
JEFFREY J. SNELL, FISCAL OFFICER

# NORTH HILLS WATER DISTRICT

## RESOLUTION 113-17 SEPTEMBER 27, 2017


MONTHLY PAYMENT RESOLUTION AUGUST, 2017


MOVED BY \_\_\_\_\_; SECONDED BY \_\_\_\_\_,

**BE IT RESOLVED** BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4233	NIXON LAURIANTI INSUR.	INSURANCE		\$ 2,526.00
4234	BASIL LOVANO	TRUSTEE		\$ 68.85
4235	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4236	DANIEL SCHADE	TRUSTEE		\$ 68.84
4237	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4238	FRANK KOPAS	TRUSTEE		\$ 68.84
4239	JEFFREY SNELL	FISCAL OFFICER		\$ 1,608.74
4240	JERRY PAPILE	TRUSTEE		\$ 68.84
4241	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4242	MIKE HENRY	ENGINEER		\$ 759.74
4243	OPERS	PERS(PD BY WIRE)		\$ 840.00
4244	OH DEFER. COMP.	PAYROLL(PD BY WIRE)		\$ 100.00
4245	WINDSTREAM	UTILITIES		\$ 77.13
4246	OH TREASURER	MISC./AUDITOR (Pd BY WIRE)		\$ 2,812.00
4247	WESTERN RESERVE ASPHALT REPAIRS TO SYSTEM			\$ 6,300.00

ADOPTED SEPTEMBER 27, 2017

  
\_\_\_\_\_  
CAROL A. LEWIS, CHAIR

  
\_\_\_\_\_  
JEFFREY J. SNELL, FISCAL OFFICER

# NORTH HILLS WATER DISTRICT

## RESOLUTION 114-17 OCTOBER 25, 2017

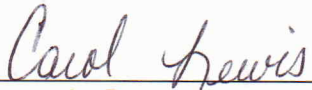
MONTHLY PAYMENT RESOLUTION OCTOBER, 2017

MOVED BY \_\_\_\_\_; SECONDED BY \_\_\_\_\_,

**BE IT RESOLVED** BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4248	BASIL LOVANO	TRUSTEE		\$ 68.84
4249	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4250	DANIEL SCHADE	TRUSTEE		\$ 68.85
4251	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.85
4252	FRANK KOPAS	TRUSTEE		\$ 68.84
4253	JEFFREY SNELL	FISCAL OFFICER		\$ 1,608.74
4254	JERRY PAPILE	TRUSTEE		\$ 68.85
4255	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4256	MIKE HENRY	ENGINEER		\$ 759.74
4257	OPERS	PERS(PD BY WIRE)		\$ 840.00
4258	OH DEFER. COMP.	PAYROLL(PD BY WIRE)		\$ 100.00
4259	WINDSTREAM	UTILITIES		\$ 77.00
4260	U.S. TREASURER	EMPLOYMENT TAXES		\$ 2,183.00
4261	OH TREASURER	EMPLOYMENT TAXES		\$ 207.27
4262	LONGO CONSTRUCTION	REPAIRS TO SYSTEM		\$ 49,838.23

ADOPTED OCTOBER 25, 2017

  
\_\_\_\_\_  
CAROL A. LEWIS, CHAIR

  
\_\_\_\_\_  
JEFFREY J. SNELL, FISCAL OFFICER



# NORTH HILLS WATER DISTRICT

## RESOLUTION 115-17

October 25, 2017

### A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE SUMMIT COUNTY FISCAL OFFICER

Moved by SCHAEFER; Seconded by CAMPBELL

Whereas, the Board of Trustees of the North Hills Water District has adopted the tax budget for the next succeeding this tax year commencing January 1, 2018, and:

Whereas, the Budget Commission of Summit County Ohio has certified its action thereupon to this Board together with an estimate by the County Fiscal Officer of the rate of each tax necessary to be levied by this Board, and what parts thereof is without, and what parts is within, the ten mill limitation;

Therefore, be it Resolved, that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted (see attached);

and be it Further Resolved, that there be and is hereby levied on the tax duplicate of the District the rate of each tax necessary to be levied, within and without the ten mill limitations, as further provided in the attached chart as provided by the Summit County Budget Commission (see attached).

Adopted October 25, 2017

Carol A. Lewis  
Carol A. Lewis, Chair

Jeffrey J. Snell  
Jeffrey J. Snell, Fiscal Officer

Certificate of copy

State of Ohio                                 )  
Summit County                               ) S.S.

I, Jeffrey J. Snell, Fiscal Officer of Board of Trustees of the North Hills Water District, whose custody the files and records of said District are required by state law to be, do hereby certify that the foregoing is taken and copied from the original which is now on file of Resolution 115-17 and that the foregoing has been compared by me with said original document, and that the same is true in accurate copy thereof.

---

Jeffrey J. Snell, Fiscal Officer

**NORTH HILLS WATER DISTRICT**  
**253 W. Aurora Road**  
Northfield, Ohio 44067  
(330) 468-0198

October 25, 2017

Summit County Fiscal Office  
Budget Commission  
175 S. Main Street  
Akron, OH 44308

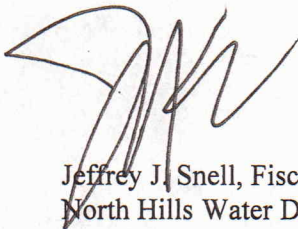
Dear Sirs:

Enclosed please find an original copy and one (1) copy of A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the Summit County Fiscal Officer for the North Hills Water District. Please time-stamp the enclosed copy and return it to me in the self-addressed stamped envelope.

Should you need any additional information, do not hesitate to contact me.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Snell', with a large, stylized initial 'J'.

Jeffrey J. Snell, Fiscal Office  
North Hills Water District

Enclosures

# NORTH HILLS WATER DISTRICT

## RESOLUTION 115-17

October 25, 2017

### A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE SUMMIT COUNTY FISCAL OFFICER

Moved by SCALISE; Seconded by CAMPBELL

Whereas, the Board of Trustees of the North Hills Water District has adopted the tax budget for the next succeeding this tax year commencing January 1, 2018, and:

Whereas, the Budget Commission of Summit County Ohio has certified its action thereupon to this Board together with an estimate by the County Fiscal Officer of the rate of each tax necessary to be levied by this Board, and what parts thereof is without, and what parts is within, the ten mill limitation;

Therefore, be it Resolved, that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted (see attached);

and be it Further Resolved, that there be and is hereby levied on the tax duplicate of the District the rate of each tax necessary to be levied, within and without the ten mill limitations, as further provided in the attached chart as provided by the Summit County Budget Commission (see attached).

Adopted October 25, 2017

Carol A. Lewis  
Carol A. Lewis, Chair

Jeffrey J. Snell, Fiscal Officer



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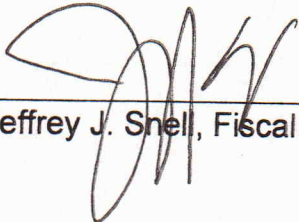
RECEIVED



Certificate of copy

State of Ohio                    )  
Summit County                ) S.S.

I, Jeffrey J. Snell, Fiscal Officer of Board of Trustees of the North Hills Water District, whose custody the files and records of said District are required by state law to be, do hereby certify that the foregoing is taken and copied from the original which is now on file of Resolution 115-17 and that the foregoing has been compared by me with said original document, and that the same is true in accurate copy thereof.

 10.25.17  
\_\_\_\_\_  
Jeffrey J. Snell, Fiscal Officer

COPY

Rev. 7/91-ps

CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES  
AVAILABLE FOR EXPENDITURES, AND BALANCES  
REVISED CODE SECTION 5705.36

RECEIVED

17 NOV -3 PM 2:52

NORTH HILLS WATER DISTRICT

Political Subdivision Name


KRISTEN M. SCALISE  
Summit County, Ohio  
FISCAL OFFICER

10.27.17

Date

TO THE AUDITOR OF SAID COUNTY:

THE FOLLOWING IS THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES FROM EACH FUND SET UP  
IN THE TAX BUDGET, WITH BALANCES THAT EXIST AT THE END OF THE FISCAL YEAR.

12.31.16  
Date Year Ended


Signature of Fiscal Officer

FUND TYPE FUND NAME	CASH BALANCE AS OF 12.31.16 Date	SUBTRACT: ENCUMBRANCES AS OF 12.31.16 Date	ADVANCES TO BE REPAID DURING SUCCEEDING YEAR*	CARRYOVER BALANCES AVAILABLE FOR APPROPRIATION	ADD: RECEIPTS ON CURRENT CERTIFICATE OF RESOURCES	ADD OR SUBTRACT: REQUESTED CHANGES TO RECEIPTS	TOTAL AMOUNT AVAILABLE AND BALANCES
GENERAL FUND	388,347	0	0	388,347			
SPECIAL REVENUE FUNDS							
DEBT SERVICE FUNDS	12,877	0	0	12,877			
CAPITAL PROJECT FUNDS							
ENTERPRISE FUNDS							
INTERNAL SERVICE FUNDS							
FIDUCIARY FUNDS							
TOTAL ALL FUNDS	401,224			401,224			

\*ADD EACH AMOUNT TO THE UNENCUMBERED CASH BALANCE OF THE CREDITOR FUND, AND SUBTRACT IT FROM THE UNENCUMBERED CASH BALANCE OF THE DEBTOR FUND.

Rev. 7/91

CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES  
AVAILABLE FOR EXPENDITURES, AND BALANCES  
REVISED CODE SECTION 5705.36

[illegible]

\*ADD EACH AMOUNT TO THE UNENCUMBERED CASH BALANCE OF THE CREDITOR FUND, AND SUBTRACT IT FROM THE UNENCUMBERED CASH BALANCE OF THE DEBTOR FUND.



Certificate of the Total Amount from all Sources  
Available for Expenditures, and Balances  
Revised Code 5705.36


Request to Amend the Certificate of Estimated Resources

NORTH HAVES WATER DISTRICT Summit County, Ohio  
Subdivision Name

10.27.17  
Date

We hereby request the following changes to our Certificate of Estimated Resources.

2016  
Fiscal Year

  
Signature of Fiscal Officer

Fund Type and Fund Name <u>GENERAL</u>	Property Tax <u>380,347</u>	Income Tax		Description
	Transfer-in	Other Revenue		
Fund Type and Fund Name <u>DEBT SERVICE</u>	Property Tax <u>12877</u>	Income Tax		Description
	Transfer-in	Other Revenue		
Fund Type and Fund Name	Property Tax	Income Tax		Description
	Transfer-in	Other Revenue		
Fund Type and Fund Name	Property Tax	Income Tax		Description
	Transfer-in	Other Revenue		
Fund Type and Fund Name	Property Tax	Income Tax		Description
	Transfer-in	Other Revenue		



RECEIVED

17 NOV -2 AM 7:33

KRISTEN M. SCALISE  
CPA, CFE  
FISCAL OFFICER

# NORTH HILLS WATER DISTRICT

## RESOLUTION 116-17 NOVEMBER 15, 2017

MONTHLY PAYMENT RESOLUTION NOVEMBER, 2017

MOVED BY \_\_\_\_\_; SECONDED BY \_\_\_\_\_,

**BE IT RESOLVED** BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4263	OH AUDITOR	AUDIT EXP.		\$ 2,652.50
4264	OBWC	WORKERS COMP.		\$ 317.40
4265	BASIL LOVANO	TRUSTEE		\$ 68.84
4266	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4267	DANIEL SCHADE	TRUSTEE		\$ 68.84
4268	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4269	FRANK KOPAS	TRUSTEE		\$ 68.84
4270	JEFFREY SNELL	FISCAL OFFICER		\$ 1,608.74
4271	JERRY PAPILE	TRUSTEE		\$ 68.84
4272	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4273	MIKE HENRY	ENGINEER		\$ 759.74
4274	OPERS	PERS(PD BY WIRE)		\$ 840.00
4275	OH DEFER. COMP.	PAYROLL(Pd BY WIRE)		\$ 100.00
4276	TIMBERTECH	LANDSCAPING REPAIRS		\$ 325.00
		VALLEY VIEW/HIGHLAND		
4277	WINDSTREAM	UTILITIES		\$ 77.86
4278	AUDITOR	AUDITOR FEES		\$ 1,393.50

ADOPTED NOVEMBER 15, 2017

  
\_\_\_\_\_  
CAROL A. LEWIS, CHAIR

  
\_\_\_\_\_  
JEFFREY J. SNELL, FISCAL OFFICER

# NORTH HILLS WATER DISTRICT

## RESOLUTION 117-17 DECEMBER 27, 2017

MONTHLY PAYMENT RESOLUTION DECEMBER, 2017

MOVED BY LEWIS; SECONDED BY SCHADE,

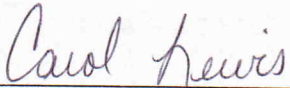
BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4279	BASIL LOVANO	TRUSTEE		\$ 68.84
4280	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4281	DANIEL SCHADE	TRUSTEE		\$ 68.84
4282	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4283	FRANK KOPAS	TRUSTEE		\$ 68.84
4284	JEFFREY SNELL	FISCAL OFFICER		\$ 1,608.74
4285	JERRY PAPILE	TRUSTEE		\$ 68.84
4286	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4287	MIKE HENRY	ENGINEER		\$ 759.74
4288	BASIL LOVANO	TRUSTEE		\$ 68.84
4289	CAROL LEWIS	TRUSTEE		\$ 68.84
4290	DANIEL SCHADE	TRUSTEE		\$ 68.84
4291	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4292	FRANK KOPAS	TRUSTEE		\$ 68.84
4293	JERRY PAPILE	TRUSTEE		\$ 68.84
4294	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4295	WINDSTREAM	UTILITIES		\$ 77.41
4296	OPERS	PERS (BY WIRE)		\$ 840.00
4297	U.S. TREASURY	TAXES		\$ 2,299.68
4298	OHIO TREASURY	TAXES (BY WIRE)		\$ 210.64
4299	LONGO CONSTRUCTION	CONSTRUCTION		\$ 14,174.50
4300	O.P.W.C.	LOAN		\$ 10,189.71
4301	OH DEFERRED COMP.	PAYROLL (NOV) (BY WIRE)		\$ 100.00
4302	OH DEFERRED COMP.	PAYROLL (DEC)(BY WIRE)		\$ 100.00
4303	OPERS (DEC.)	PERS (BY WIRE)		\$ 840.00

RESOLUTION 117-17  
DECEMBER 27, 2017

PAGE 2

ADOPTED DECEMBER 27, 2017

  
\_\_\_\_\_  
CAROL A. LEWIS, CHAIR

  
\_\_\_\_\_  
JEFFREY J. SNELL, FISCAL OFFICER



## NORTH HILLS WATER DISTRICT RESOLUTION 101-17 2017 APPROPRIATIONS

Motion made by Lewis      Seconded by: Klimkewicz  
AMENDED 12/27/17      by \_\_\_\_ Seconded \_\_\_\_\_

### Income:

1R1 Permits	\$6,000.00
1R2 Interest	\$2,400.00
1R3 Other Miscellaneous	\$30,000.00
1R4 Property Tax	\$200,000.00

Total Income \$ 238,400.00

### Expenses:

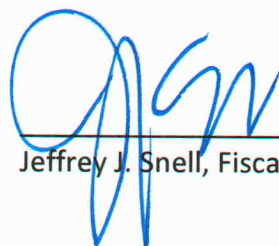
1A1 Trustees	\$7,500.00
1A11 Legal Advertising	\$600.00
1A12 PERS	\$9,000.00
1A13 Repairs to System	\$79,000.00
1A14 Maintenance and Supplies	\$44,000.00
1A15 Workers Compensation	\$2,000.00
1A18 Construction, Engineering	\$0.00
1A19 Professional Services	\$16,800.00
1A2 Secretary	\$36,000.00
1A20 Reimbursement of Deposits	\$0.00
1A21 Principal and Interest OPWC	\$21,000.00
1A3 Travel and Other	\$0.00
1A4 Supplies	\$0.00
1A5 Equipment	\$2,800.00
1A6 Bonds, Insurance	\$6,500.00
1A7 Contracts, Administrative	\$0.00
1A8 Utilities	\$2,000.00
1A9 Other Expense	\$11,200.00
Payroll Expenses	\$0.00

Total Expense \$ 238,400.00

Resolution adopted this 27th Day of December, 2017



Carol A. Lewis, Chair



Jeffrey J. Snell, Fiscal Officer

## NORTH HILLS WATER DISTRICT RESOLUTION 101-17 2017 APPROPRIATIONS

Motion made by Lewis      Seconded by: Klimkewicz  
AMENDED 12/27/17      by \_\_\_\_ Seconded \_\_\_\_\_

### Income:

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1R2 Interest	\$2,400.00
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1R4 Property Tax	\$200,000.00

Total Income \$ 238,400.00

### Expenses:

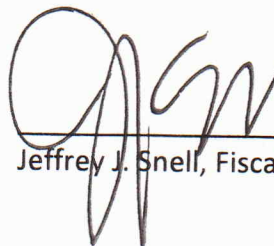
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1A7 Contracts, Administrative	\$0.00
1A8 Utilities	\$2,000.00
1A9 Other Expense	\$11,200.00
Payroll Expenses	\$0.00

Total Expense \$ 238,400.00

Resolution adopted this 27th Day of December, 2017



Carol A. Lewis, Chair



Jeffrey J. Snell, Fiscal Officer

**NORTH HILLS WATER DISTRICT  
RESOLUTION 118-17**

**A RESOLUTION TO MODIFY THE BUDGET  
OF THE NORTH HILLS WATER DISTRICT 2017**

**WHEREAS**, the Board of Trustees of the North Hills Water District desires to amend the 2017 Budget to adjust for the annual expenditures by moving funds that have been in reserve to increase 1A13 Repairs to System by \$40,000.00 and 1A9 Other Expense by \$1,200.00.

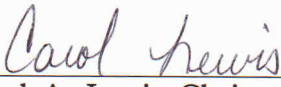
Increase: 1A13 Repairs to System by \$40,000.00  
          1A9 Other Expense by \$1,200.00  
          1A14 Maintenance and Supplies \$3,000.00

Decrease: 1A18 Construction, Engineering	\$ 21,000.00
1A20 Reimbursement to Deposit	\$ 13,500.00
1A3 Travel & Other	\$ 2,500.00
1A4 Supplies	\$ 2,500.00
1A7 Contracts, Administrative	\$ 500.00
1A5 Equipment	\$ 1,200.00
1A12 PERS	\$ 3,000.00

TOTAL	\$ 44,200.00
-------	--------------

**NOW, THEREFORE, BE IT RESOLVED** that the Members of the Board of the North Hills Water District amends the budget of the North Hills Water District for the year 2017.

Resolution adopted this 27th day of December, 2017.

  
\_\_\_\_\_  
Carol A. Lewis, Chair

  
\_\_\_\_\_  
Jeffrey J. Snell, Fiscal Officer

Certificate of copy

State of Ohio                                 )  
Summit County                               ) S.S.

I, Jeffrey J. Snell, Fiscal Officer of Board of Trustees of the North Hills Water District, whose custody the files and records of said District are required by state law to be, do hereby certify that the foregoing is taken and copied from the original which is now on file of Resolution 118-17 and that the foregoing has been compared by me with said original document, and that the same is true in accurate copy thereof.

---

Jeffrey J. Snell, Fiscal Officer



**NORTH HILLS WATER DISTRICT  
RESOLUTION 118-17**

**A RESOLUTION TO MODIFY THE BUDGET  
OF THE NORTH HILLS WATER DISTRICT 2017**

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Increase: 1A13 Repairs to System by \$40,000.00  
1A9 Other Expense by \$1,200.00  
1A14 Maintenance and Supplies \$3,000.00

Decrease: 1A18 Construction, Engineering \$ 21,000.00  
1A20 Reimbursement to Deposit \$ 13,500.00  
1A3 Travel & Other \$ 2,500.00  
1A4 Supplies \$ 2,500.00  
1A7 Contracts, Administrative \$ 500.00  
1A5 Equipment \$ 1,200.00  
1A12 PERS \$ 3,000.00

**TOTAL** \$ 44,200.00


RECEIVED

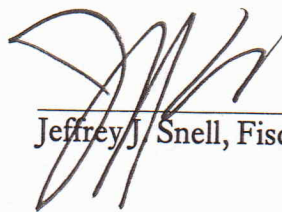
18 JAN -3 PM 4:38

KRISTEN M. SCALISE  
CPA, CFE  
FISCAL OFFICER

**NOW, THEREFORE, BE IT RESOLVED** that the Members of the Board of the North Hills Water District amends the budget of the North Hills Water District for the year 2017.

Resolution adopted this 27th day of December, 2017.

  
\_\_\_\_\_  
Carol A. Lewis, Chair

  
\_\_\_\_\_  
Jeffrey J. Snell, Fiscal Officer

Certificate of copy

State of Ohio                    )  
Summit County                ) S.S.

I, Jeffrey J. Snell, Fiscal Officer of Board of Trustees of the North Hills Water District, whose custody the files and records of said District are required by state law to be, do hereby certify that the foregoing is taken and copied from the original which is now on file of Resolution 118-17 and that the foregoing has been compared by me with said original document, and that the same is true in accurate copy thereof.

---

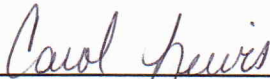
Jeffrey J. Snell, Fiscal Officer

**NORTH HILLS WATER DISTRICT  
RESOLUTION 119-17**

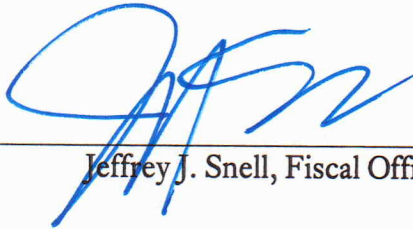
**A RESOLUTION ACCEPTING AND APPOINTING THE  
CONTRACT OF CHAGRIN VALLEY ENGINEERING LLC AND  
MIKE HENRY, AS THE ENGINEER FOR THE NORTH HILLS  
WATER DISTRICT FOR THE YEAR 2018.**

**BE IT RESOLVED**, the Board adopts and accepts the contract of Chagrin Valley Engineering, LLC and Mike Henry and Engineer to the North Hills Water District pursuant to the contract dated, \_\_\_\_\_, for a period of one year, starting January 1, 2018.

Resolution adopted this 21 day of Dec, 2018.



Carol A. Lewis, Chair




Jeffrey J. Snell, Fiscal Officer

**NORTH HILLS WATER DISTRICT  
RESOLUTION 119-17**

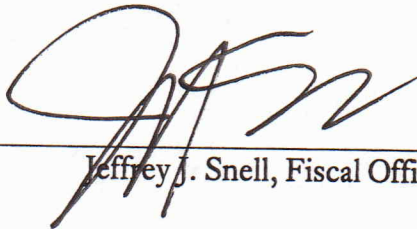
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Resolution adopted this 21 day of Dec, 2018.



Carol A. Lewis, Chair



Jeffrey J. Snell, Fiscal Officer



## CONTRACT AND AGREEMENT

This AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_, in the year 201\_\_\_\_, by and between THE NORTH HILLS WATER DISTRICT, an Independent Political Subdivision of the State of Ohio, hereinafter called the "DISTRICT" by and through its undersigned President of the Board of Trustees pursuant to the authority of Resolution No. 201 2 - ~~10~~ passed DEC 27, 2017 and MICHAEL E. HENRY, P.E., and Chagrin Valley Engineering Ltd. by and through its President Donald F. Sheehy, 22999 Forbes Road, Suit B, Cleveland, Ohio, 44146, hereinafter called the "ENGINEER".

WITNESSETH: That

WHEREAS, the DISTRICT is desirous of employing a qualified Civil Engineer or Engineers registered in the State of Ohio to perform engineering and surveying services for and on behalf of the DISTRICT as hereinafter set forth; and

WHEREAS, said ENGINEER, an Ohio Professional Corporation whose owners are duly licensed to practice engineering and surveying in the State of Ohio, wishes to accept such work for the compensations as hereinafter described; and

WHEREAS, the NHWD has appointed Michael E. Henry, P.E., of Chagrin Valley Engineering Ltd. shall serve as District Engineer and desires to begin such appointment from the period of January 1, 2018 to December 31, 2018; and

WHEREAS, the NHWD desires to confirm the appointment of Michael E. Henry, P.E., and Chagrin Valley Engineering Ltd. as the District Engineer and to establish the rates of compensation for both him and any associates who assist in the performance of such duties.

NOW, THEREFORE, the DISTRICT and ENGINEER for the considerations hereinafter named, agree as follows:

1. The ENGINEER shall receive an annual sum of Twelve Thousand Dollars (\$12,000.00) made payable to Michael E. Henry in monthly installments and subject to all normal payroll tax and Public Employee Retirement System deductions, unless increased by the Board of Trustees of the DISTRICT, for which he shall perform the following services:

- (a) Give advice to the Trustees, the Secretary of the Board of Trustees and the general public as to engineering matters pertaining to the improvement or operation of the DISTRICT.
- (b) Attend regularly scheduled meetings of the Board of Trustees of the DISTRICT.
- (c) Store and catalog the plans for all water main improvements to be constructed in the DISTRICT either by the DISTRICT or private developers.

- (d) Review concept proposals of proposed developments in the District when forwarded by the Summit County Planning Commission.
  - (e) Maintain an on-going dialogue with representatives of the Cleveland Water Department for purposes of assuring their continued best service to the DISTRICT.
  - (f) Process ODOT Road Opening Permit applications on behalf of private individuals only when so required.
2. Upon request of the Board of Trustees of the DISTRICT, the ENGINEER shall furnish the following services to the DISTRICT according to the provisions in Section 3:
- (a) Prepare all necessary plans, profiles, specifications and opinions of probable cost of every kind for all water improvements undertaken by the DISTRICT.
  - (b) Review all preliminary and detailed construction plans, for proposed developments in the DISTRICT for compliance with DISTRICT standards and requirements. He shall advise the DISTRICT when such plans are acceptable for approval by the Board of Trustees.
  - (c) Serve as the authorized representative of the DISTRICT and shall observe the execution of all public and private water work undertaken by the DISTRICT or others pursuant to plans and specifications approved by the Trustees of the DISTRICT.
  - (d) Furnish and coordinate the activities of all Inspectors of water work in the DISTRICT, notwithstanding that the City of Cleveland may provide its own Inspectors in addition to those of the ENGINEER.
  - (e) Upon request, make and deliver to the DISTRICT monthly reports of the progress of improvements under his charge and provide such other engineering services as may be requested by the Trustees of the DISTRICT.
3. The contractual service to be provided to the NHWD by Michael E. Henry and Chagrin Valley Engineering Ltd. and compensation for same shall be as follows:
- (a.) For services in connection with the construction of public improvements, Chagrin Valley Engineering Ltd. shall receive compensation as percentage of the actual cost of construction of all improvements made by the NHWD



and under its control. The percentage paid shall be as follows:

<u>Cost of Construction</u>	<u>Fees</u>
\$0 - \$150,000	Hourly
\$150,001 - \$500,000	\$15,000.00 plus 6.75% of amount over \$150,000.00
\$500,001 - \$1,000,000	\$38,625.00 plus 5.75% of amount over \$500,000.00
\$1,000,001 - \$5,000,000	\$67,375.00 plus 5.5% of amount over \$1,000,000.00

4. The fees provided above in Section 3, Part (a), shall cover engineering services including complete detailed plans, specifications, bidding documents, bidding support, contract recommendations, OEPA and Cleveland Water Department approvals and utility correspondence.

(a) The Chagrin Valley Engineer Ltd. shall perform supplemental services at the hourly rate, per the "Hourly Rate Schedule" below, as requested by the NHWD, including but not limited to:

1. All survey information, including baseline, bench-mark control, property lines, right of way staking or boundary survey required to complete the improvement plans.
2. GIS mapping and technical services, wetland delineation, subsurface exploration, etc.
3. Contract administration during the construction phase, including pre-construction meetings, construction inspection, construction staking, as-built survey, notification and correspondence with residents.
4. All permitting or utility fees required for the construction of the proposed improvement will be billed to NHWD at cost.

## HOURLY RATE SCHEDULE

District Engineer	\$90.00 per hour
Wetland Scientist	\$90.00 per hour
Staff Engineer	\$80.00 per hour
Designer	\$67.00 per hour
Clerical	\$35.00 per hour
One-Person Survey Crew	\$80.00 per hour
Two-Person Survey Crew	\$110.00 per hour
Three-Person Survey Crew	\$130.00 per hour
Professional Surveyor	\$90.00 per hour
Contact Administrator	\$68.00 per hour
Inspector	\$45.00 per hour
GIS Technician	\$69.00 per hour
Prints, Materials. Supplies and Services by others at Cost.	

- (b) The ENGINEER shall invoice the DISTRICT monthly for all categories of services rendered under this AGREEMENT and for reimbursable expenses incurred, and the DISTRICT shall make prompt payments in response to the ENGINEER's monthly statements.
- (c) In the event the DISTRICT shall incur expenses on behalf of the ENGINEER hereunder in connection with a claim or matter as to which the ENGINEER shall be adjudged to be liable for negligence or intentional misconduct or violation of civil rights as provided above, the ENGINEER shall reimburse the DISTRICT for such expenses reasonably incurred by it.
- (d) With respect to any claim or matter as to which the DISTRICT shall undertake to indemnify the ENGINEER, no amount shall be paid in settlement thereof unless the Board of Trustees of the DISTRICT has approved such payment.
- (e) The ENGINEER shall at all times maintain in force and effect Architects/Engineers professional liability insurance with a limit of liability of not less than \$2,000,000 (aggregate) and in form generally the same as its current coverage provided by The Everest National Insurance Company Policy No. 48AE003454-041.
- (f) In the event the DISTRICT indemnifies the ENGINEER hereunder in connection with a claim or matter as to which the ENGINEER's insurance carrier has denied coverage under the ENGINEER's insurance policy, the ENGINEER shall, upon request of the DISTRICT, assign to the DISTRICT all of its rights against the insurance carrier arising by reason



of such denial.

- (g) As used in this Section, the term ENGINEER shall include any employees of the ENGINEER in connection with the performance of services hereunder.

5. That the District Engineer shall not, without consent of the NHWD Council, accept any employment from any person, firm or corporation engaged in the business of establishing allotments or erecting buildings within the NHWD.

6. This agreement shall be in force and effect from January 1, 2018, until December 31, 2018 unless terminated sooner by either party giving thirty (30) days notice in writing, to the other party of its intention to cancel. However, all work in process shall be completed by the ENGINEER and the services therefore paid by the DISTRICT in accordance with the terms hereof.

7. All written notices required or permitted pursuant to the terms of this Contract and Agreement shall be effective as of the date postmarked and shall be sent by ordinary mail, postage prepaid, to the following addresses or as changed thereafter in writing.

THE DISTRICT:

Jeffrey J. Snell, Esq.  
Secretary/ Fiscal Officer  
North Hills Water District  
253 West Aurora Road  
Northfield, Ohio 44067

THE ENGINEER:

Chagrin Valley Engineering Ltd.  
22999 Forbes Road, Suite B  
Cleveland, Ohio 44146


8. This Contract and Agreement constitutes the entire agreement between the parties. Upon execution, it shall be binding upon and inure to the benefit of the parties and their respective administrators. This constitutes a professional services contract and Ohio law shall apply.

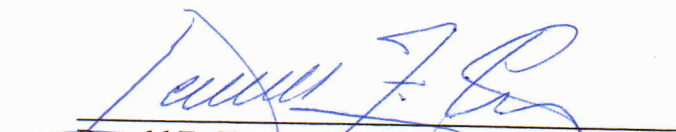
IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written the signature of THE NORTH HILLS WATER DISTRICT being affixed by the President of its Board of Trustees, pursuant to Resolution No. 119-17 passed by the Board of Trustees of said DISTRICT, the 27 day of Dec., 2017 and in accordance with the provisions of said Resolution.

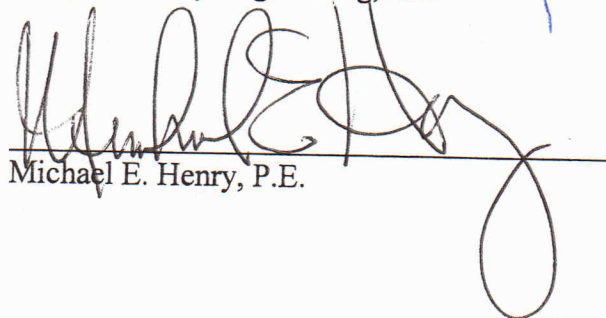
North Hills Water District

PASSED: 12.27.17

By: Carol Lewis, Chair  
President, Board of Trustees

  
\_\_\_\_\_  
Jeffrey J. Snell, Esq.  
Secretary/ Fiscal Officer

  
\_\_\_\_\_  
Donald F. Sheehy, President  
Chagrin Valley Engineering, Ltd.

  
\_\_\_\_\_  
Michael E. Henry, P.E.

## CONTRACT AND AGREEMENT

This AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_, in the year 201\_\_, by and between THE NORTH HILLS WATER DISTRICT, an Independent Political Subdivision of the State of Ohio, hereinafter called the "DISTRICT" by and through its undersigned President of the Board of Trustees pursuant to the authority of Resolution No. 201 2 - 18 passed DEC 27, 2017 and MICHAEL E. HENRY, P.E., and Chagrin Valley Engineering Ltd. by and through its President Donald F. Sheehy, 22999 Forbes Road, Suit B, Cleveland, Ohio, 44146, hereinafter called the "ENGINEER".

WITNESSETH: That

WHEREAS, the DISTRICT is desirous of employing a qualified Civil Engineer or Engineers registered in the State of Ohio to perform engineering and surveying services for and on behalf of the DISTRICT as hereinafter set forth; and

WHEREAS, said ENGINEER, an Ohio Professional Corporation whose owners are duly licensed to practice engineering and surveying in the State of Ohio, wishes to accept such work for the compensations as hereinafter described; and

WHEREAS, the NHWD has appointed Michael E. Henry, P.E., of Chagrin Valley Engineering Ltd. shall serve as District Engineer and desires to begin such appointment from the period of January 1, 2018 to December 31, 2018; and

WHEREAS, the NHWD desires to confirm the appointment of Michael E. Henry, P.E., and Chagrin Valley Engineering Ltd. as the District Engineer and to establish the rates of compensation for both him and any associates who assist in the performance of such duties.

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Prints, Materials. Supplies and Services by others at Cost.	

- (b) The ENGINEER shall invoice the DISTRICT monthly for all categories of services rendered under this AGREEMENT and for reimbursable expenses incurred, and the DISTRICT shall make prompt payments in response to the ENGINEER's monthly statements.
- (c) In the event the DISTRICT shall incur expenses on behalf of the ENGINEER hereunder in connection with a claim or matter as to which the ENGINEER shall be adjudged to be liable for negligence or intentional misconduct or violation of civil rights as provided above, the ENGINEER shall reimburse the DISTRICT for such expenses reasonably incurred by it.
- (d) With respect to any claim or matter as to which the DISTRICT shall undertake to indemnify the ENGINEER, no amount shall be paid in settlement thereof unless the Board of Trustees of the DISTRICT has approved such payment.
- (e) The ENGINEER shall at all times maintain in force and effect Architects/Engineers professional liability insurance with a limit of liability of not less than \$2,000,000 (aggregate) and in form generally the same as its current coverage provided by The Everest National Insurance Company Policy No. 48AE003454-041.
- (f) In the event the DISTRICT indemnifies the ENGINEER hereunder in connection with a claim or matter as to which the ENGINEER's insurance carrier has denied coverage under the ENGINEER's insurance policy, the ENGINEER shall, upon request of the DISTRICT, assign to the DISTRICT all of its rights against the insurance carrier arising by reason

of such denial.

- (g) As used in this Section, the term ENGINEER shall include any employees of the ENGINEER in connection with the performance of services hereunder.

5. That the District Engineer shall not, without consent of the NHWD Council, accept any employment from any person, firm or corporation engaged in the business of establishing allotments or erecting buildings within the NHWD.

6. This agreement shall be in force and effect from January 1, 2018, until December 31, 2018 unless terminated sooner by either party giving thirty (30) days notice in writing, to the other party of its intention to cancel. However, all work in process shall be completed by the ENGINEER and the services therefore paid by the DISTRICT in accordance with the terms hereof.

7. All written notices required or permitted pursuant to the terms of this Contract and Agreement shall be effective as of the date postmarked and shall be sent by ordinary mail, postage prepaid, to the following addresses or as changed thereafter in writing.

THE DISTRICT:  
Jeffrey J. Snell, Esq.  
Secretary/ Fiscal Officer  
North Hills Water District  
253 West Aurora Road  
Northfield, Ohio 44067

THE ENGINEER:  
Chagrin Valley Engineering Ltd.  
22999 Forbes Road, Suite B  
Cleveland, Ohio 44146

8. This Contract and Agreement constitutes the entire agreement between the parties. Upon execution, it shall be binding upon and inure to the benefit of the parties and their respective administrators. This constitutes a professional services contract and Ohio law shall apply.



IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written the signature of THE NORTH HILLS WATER DISTRICT being affixed by the President of its Board of Trustees, pursuant to Resolution No. 119-17 passed by the Board of Trustees of said DISTRICT, the 27 day of Dec., 2017 and in accordance with the provisions of said Resolution.

North Hills Water District

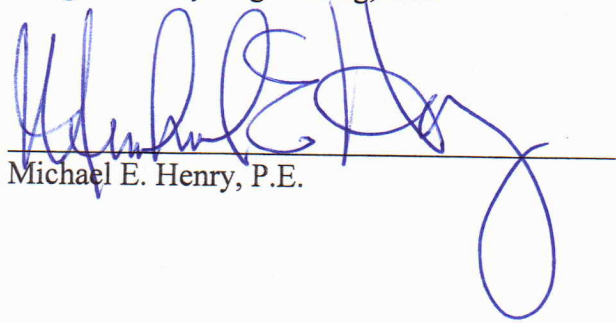
PASSED: 12.27.17

By: Carol Lewis, Chair  
President, Board of Trustees



Jeffrey J. Snell, Esq.  
Secretary/ Fiscal Officer

Donald F. Sheehy, President  
Chagrin Valley Engineering, Ltd.



Michael E. Henry, P.E.



**NORTH HILLS WATER RESOLUTION 121-17**  
**2018 TEMPORARY APPROPRIATIONS**  
**Motion made by Lewis Seconded by Klimkewicz**

**Jan-Dec 2018**

**Income:**

1R1 Permits	\$6,000.00
1R2 Interest	\$2,400.00
1R3 Other Miscellaneous	\$30,000.00
1R4 Property Tax	\$200,000.00

<b>Total Income</b>	<b>\$ 238,400.00</b>
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**Expenses:**

1A1 Trustees	\$7,500.00
1A11 Legal Advertising	\$600.00
1A12 PERS	\$12,000.00
1A13 Repairs to System	\$40,000.00
1A14 Maintenance and Supplies	\$40,000.00
1A15 Workers Compensation	\$2,000.00
1A18 Construction, Engineering	\$21,000.00
1A19 Professional Services	\$16,800.00
1A2 Secretary	\$36,000.00
1A20 Reimbursement of Deposits	\$13,500.00
1A21 Principal and Interest OPWC	\$21,000.00
1A3 Travel and Other	\$2,500.00
1A4 Supplies	\$2,500.00
1A5 Equipment	\$4,000.00
1A6 Bonds, Insurance	\$6,500.00
1A7 Contracts, Administrative	\$500.00
1A8 Utilities	\$2,000.00
1A9 Other Expense	\$10,000.00
Payroll Expenses	\$0.00

<b>Total Expense</b>	<b>\$ 238,400.00</b>
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Resolution adopted this 27th Day of December, 2017



Carol A. Lewis, Chair



Jeffrey J. Snell, Fiscal Officer