

**NORTH HILLS WATER DISTRICT
RESOLUTION 100-18**

ORGANIZATIONAL RESOLUTION

WHEREAS, the members of the Board of Trustees of the North Hills Water District, Summit County, Ohio, and pass this Resolution this 24th day of January, 2018 for the purpose of conducting the necessary Water District business for the fiscal year ending December 31, 2018.

WHEREAS, the following will be in effect, unless otherwise altered by the Board of Trustees.

The Secretary/Fiscal Officer and Engineer of the North Hills Water District at the same compensation for 2018.


Trustees' compensation will be \$75.00 per diem.

Mileage for Trustees and Secretary will be in accordance with the IRS Code, when outside the District on District business.

Regular meetings will be held every month on the last Wednesday of the month at 3:00 p.m. at the Offices of the North Hills Water District 253 West Aurora Road, Sagamore Hills, Ohio. Other meetings will be called as necessary. (Per Schedule) (Adopted 12/27/17)

Roll call showed all in favor.

Resolution adopted this 24th day of January, 2018.


Chair


Jeffrey J. Snell, Secretary/Fiscal Officer

NORTH HILLS WATER RESOLUTION 101-18

2018 APPROPRIATIONS

Motion made by Lozano seconded by Campbell

Jan-Dec 2018

Income:

1R1 Permits	\$6,000.00
1R2 Interest	\$2,400.00
1R3 Other Miscellaneous	\$30,000.00
1R4 Property Tax	\$200,000.00

Total Income **\$ 238,400.00**

Expenses:

1A1 Trustees	\$7,500.00
1A11 Legal Advertising	\$600.00
1A12 PERS	\$12,000.00
1A13 Repairs to System	\$40,000.00
1A14 Maintenance and Supplies	\$40,000.00
1A15 Workers Compensation	\$2,000.00
1A18 Construction, Engineering	\$21,000.00
1A19 Professional Services	\$16,800.00
1A2 Secretary	\$36,000.00
1A20 Reimbursement of Deposits	\$13,500.00
1A21 Principal and Interest OPWC	\$21,000.00
1A3 Travel and Other	\$2,500.00
1A4 Supplies	\$2,500.00
1A5 Equipment	\$4,000.00
1A6 Bonds, Insurance	\$6,500.00
1A7 Contracts, Administrative	\$500.00
1A8 Utilities	\$2,000.00
1A9 Other Expense	\$10,000.00
Payroll Expenses	\$0.00

Total Expense **\$ 238,400.00**

Resolution adopted this 24th day of January, 2018


Chair


Jeffrey J. Snell, Fiscal Officer

NORTH HILLS WATER RESOLUTION 101-18
2018 APPROPRIATIONS

Motion made by LOUIS seconded by CAMERON

Jan-Dec 2018

Income:

1R1 Permits	\$6,000.00
1R2 Interest	\$2,400.00
1R3 Other Miscellaneous	\$30,000.00
1R4 Property Tax	\$200,000.00

Total Income

\$ 238,400.00

Expenses:

1A1 Trustees	\$7,500.00
1A11 Legal Advertising	\$600.00
1A12 PERS	\$12,000.00
1A13 Repairs to System	\$40,000.00
1A14 Maintenance and Supplies	\$40,000.00
1A15 Workers Compensation	\$2,000.00
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1A19 Professional Services	\$16,800.00
1A2 Secretary	\$36,000.00
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1A3 Travel and Other	\$2,500.00
1A4 Supplies	\$2,500.00
1A5 Equipment	\$4,000.00
1A6 Bonds, Insurance	\$6,500.00
1A7 Contracts, Administrative	\$500.00
1A8 Utilities	\$2,000.00
1A9 Other Expense	\$10,000.00
Payroll Expenses	\$0.00

Total Expense

\$ 238,400.00

Resolution adopted this 24th day of January, 2018

Chair

Jeffrey J. Snell, Fiscal Officer

KRISTEN M. SCALISE
CPA, CFE
FISCAL OFFICER

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1 CERTIFY THAT A TRUE AND ACCURATE
HALLS WATER DISTRICT AS OF YEAR 2018
COM OF APPROPRIATIONS RESOLUTION OF NORTH HILLS
1/24/18. 3129/18
FISCAL OFFICER

NORTH HILLS WATER DISTRICT

RESOLUTION 102-18
JANUARY 24, 2018

MONTHLY PAYMENT RESOLUTION JANUARY, 2018

MOVED BY CLW; SECONDED BY KIM KIM,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK No.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4304	JEFFREY SNELL	FISCAL OFFICER		\$ 1,607.74
4305	MIKE HENRY	ENGINEER		\$ 747.74
4306	WINDSTREAM	UTILITIES		\$ 77.55
4307	CITY OF CLEVELAND	MAINTENANCE/SUPPLIES		\$43,950.79
4308	DEFER. COMP	PAYROLL (WIRE)		\$ 100.00
4309	OH W. COMP	OWCF (WIRE)		\$ 193.76

ADOPTED JANUARY 24, 2018

CHAIR

JEFFREY J. SNELL, FISCAL OFFICER

NORTH HILLS WATER DISTRICT

RESOLUTION 103-18 FEBRUARY 21, 2018

MONTHLY PAYMENT RESOLUTION FEBRUARY, 2018

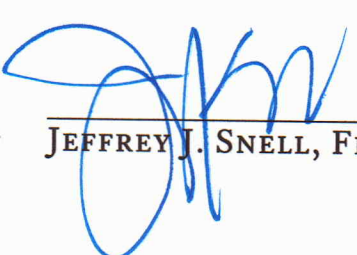
MOVED BY KlimkeWicz SECONDED BY KOPAS,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4310	BASIL LOVANO	TRUSTEE		\$ 68.84
4311	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4312	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4313	FRANK KOPAS	TRUSTEE		\$ 68.84
4314	JEFFREY SNELL	FISCAL OFFICER		\$ 1,661.67
4315	JERRY PAPILE	TRUSTEE		\$ 68.84
4316	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4317	MIKE HENRY	ENGINEER		\$ 747.71
4318	OPERS	PERS(PD BY WIRE)		\$ 840.00
4319	OH DEFER. COMP.	PAYROLL(PD BY WIRE)		\$ 100.00
4320	THOMARIOS, INC. DBA THE APOSTOLOS GROUP, INC.	HYDRANT PAINT. BALANCE		\$ 12,754.60

ADOPTED FEBRUARY 21, 2018


GERALD PAPILE, CHAIR


JEFFREY J. SNELL, FISCAL OFFICER

NORTH HILLS WATER DISTRICT

RESOLUTION 104-18

March 28, 2018

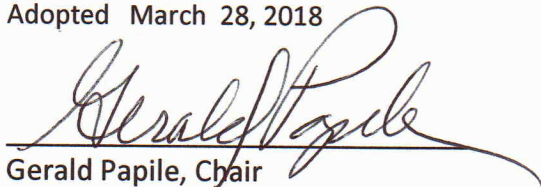
Monthly Payment Resolution March, 2018


Moved by SLUAPSE; Seconded by KOPAS

Be it Resolved by the Board of Trustees of the North Hills Water District that the Fiscal Officer be and hereby authorized and directed to issue and deliver these checks in payment of the bills for goods, services and salaries as listed:

<u>Check No.</u>	<u>Payee</u>	<u>Account</u>	<u>Void/Prepaid</u>	<u>Amount</u>
4321	Basil Lovano	Trustee		\$ 68.84
4322	Carol A. Lewis	Trustee		\$ 68.84
4323	David Klimkewicz	Trustee		\$ 68.84
4324	Frank Kopas	Trustee		\$ 68.84
4325	Jeffrey Snell	Fiscal Officer		\$ 1,661.67
4326	Jerry Papile	Trustee		\$ 68.84
4327	John Campbell	Trustee		\$ 68.84
4328	Mike Henry	Engineer		\$ 747.71
4329	OPERS	PERS(PD by wire)		\$ 840.00
4330	Ohio Def. Comp.	Payroll (PD by Wire)		\$ 100.00
4331	OBWC	Workers Comp (wire)		\$ 209.76

Adopted March 28, 2018


Gerald Papile, Chair


Jeffrey J. Snell, Fiscal Officer

NORTH HILLS WATER DISTRICT

RESOLUTION 105-18

APRIL 25, 2018

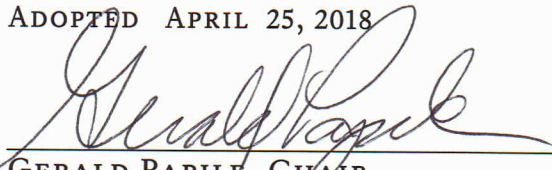
MONTHLY PAYMENT RESOLUTION APRIL, 2018

MOVED BY SCHAEFER; SECONDED BY LOVANO,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4332	BASIL LOVANO	TRUSTEE		\$ 68.85
4333	CAROL A. LEWIS	TRUSTEE		\$ 68.85
4334	DANIEL SCHADE	TRUSTEE		\$ 68.84
4335	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.85
4336	FRANK KOPAS	TRUSTEE		\$ 68.85
4337	JEFFREY SNELL	FISCAL OFFICER		\$ 1,661.67
4338	JOHN CAMPBELL	TRUSTEE		\$ 68.85
4339	MIKE HENRY	ENGINEER		\$ 747.71
4340	JERRY PAPILE	TRUSTEE		\$ 68.85
4341	OHIO DEF. COMP.	PAYROLL (PD BY WIRE)		\$ 100.00
4342	OBWC	WORKERS COMP.		\$ 194.20
4333	OPERS	PERS (PD BY WIRE)		\$ 840.00
4344	U.S. TREASURY	PAYROLL		\$ 1,983.25
4345	OHIO TREASURY	PAYROLL		\$ 203.91

ADOPTED APRIL 25, 2018


GERALD PAPILE, CHAIR


JEFFREY J. SNELL, FISCAL OFFICER

CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES, AND BALANCES
REVISED CODE SECTION 5705.36

North Hills Water District SUMMIT COUNTY, OHIO Amended March 30, 2018 (DATE)
(POLITICAL SUBDIVISION NAME)

TO THE AUDITOR OF SAID COUNTY: THE FOLLOWING IS THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES FROM EACH FUND SET UP
IN THE TAX BUDGET, WITH BALANCES THAT EXIST AT THE END OF THE FISCAL YEAR.

____ (DATE YEAR ENDED)

Jeffrey J. Snell (SIGNATURE OF FISCAL OFFICER)

FUND TYPE FUND NAME	CASH BALANCE AS OF 12/31/17 (DATE)	SUBTRACT: ENCUMBRANCES AS OF 12/31/17 (DATE)	ADVANCES TO BE REPAID DURING SUCCEEDING YEAR*	CARRYOVER BALANCES AVAILABLE FOR APPROPRIATION	Add: RECEIPTS ON CURRENT CERTIFICATE OF RESOURCES	Add or Subtract: REQUESTED CHANGES TO RECEIPTS	TOTAL AMOUNT AVAILABLE AND BALANCES
GENERAL FUND	\$ 403,594.80	\$ 0.00		\$ 403,594.80	\$ 215,207.00		\$ 606,024.80
SPECIAL REVENUE FUNDS							
DEBT SERVICE FUNDS							
CAPITAL PROJECT FUNDS							
ENTERPRISE FUNDS							
INTERNAL SERVICE FUNDS							
FIDUCIARY FUNDS							
TOTAL ALL FUNDS							

*ADD EACH AMOUNT TO THE UNENCUMBERED CASH BALANCE OF THE CREDITOR FUND, AND SUBTRACT IT FROM THE UNENCUMBERED CASH BALANCE OF THE DEBTOR FUND.

KRISTEN M. SCALISE
CRA OFE
FISCAL OFFICER

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REVISÉD CODE SECTION 5705.36

TOTAL SPECIAL REVENUE

*ADD EACH AMOUNT TO THE UNENCUMBERED CASH BALANCE OF THE CREDITOR FUND, AND SUBTRACT IT FROM THE UNENCUMBERED CASH BALANCE OF THE DEBTOR FUND.

CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES, AND BALANCES
REVISED CODE SECTION 5705.36

REQUEST TO AMEND THE CERTIFICATE OF ESTIMATED RESOURCES

North Hills Water District SUMMIT COUNTY, OHIO
(POLITICAL SUBDIVISION NAME)

30-Mar-18 (DATE)

WE HEREBY REQUEST THE FOLLOWING CHANGES TO OUR CERTIFICATE OF ESTIMATED RESOURCES.

2018 (FISCAL YEAR)

(SIGNATURE OF FISCAL OFFICER)

FUND TYPE General Fund	PROPERTY TAX \$ 215,207.00	INCOME TAX	ADVANCE-IN		DESCRIPTION Property Tax Collection 2017 in 2018
FUND NAME	TRANSFER-IN	OTHER REVENUE			
FUND TYPE	PROPERTY TAX	INCOME TAX	ADVANCE-IN		DESCRIPTION
FUND NAME	TRANSFER-IN	OTHER REVENUE			
FUND TYPE	PROPERTY TAX	INCOME TAX	ADVANCE-IN		DESCRIPTION
FUND NAME	TRANSFER-IN	OTHER REVENUE			
FUND TYPE	PROPERTY TAX	INCOME TAX	ADVANCE-IN		DESCRIPTION
FUND NAME	TRANSFER-IN	OTHER REVENUE			
FUND TYPE	PROPERTY TAX	INCOME TAX	ADVANCE-IN		DESCRIPTION
FUND NAME	TRANSFER-IN	OTHER REVENUE			

NORTH HILLS WATER DISTRICT

RESOLUTION 106-18 MAY 30, 2018

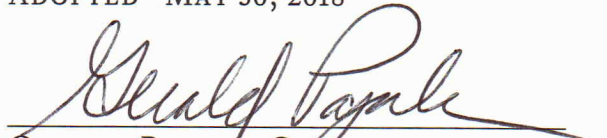
MONTHLY PAYMENT RESOLUTION MAY, 2018

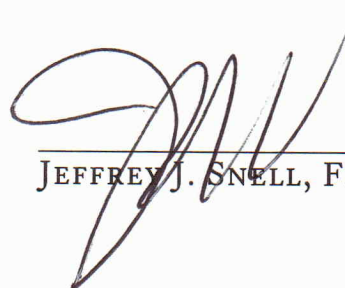
MOVED BY CHAD; SECONDED BY LOVANO,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4346	BASIL LOVANO	TRUSTEE		\$ 68.84
4347	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4348	DANIEL SCHADE	TRUSTEE		\$ 68.84
4349	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4350	FRANK KOPAS	TRUSTEE		\$ 68.84
4351	JEFFREY SNELL	FISCAL OFFICER		\$ 1,661.67
4352	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4353	MIKE HENRY	ENGINEER		\$ 747.71
4354	JERRY PAPILE	TRUSTEE		\$ 68.84
4355	OHIO DEF. COMP.	PAYROLL (PD BY WIRE)		\$ 100.00
4956	OH PUBLIC WORK COMM.			\$ 10,189.71

ADOPTED MAY 30, 2018


GERALD PAPILE, CHAIR


JEFFREY J. SNELL, FISCAL OFFICER

NORTH HILLS WATER DISTRICT

RESOLUTION 107-18 JUNE 27, 2018 AMENDED JULY 25, 2018

MONTHLY PAYMENT RESOLUTION JUNE, 2018

MOVED BY LEWIS; SECONDED BY SCHADE;
AMENDED _____ SECONDED BY _____

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4361	OPERS - APRIL			\$ 855.30
4362	BASIL LOVANO	TRUSTEE		\$ 68.84
4363	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4364	DANIEL SCHADE	TRUSTEE		\$ 68.84
4365	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4366	FRANK KOPAS	TRUSTEE		\$ 68.84
4367	JEFFREY SNELL	FISCAL OFFICER		\$ 1,661.67
4368	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4369	MIKE HENRY	ENGINEER		\$ 747.71
4370	JERRY PAPILE	TRUSTEE		\$ 68.84
4371	OHIO DEF. COMP.	PAYROLL (PD BY WIRE)		\$ 100.00
4372	OPERS (MAY)	PAYROLL(PD BY WIRE)		\$ 855.30
4373	CINCINNATI INSUR.	INSURANCE MISC.		\$ 3,330.00
4374	JEFFREY J. SNELL	INSUR. (MATERIALS FOR MAILBOX -- REPLACEMENT AT 539 HOUGHTON RD.)		\$ 80.03

ADOPTED JUNE 27, 2018 AMENDED JULY 25, 2018

GERALD PAPILE, CHAIR
OFFICER



JEFFREY J. SNELL, FISCAL

NORTH HILLS WATER DISTRICT

RESOLUTION 107-18

June 27, 2018

Monthly Payment Resolution June, 2018

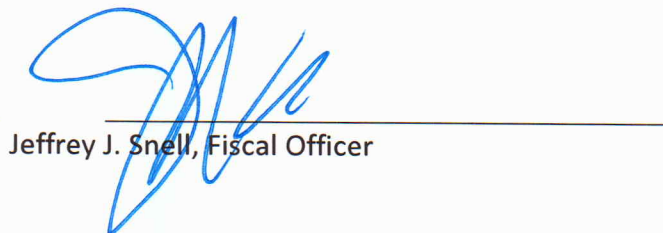
Moved by LSW; Seconded by SCA

Be it Resolved by the Board of Trustees of the North Hills Water District that the Fiscal Officer be and hereby authorized and directed to issue and deliver these checks in payment of the bills for goods, services and salaries as listed:

<u>Check No.</u>	<u>Payee</u>	<u>Account</u>	<u>Void/Prepaid</u>	<u>Amount</u>
4961	OPERS – April			\$ 840.00
4962	Basil Lovano	Trustee		\$ 68.84
4963	Carol A. Lewis	Trustee		\$ 68.84
4964	Daniel Schade	Trustee		\$ 68.84
4965	David Klimkewicz	Trustee		\$ 68.84
4966	Frank Kopas	Trustee		\$ 68.84
4967	Jeffrey Snell	Fiscal Officer		\$ 1,661.67
4968	John Campbell	Trustee		\$ 68.84
4969	Mike Henry	Engineer		\$ 747.71
4970	Jerry Papile	Trustee		\$ 68.84
4971	Ohio Def. Comp.	Payroll (PD by Wire)		\$ 100.00
4972	OPERS (May)	Payroll(PD by wire)		\$ 840.00
4973	Cincinnati Insur.	Insurance Misc.		\$ 3,330.00
4974	Jeffrey J. Snell	Insur. (materials for mailbox Replacement At 539 Houghton Rd.)		\$ 80.03

Adopted June 27, 2018


Gerald Papile, Chair


Jeffrey J. Snell, Fiscal Officer

**NORTH HILLS WATER DISTRICT
RESOLUTION 108-18**

Adopted JUNE 27, 2018

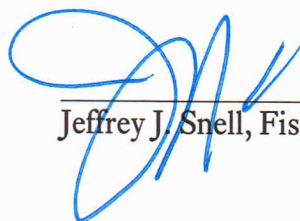
Moved by Lovato Seconded by Papile

WHEREAS, the Board of the North Hills Water District desires to flush and lubricate all of the hydrants within the North Hills Water District; and

WHEREAS, the City of Macedonia has offered to provide those services as they already provide Fire Services to Northfield Center and Sagamore Hills Township; and

NOW, THEREFORE, BE IT RESOLVED by the Trustees of the Board of the North Hills Water District, Summit County, Ohio, that the Chair is hereby authorized to enter into a Contract with the City of Macedonia for flushing and lubrication services of all public hydrants within the North Hills Water District for 2018.


Gerald Papile, Chair


Jeffrey J. Snell, Fiscal Officer

Law Offices
Diement & Associates Co., L.P.A.
1360 S.O.M. Center Road • Cleveland, Ohio 44124-2108

Joseph W. Diement, Jr.
Thomas M. Hanculak
Mark V. Guidetti
Brinton J. Resto

Telephone: (440) 442-6800
Fax: (440) 442-0825
receptionist@diementlaw.com

July 17, 2018

VIA REGULAR U.S. MAIL:

Jeffrey J. Snell, Esq.
253 West Aurora Road
Sagamore Hills, Ohio 44067

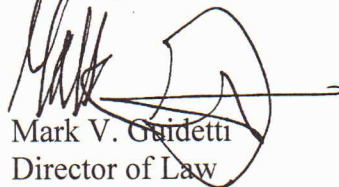
Re: North Hills Water District; Resolution 108-18

Dear Mr. Snell:

Enclosed please find one fully executed Memorandum of Understanding in regard to the above-referenced matter.

Of course, please do not hesitate to contact me with any questions or concerns.

Sincerely,


Mark V. Guidetti
Director of Law

MVG/th

J:\2018\Macedonia\Fire\Hydrant Flushing\Correspondence\Executed.MOU.Encl.Snell.docx

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF MACEDONIA AND THE NORTH HILLS WATER DISTRICT

This Memorandum of Understanding ("MOU") is made and entered into on this 2nd day of July, 2018, by and between the City of Macedonia, a chartered municipal corporation in the County of Summit, State of Ohio (hereinafter "City"), and the North Hills Water District, a political subdivision in County of Summit, State of Ohio (hereinafter "District") for the purposes of sharing responsibility for the service and maintenance of all public fire hydrants located within the jurisdiction of the North Hills Water District (located within the territorial boundaries of Sagamore Hills Township and Northfield Center Township) for the term of this Memorandum. The City and the District are collectively referred to as the "Parties."

The City agrees to provide flushing and lubrication service of all public hydrants within the North Hills Water District as set forth below.

1. Purpose. The purpose of this MOU is to outline the agreement between the City and the District and their associated efforts to share responsibility for the inspection, flushing, certain flow testing, and lubrication of all public hydrants located within the District during the term of this Memorandum.
2. Scope. This MOU addresses certain services to be provided by the City to the District. The services include the inspection, flushing, certain flow testing, and lubrication of each of the approximately 1,400 hydrants located within the District. This MOU does not address hydrants located in the City, which shall continue to be maintained consistent with the City's normal obligations.
3. Responsibilities. The City shall supervise and complete such inspection, flushing, flow testing, and lubrication service work at its sole discretion in accordance with the guidelines

promulgated by the City of Cleveland Division of Water. The flow testing shall consist of the static flow testing of every 10th hydrant located within the District.

The City shall be permitted to undertake all action necessary to complete such services, including the use of appropriate signage supplied by the City and any other measures to adequately provide notice to residents of the flushing services. The City shall place such signage as far in advance prior to the service work as may be practicable.

The City will provide two (2) workers assigned to the District to perform such service work.

After the service work is completed, the City will provide the District with an electronic and hard copy of Excel spreadsheets showing all hydrants serviced, and the results of the static flow testing. The City shall note on the spreadsheet any and all hydrants that are not operational. If there is deficiency with a hydrant, the City shall provide one digital photo of each such hydrant showing the hydrant's code in the photo.

To assist the City in the supervision and completion of the service work, a vehicle and fuel shall be provided by the District.

The District shall reimburse the City for the cost of tools and equipment utilized to provide the flushing services. The District shall also reimburse the City for the cost, calculated on an hourly basis, of two (2) workers provided by the City as required to complete the service work in the District.

The City shall handle with due care and due diligence the removal of all paint around the hose connection caps to the hydrants while serving them for flushing and lubrication by cutting the paint bead around the hydrant cap prior to removal.

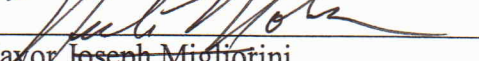
Once the flushing service work is completed each month, the City will forward an invoice for such services for reimbursement pursuant to the above, which shall be paid within 30 days of receipt. All flushing and lubrication services shall be completed by October 1, 2018.

4. Termination. This MOU is effective for a one year period from the date set forth above. Any Party may terminate this MOU with thirty (30) days written notice.

5. General. This MOU constitutes the full and complete expression of the agreement between the Parties, and is not intended to modify or supersede any contract or other agreement between the City and the District to this MOU for flushing and lubrication services. By the mutual consent of the Parties, this MOU may be modified whenever such modifications are deemed necessary. Any such modifications to the MOU shall be by written amendment signed by the Parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands to this Memorandum
of Understanding this _____ day of _____, 2018.

CITY OF MACEDONIA, OHIO

By: 
Mayor Joseph Migliorini
NICHOLAS MOLNAR

Date: 7-10-18

NORTH HILLS WATER DISTRICT

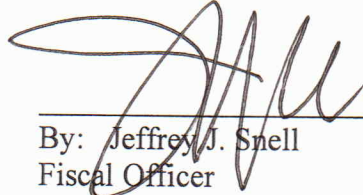
By: 
Carol Lewis, Chair
GERALD PAPILE

Date: 6.27.18

APPROVED AS TO LEGAL FORM:


Mark V. Guidetti
Director of Law

Date: July 2, 2018


By: Jeffrey J. Snell
Fiscal Officer

Date: 6.29.18

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF MACEDONIA AND THE NORTH HILLS WATER DISTRICT

This Memorandum of Understanding ("MOU") is made and entered into on this ____ day of _____, 2018, by and between the City of Macedonia, a chartered municipal corporation in the County of Summit, State of Ohio (hereinafter "City"), and the North Hills Water District, a political subdivision in County of Summit, State of Ohio (hereinafter "District") for the purposes of sharing responsibility for the service and maintenance of all public fire hydrants located within the jurisdiction of the North Hills Water District (located within the territorial boundaries of Sagamore Hills Township and Northfield Center Township) for the term of this Memorandum. The City and the District are collectively referred to as the "Parties."

The City agrees to provide flushing and lubrication service of all public hydrants within the North Hills Water District as set forth below.

1. Purpose. The purpose of this MOU is to outline the agreement between the City and the District and their associated efforts to share responsibility for the inspection, flushing, certain flow testing, and lubrication of all public hydrants located within the District during the term of this Memorandum.
2. Scope. This MOU addresses certain services to be provided by the City to the District. The services include the inspection, flushing, certain flow testing, and lubrication of each of the approximately 1,400 hydrants located within the District. This MOU does not address hydrants located in the City, which shall continue to be maintained consistent with the City's normal obligations.
3. Responsibilities. The City shall supervise and complete such inspection, flushing, flow testing, and lubrication service work at its sole discretion in accordance with the guidelines

promulgated by the City of Cleveland Division of Water. The flow testing shall consist of the static flow testing of every 10th hydrant located within the District.

The City shall be permitted to undertake all action necessary to complete such services, including the use of appropriate signage supplied by the City and any other measures to adequately provide notice to residents of the flushing services. The City shall place such signage as far in advance prior to the service work as may be practicable.

The City will provide two (2) workers assigned to the District to perform such service work.

After the service work is completed, the City will provide the District with an electronic and hard copy of Excel spreadsheets showing all hydrants serviced, and the results of the static flow testing. The City shall note on the spreadsheet any and all hydrants that are not operational. If there is deficiency with a hydrant, the City shall provide one digital photo of each such hydrant showing the hydrant's code in the photo.

To assist the City in the supervision and completion of the service work, a vehicle and fuel shall be provided by the District.

The District shall reimburse the City for the cost of tools and equipment utilized to provide the flushing services. The District shall also reimburse the City for the cost, calculated on an hourly basis, of two (2) workers provided by the City as required to complete the service work in the District.

The City shall handle with due care and due diligence the removal of all paint around the hose connection caps to the hydrants while serving them for flushing and lubrication by cutting the paint bead around the hydrant cap prior to removal.

Once the flushing service work is completed each month, the City will forward an invoice for such services for reimbursement pursuant to the above, which shall be paid within 30 days of receipt. All flushing and lubrication services shall be completed by October 1, 2018.

4. Termination. This MOU is effective for a one year period from the date set forth above. Any Party may terminate this MOU with thirty (30) days written notice.

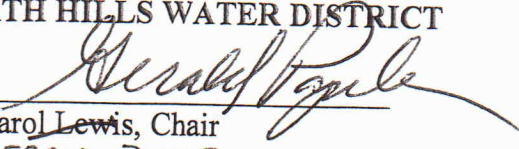
5. General. This MOU constitutes the full and complete expression of the agreement between the Parties, and is not intended to modify or supersede any contract or other agreement between the City and the District to this MOU for flushing and lubrication services. By the mutual consent of the Parties, this MOU may be modified whenever such modifications are deemed necessary. Any such modifications to the MOU shall be by written amendment signed by the Parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands to this Memorandum
of Understanding this _____ day of _____, 2018.

CITY OF MACEDONIA, OHIO

NORTH HILLS WATER DISTRICT

By: _____
Mayor Joseph Migliorini

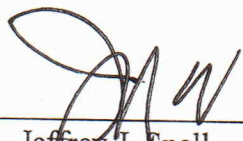
By: 
Carol Lewis, Chair
GERALD PAPILE

Date: _____

Date: 6.27.18

APPROVED AS TO LEGAL FORM:

Mark V. Guidetti
Director of Law


By: Jeffrey J. Snell
Fiscal Officer

Date: _____

Date: 6.29.18

**NORTH HILLS WATER DISTRICT
RESOLUTION 109-18**

Adopted June 27, 2018

A RESOLUTION AUTHORIZING A JOINT APPLICATION BETWEEN THE NORTH HILLS WATER DISTRICT, SAGAMORE HILLS TOWNSHIP AND THE NORTHEAST OHIO REGIONAL SEWER DISTRICT STORMWATER COMMUNITY COST SHARE PROGRAM AND AUTHORIZING THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT, SUMMIT COUNTY, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAM (SCIP) and LOCAL TRANSPORTATION IMPROVEMENT PROGRAM (LTIP) AND TO EXECUTE CONTRACTS AS REQUIRED.

Moved by Lewis, Seconded by PARVE.

WHEREAS, The State Capital Improvements Program (SCIP) and the Local Transportation Improvement Program (LTIP) both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, The Summit County Engineer, Sagamore Hills Township, Summit County and North Hills Water District, Summit County, have determined that Canyon View Road and the water line along Canyon View Road is in need of repair; and

WHEREAS, The District's Engineer's Office and Chagrin Valley Engineering on behalf of North Hills Water District have prepared project specifications and bid documents and the project specifications and bid documents on behalf of the Sagamore Hills Township; and

WHEREAS, It has been determined a total approximate cost of the project to be \$ 1,215,000.00 with the Sagamore Hills Township Road portion of the project to be \$368,300.00, the North Hills Water District portion of the project to be \$689,700.00 and Construction and Engineering to be \$57,000.00;

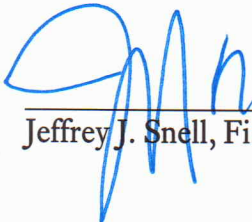
WHEREAS, Local Revenue share is expected to be \$200,000 from North Hills Water District, \$114,650.00 from Sagamore Hills Township and at least \$50,000.00 from the Northeast Ohio Regional Sewer District Storm Water Community Cost Share Program with a grant of \$350,350.00 and the balance of loan being \$500,000.00; and

WHEREAS, The infrastructure improvement herein above described is considered to be a priority need for the combined communities and is a qualified project under the OPWC programs.

NOW, THEREFORE, BE IT RESOLVED that the Trustees of the Board of the North Hills Water District, Summit County, that:

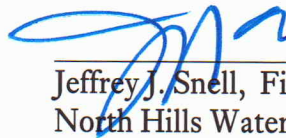
- Section 1: The Board of Trustees of the North Hills Water District hereby authorizes the Engineering and Plans from the Summit County Engineer to apply for SCIP and/or LTIP funds.
- Section 2: The Board of Trustees of the North Hills Water District requests its Engineer, Chagrin Valley Engineering, Ltd. to complete the Engineering and plans so application so it can be made to OPWC by the deadline in July 6, 2018.
- Section 3: The Board of Trustees of the North Hills Water District further authorizes its Chair to enter into any agreements that may be necessary and appropriate for obtaining this financial and making said application on behalf of the District and its partners.


Gerald Papile, Chair


Jeffrey J. Snell, Fiscal Officer

CERTIFICATE OF FISCAL OFFICER

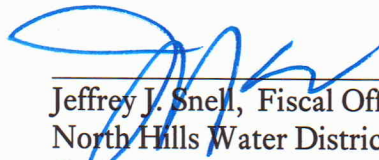
I, JEFFREY J. SNELL, Fiscal Officer of the Board of Trustees of North Hills Water District, Summit County, Ohio, in whose custody and control the files and records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original resolution now on file and that the foregoing has been compared by me with said original resolution; and that the same is a true and correct copy there of, this 29 day of June, 2018.



Jeffrey J. Snell, Fiscal Officer of the
North Hills Water District
Summit County, Ohio

CERTIFICATE OF AVAILABILITY OF FUNDS

I, JEFFREY J. SNELL, Fiscal Officer of the Board of Trustees of North Hills Water District, Summit County, Ohio, hereby certify that the amount required to meet the contract, obligation, or expenditure for the above Resolution, has been lawfully appropriated for the purpose, and is in the treasury or in process of collection to the credit of the appropriate fund, free from any outstanding obligation or encumbrance this 21 day of June, 2018.



Jeffrey J. Snell, Fiscal Officer of the
North Hills Water District
Summit County, Ohio

NORTH HILLS WATER DISTRICT

RESOLUTION 110-18 JULY 25, 2018

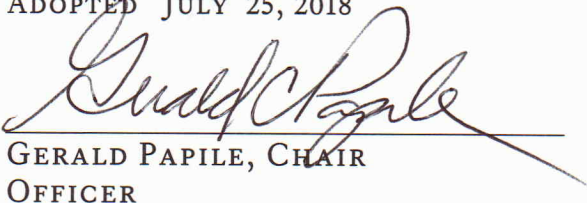
MONTHLY PAYMENT RESOLUTION JULY, 2018

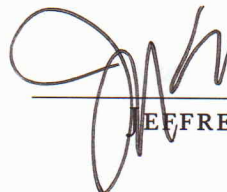
MOVED BY Lewis; SECONDED BY LOVANO,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4375	BASIL LOVANO	TRUSTEE		\$ 68.84
4376	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4377	DANIEL SCHADE	TRUSTEE		\$ 68.84
4378	DAVID KLIMKEWICZ	TRUSTEE		\$ VOID
4379	FRANK KOPAS	TRUSTEE		\$ 68.84
4380	JEFFREY SNELL	FISCAL OFFICER		\$ 1,661.67
4381	JERRY PAPILE	TRUSTEE		\$ 68.84
4382	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4383	MIKE HENRY	ENGINEER		\$ 747.71
4384	OHIO DEF. COMP.	PAYROLL (PD BY WIRE)		\$ 100.00
4385	OPERS (JUNE)	PAYROLL(PD BY WIRE)		\$ 840.00
4386	NIXON LAURIANTI	INSURANCE MISC. (PUB.OFF.)		\$ 2,526.00
4387	U.S. TREASURY	PAYROLL TAX		\$ 2,075.33
4388	OHIO TREASURER	PAYROLL TAX		\$ 207.69
4389	OBWC	WORKERS COMP.		\$ 207.08

ADOPTED JULY 25, 2018


GERALD PAPILE, CHAIR
OFFICER


JEFFREY J. SNELL, FISCAL

NORTH HILLS WATER DISTRICT

RESOLUTION 111-18 AUGUST 29, 2018

MONTHLY PAYMENT RESOLUTION AUGUST, 2018

MOVED BY ; SECONDED BY ,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH HILLS WATER DISTRICT THAT THE FISCAL OFFICER BE AND HEREBY AUTHORIZED AND DIRECTED TO ISSUE AND DELIVER THESE CHECKS IN PAYMENT OF THE BILLS FOR GOODS, SERVICES AND SALARIES AS LISTED:

<u>CHECK NO.</u>	<u>PAYEE</u>	<u>ACCOUNT</u>	<u>VOID/PREPAID</u>	<u>AMOUNT</u>
4390	BASIL LOVANO	TRUSTEE		\$ 68.84
4391	CAROL A. LEWIS	TRUSTEE		\$ 68.84
4392	DANIEL SCHADE	TRUSTEE		\$ 68.84
4393	DAVID KLIMKEWICZ	TRUSTEE		\$ 68.84
4394	FRANK KOPAS	TRUSTEE		\$ 68.84
4395	JEFFREY SNELL	FISCAL OFFICER		\$ 1,661.67
4396	JERRY PAPILE	TRUSTEE		\$ 68.84
4397	JOHN CAMPBELL	TRUSTEE		\$ 68.84
4398	MIKE HENRY	ENGINEER		\$ 747.71
4399	OHIO DEF. COMP.	PAYROLL (PD BY WIRE)		\$ 100.00
4400	OPERS (JUNE)	PAYROLL(PD BY WIRE)		\$ 840.00
4401	TIMBERTECH	REPAIRS/KITNER		\$ 350.00
4402	CHAGRIN VALLEY	ENGINEERING		\$ 90.00

ADOPTED AUGUST 29, 2018


GERALD PAPILE, CHAIR
OFFICER


JEFFREY J. SNELL, FISCAL

NORTH HILLS WATER DISTRICT

RESOLUTION 112-18 September 26, 2018

Monthly Payment Resolution September, 2018

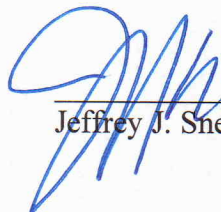
Moved by SCHADE Seconded by PAPILE,

Be it Resolved by the Board of Trustees of the North Hills Water District that the Fiscal Officer be and hereby authorized and directed to issue and deliver these checks in payment of the bills for goods, services and salaries as listed:

<u>Check No.</u>	<u>Payee</u>	<u>Account</u>	<u>Void/Prepaid</u>	<u>Amount</u>
4403	Basil Lovano	Trustee	\$	68.85
4404	Carol A. Lewis	Trustee	\$	68.85
4405	Daniel Schade	Trustee	\$	68.85
4406	David Klimkewicz	Trustee	\$	68.85
4407	Frank Kopas	Trustee	\$	68.85
4408	Jeffrey Snell	Fiscal Officer	\$	1,661.67
4409	Jerry Papile	Trustee	\$	68.85
4410	John Campbell	Trustee	\$	68.85
4411	Mike Henry	Engineer	\$	747.71
4412	Ohio Def. Comp.	Payroll (PD by Wire)	\$	100.00
4413	OPERS (June)	Payroll(PD by wire)	\$	840.00

Adopted September 26, 2018


Gerald Papile, Chair


Jeffrey J. Snell, Fiscal Officer

NORTH HILLS WATER DISTRICT

RESOLUTION 113-18 October 31, 2018

Monthly Payment Resolution October, 2018

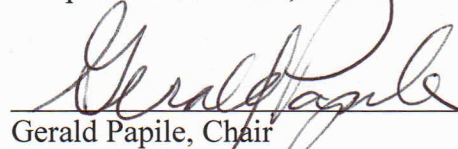
Moved by SCHRAM, Seconded by LEWIS,

Be it Resolved by the Board of Trustees of the North Hills Water District that the Fiscal Officer be and hereby authorized and directed to issue and deliver these checks in payment of the bills for goods, services and salaries as listed:

<u>Check No.</u>	<u>Payee</u>	<u>Account</u>	<u>Void/Prepaid</u>	<u>Amount</u>
4480	Basil Lovano	Trustee		\$ 68.84
4481	Carol A. Lewis	Trustee		\$ 68.84
4482	Daniel Schade	Trustee		\$ 68.85
4483	Frank Kopas	Trustee		\$ 68.84
4484	Jeffrey Snell	Fiscal Officer		\$ 1,661.67
4485	Jerry Papile	Trustee		\$ 68.84
4486	John Campbell	Trustee		\$ 68.84
4487	Mike Henry	Engineer		\$ 747.71
4488	Ohio Def. Comp.	Payroll (PD by Wire)		\$ 100.00
4489	OPERS (Sept.)	Payroll(PD by wire)		\$ 840.00
4490	OBWC	Workers Compensation		\$ 546.16
4491	U.S. Treasurer	Payroll Taxes		\$ 2,092.73
4492	Ohio Treasurer	Payroll Taxes		\$ 207.69
4493	City of Macedonia	Repairs 2018 Flush		\$ 6,110.35

NOTE Check No. 4414 to 4479 have been destroyed.

Adopted October 31, 2018


Gerald Papile, Chair


Jeffrey J. Snell, Fiscal Officer

**NORTH HILLS WATER DISTRICT
RESOLUTION 114-18**

Adopted October 31, 2018

A Resolution Authorizing the Board of Trustees of NORTH HILLS WATER DISTRICT, Summit County, to Accept the Ohio Public Works Commission Local Transportation Improvement Project (LTIP) State Capital Improvement Program (SCIP) with SAGAMORE HILLS TOWNSHIP, Summit County, as a Partner and to Execute Contracts as Required.

Moved by Lewis Seconded by SCHADT

WHEREAS, The State Capital Improvements Program (SCIP) and the Local Transportation Improvement Program (LTIP) both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, The Summit County Engineer, Sagamore Hills Township, Summit County and North Hills Water District, Summit County, have determined that Canyon View Road and the water line along Canyon View Road is in need of repair; and

WHEREAS, The Summit County Engineer's Office prepares project specifications and bid documents on behalf of the Township, and Chagrin Valley Engineering, LLC prepares project specifications and bid documents on behalf of the North Hills Water District; and

WHEREAS, It has been determined a total approximate cost of the project to be \$ 696,918.00 with the District committing up to \$ 206,000.00; and

WHEREAS, The infrastructure improvement herein above described is considered to be a priority need for the combined communities and is a qualified project under the OPWC programs.

WHEREAS, The Board has been informed that it does not qualify for a grant but has been approved for a twenty (20) year no interest loan for the joint project;

WHEREAS, The Board of Trustees of Sagamore Hills Township will agree to share in its portion of the project as the twenty-year no interest loan;

NOW, THEREFORE, BE IT RESOLVED that the Trustees of the Board of the North Hills Water District, Summit County, that:

The Board of Trustees of the North Hills Water District is hereby authorizing its Chair to enter into all agreements that may be necessary and appropriate for obtaining the approximate \$800,000.00 no interest twenty-year loan for the project with the District contributing \$200,000.00 toward the project and with Sagamore Hills Township as a partner.



Jerry Papile, Chair



Jeffrey J. Snell, Fiscal Officer

CERTIFICATE OF FISCAL OFFICER

I, JEFFREY J. SNELL, Fiscal Officer of the Board of Trustees of North Hills Water District, Summit County, Ohio, in whose custody and control the files and records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original resolution now on file; that the foregoing has been compared by me with said original resolution; and that the same is a true and correct copy there of, this ____ day of _____, 2018.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, JEFFREY J. SNELL, Fiscal Officer of the Board of Trustees of North Hills Water District, Summit County, Ohio, hereby certify that the amount required to meet the contract, obligation, or expenditure for the above, has been lawfully appropriated for the purpose, and is in the treasury or in process of collection to the credit of the appropriate fund, free from any outstanding obligation or encumbrance this ____ day of _____, 2018.

Jeffrey J. Snell, Fiscal Officer of the
North Hills Water District
Summit County, Ohio

NORTH HILLS WATER DISTRICT

RESOLUTION 115-18

October 31, 2018

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE SUMMIT COUNTY FISCAL OFFICER

Moved by LOVARD; Seconded by KUMKIEWICZ

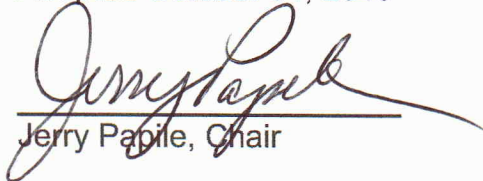
WHEREAS, the Board of Trustees of the North Hills Water District has adopted the tax budget for the next succeeding this tax year commencing January 1, 2019, and:

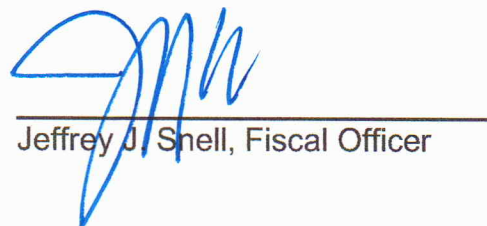
WHEREAS, the Budget Commission of Summit County Ohio has certified its action thereupon to this Board together with an estimate by the County Fiscal Officer of the rate of each tax necessary to be levied by this Board, and what parts thereof is without, and what parts is within, the ten mill limitation;

THEREFORE, BE IT RESOLVED, that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted (see attached);

AND BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of the District the rate of each tax necessary to be levied, within and without the ten mill limitations, as further provided in the attached chart as provided by the Summit County Budget Commission (see attached).

Adopted October 31, 2018


Jerry Papile, Chair


Jeffrey J. Snell, Fiscal Officer

SUMMIT COUNTY BUDGET COMMISSION CERTIFICATION OF TAX LEVY
(ORC Sections 5705.34 & 5705.35)

POLITICAL ENTITY: North Hills Water District
ESTIMATE

Tax Year 2012/Collection Year 2013

THE VALUATIONS AND TAX RATES REFLECT TAX YEAR 2011/COLLECTION YEAR 2012

LEVIES INSIDE and OUTSIDE 10 MILL LIMITATION, INCLUSIVE OF DEBT LEVIES

Date: September 21, 2012

1. RES/AG REAL VALUE	<u>388,809,610</u>
2. OTHER REAL VALUE	<u>43,665,010</u>
3. TOTAL RES/AG & OTHER REAL VALUE	<u>432,474,620</u>
4. PUBLIC UTILITY PERSONAL VALUE	<u>6,329,980</u>
5. TOTAL REAL & PUBLIC UTILITY VALUE	<u>438,804,600</u>

FUND TYPE CLT FUND #	PURPOSE	Authorized by the Voters on MO/DA/YR	Number of Years Levy to Run	Tax Year	Collection Year	Maximum Rate Authorized to be Levied	REDUCTION FACTOR	EFFECTIVE RATE TO BE LEVIED	RES/AG	OTHER	PUBLIC UTILITY	TOTAL
				Begins/Ends	Begins/Ends		RES/AG OTHER	RES/AG OTHER				
GENERAL 02 00	Current Expense	Additional 11/08/05	10	05/14	06/15	0.50	0.007359 0.043765	0.496321 0.478118	\$192,974	\$20,877	\$3,165	\$217,016
TOTALS						0.50		0.496321 0.478118	\$192,974	\$20,877	\$3,165	\$217,016

NORTH HILLS WATER DISTRICT

RESOLUTION 115-18

October 31, 2018

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE SUMMIT COUNTY FISCAL OFFICER

Moved by LOVARD; Seconded by KUMKOWICZ

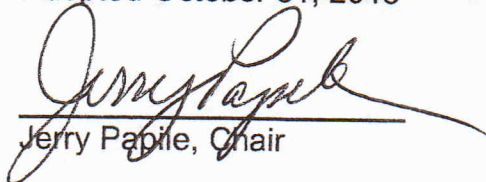
WHEREAS, the Board of Trustees of the North Hills Water District has adopted the tax budget for the next succeeding this tax year commencing January 1, 2019, and:

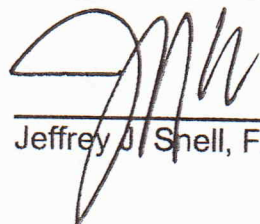
WHEREAS, the Budget Commission of Summit County Ohio has certified its action thereupon to this Board together with an estimate by the County Fiscal Officer of the rate of each tax necessary to be levied by this Board, and what parts thereof is without, and what parts is within, the ten mill limitation;

THEREFORE, BE IT RESOLVED, that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted (see attached);

AND BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of the District the rate of each tax necessary to be levied, within and without the ten mill limitations, as further provided in the attached chart as provided by the Summit County Budget Commission (see attached).

Adopted October 31, 2018


Jerry Papile, Chair


Jeffrey J. Shell, Fiscal Officer

KRISTEN M. SCALISE
CPA/CFO
FISCAL OFFICER

18 NOV -5 PM 4:24

RECEIVED

SUMMIT COUNTY BUDGET COMMISSION CERTIFICATION OF TAX LEVY
(ORC Sections 5705.34 & 5705.35)

POLITICAL ENTITY: North Hills Water District
ESTIMATE

Tax Year 2012/Collection Year 2013

THE VALUATIONS AND TAX RATES REFLECT TAX YEAR 2011/COLLECTION YEAR 2012

LEVIES INSIDE and OUTSIDE 10 MILL LIMITATION, INCLUSIVE OF DEBT LEVIES

Date: September 21, 2012

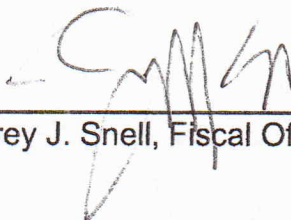
1. RES/AG REAL VALUE	<u>388,809,610</u>
2. OTHER REAL VALUE	<u>43,665,010</u>
3. TOTAL RES/AG & OTHER REAL VALUE	<u>432,474,620</u>
4. PUBLIC UTILITY PERSONAL VALUE	<u>6,329,980</u>
5. TOTAL REAL & PUBLIC UTILITY VALUE	<u>438,804,600</u>

FUND TYPE CLT FUND #	PURPOSE	Authorized by the Voters on MO/DA/YR	Number of Years Levy to Run	Tax Year	Collection Year	Maximum Rate Authorized to be Levied	REDUCTION FACTOR	EFFECTIVE RATE TO BE LEVIED	RES/AG	OTHER	PUBLIC UTILITY	TOTAL
				Begins/Ends	Begins/Ends		RES/AG OTHER	RES/AG OTHER				
GENERAL 02 00	Current Expense	Additional 11/08/05	10	05/14	06/15	0.50	0.007359 0.043765	0.496321 0.478118	\$192,974	\$20,877	\$3,165	\$217,016
TOTALS						0.50		0.496321 0.478118	\$192,974	\$20,877	\$3,165	\$217,016

Certificate of copy

State of Ohio)
Summit County) S.S.

I, Jeffrey J. Snell, Fiscal Officer of Board of Trustees of the North Hills Water District, whose custody the files and records of said District are required by state law to be, do hereby certify that the foregoing is taken and copied from the original which is now on file of Resolution 115-18 and that the foregoing has been compared by me with said original document, and that the same is true in accurate copy thereof.

 10.31.19

Jeffrey J. Snell, Fiscal Officer

NORTH HILLS WATER DISTRICT

RESOLUTION 116-18

November 28, 2018

Monthly Payment Resolution November, 2018

Moved by SCHADE; Seconded by LOVANO,

Be it Resolved by the Board of Trustees of the North Hills Water District that the Fiscal Officer be and hereby authorized and directed to issue and deliver these checks in payment of the bills for goods, services and salaries as listed:

<u>Check No.</u>	<u>Payee</u>	<u>Account</u>	<u>Void/Prepaid</u>	<u>Amount</u>
4494	Basil Lovano	Trustee	\$	68.84
4495	Carol A. Lewis	Trustee	\$	68.84
4496	Daniel Schade	Trustee	\$	68.83
4497	David Klimkewicz	Trustee	\$	68.84
4498	Frank Kopas	Trustee	\$	68.84
4499	Jeffrey Snell	Fiscal Officer	\$	1,661.67
4500	Jerry Papile	Trustee	\$	68.84
4501	John Campbell	Trustee	\$	68.84
4502	Mike Henry	Engineer	\$	747.71
4503	Ohio Def. Comp.	Payroll (PD by Wire)	\$	100.00
4504	OPERS (Oct.)	Payroll(PD by wire)	\$	840.00
4505	OPWC	Principal & Interest	\$	10,189.71

Adopted November 28, 2018


Gerald Papile, Chair


Jeffrey J. Snell, Fiscal Officer

2018 AUGUST REAL ESTATE SETTLEMENT

9/14/2018

NORTH HILLS WATER DISTRICT

07 01

02
GENERAL
FUND 15R

TOTAL

RES/AG	\$78,247.52		\$78,247.52
OTHER	\$9,828.73		\$9,828.73
P.U.	\$2,333.86		\$2,333.86
			\$0.00
LESS SPECIAL BOND PAYMENT			\$0.00
TOTAL DISTRIBUTION	\$90,410.11	\$0.00	\$90,410.11
DEDUCTIONS:			
AUD & TREAS FEES	\$1,055.34		\$1,055.34
			\$0.00
DTAC	\$15.68		\$15.68
LAND BANK FEES	\$15.68		\$15.68
LAND REUTILIZATION FORECLOSURES	\$0.00		\$0.00
DELINQUENT AD	\$0.00		\$0.00
ELECTION EXPENSE	\$0.00		\$0.00
BOARD OF TAX APPEALS	\$0.00		\$0.00
T.I.F. ADJUSTMENT	\$0.00		\$0.00
T.I.F. REFUNDS	\$0.00		\$0.00
R. E. REFUNDS - RES/AG	\$0.00		\$0.00
R. E. REFUNDS - OTHER	\$0.00		\$0.00
TANGIBLE REFUNDS	\$0.91		\$0.91
EMERGENCY MGMT.	\$0.00		\$0.00
HEALTH DISTRICT	\$0.00		\$0.00
TOTAL DEDUCTIONS	\$1,087.61	\$0.00	\$1,087.61
BALANCE	\$89,322.50	\$0.00	\$89,322.50
ADVANCE DATE:			
#1			\$0.00
#2			\$0.00
#3			\$0.00
#4			\$0.00
#5			\$0.00
#6			\$0.00
#7			\$0.00
#8			\$0.00
#9			\$0.00
TOTAL ADVANCES	\$0.00	\$0.00	\$0.00
NET DISTRIBUTION	\$89,322.50	\$0.00	\$89,322.50
HOMESTEAD	\$2,905.40		\$2,905.40
10%ROLLBACK	\$9,495.22		\$9,495.22
2 1/2% ROLLBACK	\$2,115.77		\$2,115.77
GROSS AMT. DUE FROM STATE	\$14,516.39	\$0.00	\$14,516.39
LESS TAX ADMINISTRATION FEE	\$0.00		\$0.00
NET DUE FROM STATE	\$14,516.39	\$0.00	\$14,516.39
TOTAL DISTRIBUTION	\$103,838.89	\$0.00	\$103,838.89

KRISTEN M. SCALISE CPA, CFE
Summit County Fiscal Officer

Prepared by: Christina Balliet
(Deputy Fiscal Officer)

NORTH HILLS WATER DISTRICT

RESOLUTION 117-18 December 19, 2018

Monthly Payment Resolution December, 2018

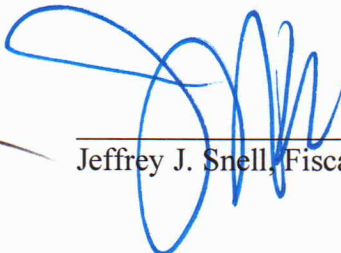
Moved by SCM, Seconded by CRMB

Be it Resolved by the Board of Trustees of the North Hills Water District that the Fiscal Officer be and hereby authorized and directed to issue and deliver these checks in payment of the bills for goods, services and salaries as listed:

<u>Check No.</u>	<u>Payee</u>	<u>Account</u>	<u>Void/Prepaid</u>	<u>Amount</u>
4506	Basil Lovano	Trustee	\$	68.85
4507	Carol A. Lewis	Trustee	\$	68.85
4508	Daniel Schade	Trustee	\$	68.85
4509	David Klimkewicz	Trustee	\$	68.84
4510	Frank Kopas	Trustee	\$	68.84
4411	Jeffrey Snell	Fiscal Officer	\$	1,661.67
4512	Jerry Papile	Trustee	\$	68.85
4513	John Campbell	Trustee	\$	68.85
4514	Basil Lovano	Trustee	\$	68.84
4515	Carol A. Lewis	Trustee	\$	68.84
4516	Daniel Schade	Trustee	\$	68.84
4517	David Klimkewicz	Trustee	\$	68.85
4518	Frank Kopas	Trustee	\$	68.84
4519	Jerry Papile	Trustee	\$	68.84
4520	John Campbell	Trustee	\$	68.84
4521	Mike Henry	Engineer	\$	747.71
4522	Ohio Def. Comp.(Nov.Dec.)	Payroll (PD by Wire)	\$	200.00
4523	OPERS (Nov. Dec.)	Payroll (PD by wire)	\$	1,680.00
4524	US Treasury	Payroll	\$	2,183.33
4525	Ohio Treasury	Payroll	\$	210.21

Adopted December 19, 2018


Gerald Papile, Chair


Jeffrey J. Snell, Fiscal Officer

**NORTH HILLS WATER DISTRICT
RESOLUTION 118-18**

**A RESOLUTION TO MODIFY THE BUDGET
OF THE NORTH HILLS WATER DISTRICT 2018**

WHEREAS, the Board of Trustees of the North Hills Water District desires to amend the 2018 Budget to adjust for the annual expenditures by moving funds as follows on the budget:

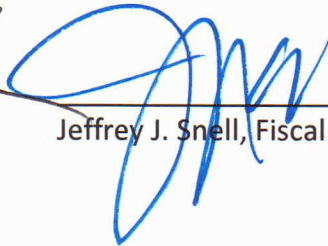
Reduce 1A14 Maintenance and Supplies by \$4,000.00 to 1A13 Repairs to System to now be \$44,000.00

NOW, THEREFORE, BE IT RESOLVED that the Members of the Board of the North Hills Water District amends the budget of the North Hills Water District for the year 2018.

Resolution adopted this 19th day of December, 2018.



Gerald Papile, Chair



Jeffrey J. Snell, Fiscal Officer

**NORTH HILLS WATER DISTRICT
RESOLUTION 118-18**

**A RESOLUTION TO MODIFY THE BUDGET
OF THE NORTH HILLS WATER DISTRICT 2018**

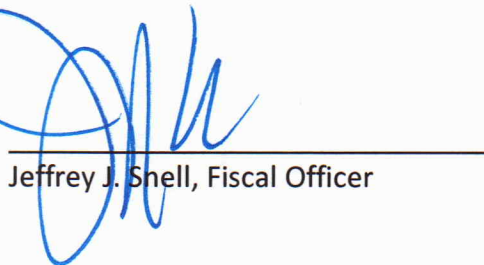
WHEREAS, the Board of Trustees of the North Hills Water District desires to amend the 2018 Budget to adjust for the annual expenditures by moving funds as follows on the budget:

NOW, THEREFORE, BE IT RESOLVED that the Members of the Board of the North Hills Water District amends the budget of the North Hills Water District for the year 2018.

Resolution adopted this 19th day of December, 2018.



Gerald Papile, Chair



Jeffrey J. Shell, Fiscal Officer

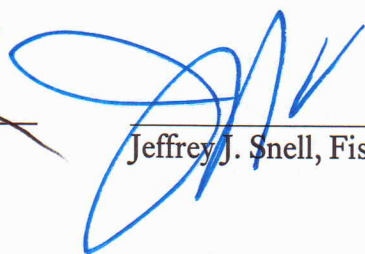
**NORTH HILLS WATER DISTRICT
RESOLUTION 119-18**

**A RESOLUTION ACCEPTING AND APPOINTING THE
CONTRACT OF CHAGRIN VALLEY ENGINEERING LLC AND
MIKE HENRY, AS THE ENGINEER FOR THE NORTH HILLS
WATER DISTRICT FOR THE YEAR 2019.**

BE IT RESOLVED, the Board adopts and accepts the contract of Chagrin Valley Engineering, LLC and Mike Henry and Engineer to the North Hills Water District pursuant to the contract dated, _____, for a period of one year, starting January 1, 2019.

Resolution adopted this 11 day of DEC., 2018.


Gerald Papile, Chair


Jeffrey J. Snell, Fiscal Officer

CONTRACT AND AGREEMENT

This AGREEMENT made the 19 day of December, in the year 2018, by and between THE NORTH HILLS WATER DISTRICT, an Independent Political Subdivision of the State of Ohio, hereinafter called the "DISTRICT" by and through its undersigned President of the Board of Trustees pursuant to the authority of Resolution No. 2018-119 passed December 19, 2018 and MICHAEL E. HENRY, P.E., and Chagrin Valley Engineering Ltd. by and through its President Donald F. Sheehy, 22999 Forbes Road, Suit B, Cleveland, Ohio, 44146, hereinafter called the "ENGINEER".

WITNESSETH: That

WHEREAS, the DISTRICT is desirous of employing a qualified Civil Engineer or Engineers registered in the State of Ohio to perform engineering and surveying services for and on behalf of the DISTRICT as hereinafter set forth; and

WHEREAS, said ENGINEER, an Ohio Professional Corporation whose owners are duly licensed to practice engineering and surveying in the State of Ohio, wishes to accept such work for the compensations as hereinafter described; and

WHEREAS, the NHWD has appointed Michael E. Henry, P.E., of Chagrin Valley Engineering Ltd. shall serve as District Engineer and desires to begin such appointment from the period of January 1, 2019 to December 31, 2019; and

WHEREAS, the NHWD desires to confirm the appointment of Michael E. Henry, P.E., and Chagrin Valley Engineering Ltd. as the District Engineer and to establish the rates of compensation for both him and any associates who assist in the performance of such duties.

NOW, THEREFORE, the DISTRICT and ENGINEER for the considerations hereinafter named, agree as follows:

1. The ENGINEER shall receive an annual sum of Twelve Thousand Dollars (\$12,000.00) made payable to Michael E. Henry in monthly installments and subject to all normal payroll tax and Public Employee Retirement System deductions, unless increased by the Board of Trustees of the DISTRICT, for which he shall perform the following services:
 - (a) Give advice to the Trustees, the Secretary of the Board of Trustees and the general public as to engineering matters pertaining to the improvement or operation of the DISTRICT.
 - (b) Attend regularly scheduled meetings of the Board of Trustees of the DISTRICT.
 - (c) Store and catalog the plans for all water main improvements to be constructed in the DISTRICT either by the DISTRICT or private developers.

- (d) Review concept proposals of proposed developments in the District when forwarded by the Summit County Planning Commission.
 - (e) Maintain an on-going dialogue with representatives of the Cleveland Water Department for purposes of assuring their continued best service to the DISTRICT.
 - (f) Process ODOT Road Opening Permit applications on behalf of private individuals only when so required.
2. Upon request of the Board of Trustees of the DISTRICT, the ENGINEER shall furnish the following services to the DISTRICT according to the provisions in Section 3:
- (a) Prepare all necessary plans, profiles, specifications and opinions of probable cost of every kind for all water improvements undertaken by the DISTRICT.
 - (b) Review all preliminary and detailed construction plans, for proposed developments in the DISTRICT for compliance with DISTRICT standards and requirements. He shall advise the DISTRICT when such plans are acceptable for approval by the Board of Trustees.
 - (c) Serve as the authorized representative of the DISTRICT and shall observe the execution of all public and private water work undertaken by the DISTRICT or others pursuant to plans and specifications approved by the Trustees of the DISTRICT.
 - (d) Furnish and coordinate the activities of all Inspectors of water work in the DISTRICT, notwithstanding that the City of Cleveland may provide its own Inspectors in addition to those of the ENGINEER.
 - (e) Upon request, make and deliver to the DISTRICT monthly reports of the progress of improvements under his charge and provide such other engineering services as may be requested by the Trustees of the DISTRICT.
3. The contractual service to be provided to the NHWD by Michael E. Henry and Chagrin Valley Engineering Ltd. and compensation for same shall be as follows:
- (a.) For services in connection with the construction of public improvements, Chagrin Valley Engineering Ltd. shall receive compensation as percentage of the actual cost of construction of all improvements made by the NHWD

and under its control. The percentage paid shall be as follows:

<u>Cost of Construction</u>	<u>Fees</u>
\$0 - \$150,000	Hourly
\$150,001 - \$500,000	\$15,000.00 plus 6.75% of amount over \$150,000.00
\$500,001 - \$1,000,000	\$38,625.00 plus 5.75% of amount over \$500,000.00
\$1,000,001 - \$5,000,000	\$67,375.00 plus 5.5% of amount over \$1,000,000.00

4. The fees provided above in Section 3, Part (a), shall cover engineering services including complete detailed plans, specifications, bidding documents, bidding support, contract recommendations, OEPA and Cleveland Water Department approvals and utility correspondence.

- (a) The Chagrin Valley Engineer Ltd. shall perform supplemental services at the hourly rate, per the "Hourly Rate Schedule" below, as requested by the NHWD, including but not limited to:
1. All survey information, including baseline, bench-mark control, property lines, right of way staking or boundary survey required to complete the improvement plans.
 2. GIS mapping and technical services, wetland delineation, subsurface exploration, etc.
 3. Contract administration during the construction phase, including pre-construction meetings, construction inspection, construction staking, as-built survey, notification and correspondence with residents.
 4. All permitting or utility fees required for the construction of the proposed improvement will be billed to NHWD at cost.

HOURLY RATE SCHEDULE

District Engineer	\$90.00 per hour
Wetland Scientist	\$90.00 per hour
Staff Engineer	\$81.00 per hour
Designer	\$69.00 per hour
Clerical	\$35.00 per hour
One-Person Survey Crew	\$82.00 per hour
Two-Person Survey Crew	\$112.00 per hour
Three-Person Survey Crew	\$130.00 per hour
Professional Surveyor	\$90.00 per hour
Contact Administrator	\$68.00 per hour
Inspector	\$46.00 per hour
GIS Technician	\$71.00 per hour
Prints, Materials. Supplies and Services by others at Cost.	

- (b) The ENGINEER shall invoice the DISTRICT monthly for all categories of services rendered under this AGREEMENT and for reimbursable expenses incurred, and the DISTRICT shall make prompt payments in response to the ENGINEER's monthly statements.
- (c) In the event the DISTRICT shall incur expenses on behalf of the ENGINEER hereunder in connection with a claim or matter as to which the ENGINEER shall be adjudged to be liable for negligence or intentional misconduct or violation of civil rights as provided above, the ENGINEER shall reimburse the DISTRICT for such expenses reasonably incurred by it.
- (d) With respect to any claim or matter as to which the DISTRICT shall undertake to indemnify the ENGINEER, no amount shall be paid in settlement thereof unless the Board of Trustees of the DISTRICT has approved such payment.
- (e) The ENGINEER shall at all times maintain in force and effect Architects/Engineers professional liability insurance with a limit of liability of not less than \$2,000,000 (aggregate) and in form generally the same as its current coverage provided by The Everest National Insurance Company Policy No. 48AE003454-041.
- (f) In the event the DISTRICT indemnifies the ENGINEER hereunder in connection with a claim or matter as to which the ENGINEER's insurance carrier has denied coverage under the ENGINEER's insurance policy, the ENGINEER shall, upon request of the DISTRICT, assign to the DISTRICT all of its rights against the insurance carrier arising by reason

of such denial.

- (g) As used in this Section, the term ENGINEER shall include any employees of the ENGINEER in connection with the performance of services hereunder.

5. That the District Engineer shall not, without consent of the NHWD Council, accept any employment from any person, firm or corporation engaged in the business of establishing allotments or erecting buildings within the NHWD.

6. This agreement shall be in force and effect from January 1, 2019, until December 31, 2019 unless terminated sooner by either party giving thirty (30) days notice in writing, to the other party of its intention to cancel. However, all work in process shall be completed by the ENGINEER and the services therefore paid by the DISTRICT in accordance with the terms hereof.

7. All written notices required or permitted pursuant to the terms of this Contract and Agreement shall be effective as of the date postmarked and shall be sent by ordinary mail, postage prepaid, to the following addresses or as changed thereafter in writing.

THE DISTRICT:
Jeffrey J. Snell, Esq.
Secretary/ Fiscal Officer
North Hills Water District
253 West Aurora Road
Northfield, Ohio 44067

THE ENGINEER:
Chagrin Valley Engineering Ltd.
22999 Forbes Road, Suite B
Cleveland, Ohio 44146

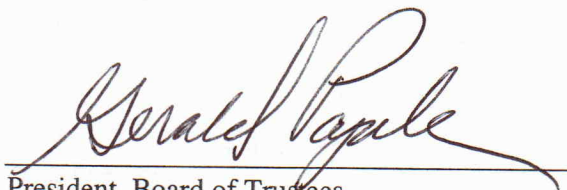
8. This Contract and Agreement constitutes the entire agreement between the parties. Upon execution, it shall be binding upon and inure to the benefit of the parties and their respective administrators. This constitutes a professional services contract and Ohio law shall apply.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written the signature of THE NORTH HILLS WATER DISTRICT being affixed by the President of its Board of Trustees, pursuant to Resolution No. 19.19 passed by the Board of Trustees of said DISTRICT, the 19 day of December, 2018 and in accordance with the provisions of said Resolution.

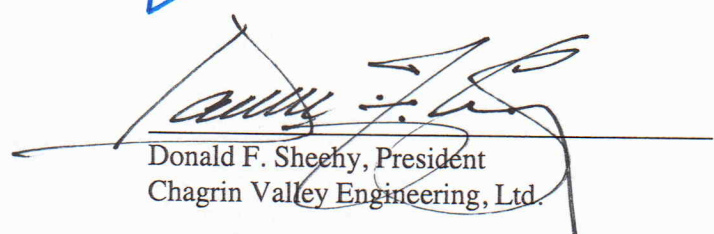
North Hills Water District

PASSED: 12.19.18

By:


President, Board of Trustees


Jeffrey J. Shell, Esq.
Secretary/ Fiscal Officer


Donald F. Sheehy, President
Chagrin Valley Engineering, Ltd.


Michael E. Henry, P.E.

December 13, 2018

Jeffrey J. Snell, Esq.
North Hills Water District Fiscal Officer/Secretary
253 West Aurora Road
Northfield, Ohio 44067

Re: 2019 Engineering Service Contract

Dear Mr. Snell,

Please find attached the proposed contract for 2019 and an explanation of the proposed modifications relative to the current 2018 Contract.

Since our contract in 2017, we have experience annual increases in the areas of employee health care, wages, and other operating costs such as insurance, equipment, software, etc. We would respectfully request an hourly rate increase for the proposed contract for 2019. Below is a summary of the existing rates and proposed rates for 2019:

CHAGRIN VALLEY ENGINEERING PROPOSED 2019 HOURLY RATES

Employee Classification	Existing Rates	Proposed Rates	Percentage Increase
District Engineer	\$90.00	\$90.00	0.0%
Wetland Scientist	\$90.00	\$90.00	0.0%
Staff Engineer	\$80.00	\$81.00	1.25%
Designer	\$67.00	\$69.00	2.99%
Clerical	\$35.00	\$35.00	0.0%
Field Crew (1 man)	\$80.00	\$82.00	2.50%
Field Crew (2 man)	\$110.00	\$112.00	1.82%
Field Crew (3 man)	\$130.00	\$130.00	0.0%
Professional Surveyor	\$90.00	\$90.00	0.0%
Contract Administrator	\$68.00	\$68.00	0.0%
Inspector	\$45.00	\$46.00	2.22%
GIS	\$69.00	\$71.00	2.90%

The average increase in rate equal 2.28% increase from the existing hourly rates to the proposed hourly rates. The retainage will be held at the same amount as the 2018 Contract.



I hope that you have been satisfied with our performance over the past years. I would like to express my sincere gratitude for giving CVE and myself the opportunity to serve the North Hills Water District.

If you have any questions on our proposal please feel free to contact me at your convenience.

Respectfully,
Chagrin Valley Engineering, Ltd.

A handwritten signature in black ink, appearing to read "Michael E. Henry". The signature is stylized with a large, circular flourish at the end.

Michael E. Henry, P.E.
Partner

CONTRACT AND AGREEMENT

This AGREEMENT made the ____ day of _____, in the year 201____, by and between THE NORTH HILLS WATER DISTRICT, an Independent Political Subdivision of the State of Ohio, hereinafter called the "DISTRICT" by and through its undersigned President of the Board of Trustees pursuant to the authority of Resolution No. 201____- ____ passed _____, 201____ and MICHAEL E. HENRY, P.E., and Chagrin Valley Engineering Ltd. by and through its President Donald F. Sheehy, 22999 Forbes Road, Suit B, Cleveland, Ohio, 44146, hereinafter called the "ENGINEER".

WITNESSETH: That

WHEREAS, the DISTRICT is desirous of employing a qualified Civil Engineer or Engineers registered in the State of Ohio to perform engineering and surveying services for and on behalf of the DISTRICT as hereinafter set forth; and

WHEREAS, said ENGINEER, an Ohio Professional Corporation whose owners are duly licensed to practice engineering and surveying in the State of Ohio, wishes to accept such work for the compensations as hereinafter described; and

WHEREAS, the NHWD has appointed Michael E. Henry, P.E., of Chagrin Valley Engineering Ltd. shall serve as District Engineer and desires to begin such appointment from the period of January 1, 2019 to December 31, 2019; and

WHEREAS, the NHWD desires to confirm the appointment of Michael E. Henry, P.E., and Chagrin Valley Engineering Ltd. as the District Engineer and to establish the rates of compensation for both him and any associates who assist in the performance of such duties.

NOW, THEREFORE, the DISTRICT and ENGINEER for the considerations hereinafter named, agree as follows:

1. The ENGINEER shall receive an annual sum of Twelve Thousand Dollars (\$12,000.00) made payable to Michael E. Henry in monthly installments and subject to all normal payroll tax and Public Employee Retirement System deductions, unless increased by the Board of Trustees of the DISTRICT, for which he shall perform the following services:

- (a) Give advice to the Trustees, the Secretary of the Board of Trustees and the general public as to engineering matters pertaining to the improvement or operation of the DISTRICT.
- (b) Attend regularly scheduled meetings of the Board of Trustees of the DISTRICT.
- (c) Store and catalog the plans for all water main improvements to be constructed in the DISTRICT either by the DISTRICT or private developers.

- (d) Review concept proposals of proposed developments in the District when forwarded by the Summit County Planning Commission.
 - (e) Maintain an on-going dialogue with representatives of the Cleveland Water Department for purposes of assuring their continued best service to the DISTRICT.
 - (f) Process ODOT Road Opening Permit applications on behalf of private individuals only when so required.
2. Upon request of the Board of Trustees of the DISTRICT, the ENGINEER shall furnish the following services to the DISTRICT according to the provisions in Section 3:
- (a) Prepare all necessary plans, profiles, specifications and opinions of probable cost of every kind for all water improvements undertaken by the DISTRICT.
 - (b) Review all preliminary and detailed construction plans, for proposed developments in the DISTRICT for compliance with DISTRICT standards and requirements. He shall advise the DISTRICT when such plans are acceptable for approval by the Board of Trustees.
 - (c) Serve as the authorized representative of the DISTRICT and shall observe the execution of all public and private water work undertaken by the DISTRICT or others pursuant to plans and specifications approved by the Trustees of the DISTRICT.
 - (d) Furnish and coordinate the activities of all Inspectors of water work in the DISTRICT, notwithstanding that the City of Cleveland may provide its own Inspectors in addition to those of the ENGINEER.
 - (e) Upon request, make and deliver to the DISTRICT monthly reports of the progress of improvements under his charge and provide such other engineering services as may be requested by the Trustees of the DISTRICT.
3. The contractual service to be provided to the NHWD by Michael E. Henry and Chagrin Valley Engineering Ltd. and compensation for same shall be as follows:
- (a.) For services in connection with the construction of public improvements, Chagrin Valley Engineering Ltd. shall receive compensation as percentage of the actual cost of construction of all improvements made by the NHWD

and under its control. The percentage paid shall be as follows:

<u>Cost of Construction</u>	<u>Fees</u>
\$0 - \$150,000	Hourly
\$150,001 - \$500,000	\$15,000.00 plus 6.75% of amount over \$150,000.00
\$500,001 - \$1,000,000	\$38,625.00 plus 5.75% of amount over \$500,000.00
\$1,000,001 - \$5,000,000	\$67,375.00 plus 5.5% of amount over \$1,000,000.00

4. The fees provided above in Section 3, Part (a), shall cover engineering services including complete detailed plans, specifications, bidding documents, bidding support, contract recommendations, OEPA and Cleveland Water Department approvals and utility correspondence.

- (a) The Chagrin Valley Engineer Ltd. shall perform supplemental services at the hourly rate, per the "Hourly Rate Schedule" below, as requested by the NHWD, including but not limited to:
1. All survey information, including baseline, bench-mark control, property lines, right of way staking or boundary survey required to complete the improvement plans.
 2. GIS mapping and technical services, wetland delineation, subsurface exploration, etc.
 3. Contract administration during the construction phase, including pre-construction meetings, construction inspection, construction staking, as-built survey, notification and correspondence with residents.
 4. All permitting or utility fees required for the construction of the proposed improvement will be billed to NHWD at cost.

HOURLY RATE SCHEDULE

District Engineer	\$90.00 per hour
Wetland Scientist	\$90.00 per hour
Staff Engineer	\$81.00 per hour
Designer	\$69.00 per hour
Clerical	\$35.00 per hour
One-Person Survey Crew	\$82.00 per hour
Two-Person Survey Crew	\$112.00 per hour
Three-Person Survey Crew	\$130.00 per hour
Professional Surveyor	\$90.00 per hour
Contact Administrator	\$68.00 per hour
Inspector	\$46.00 per hour
GIS Technician	\$71.00 per hour
Prints, Materials. Supplies and Services by others at Cost.	

- (b) The ENGINEER shall invoice the DISTRICT monthly for all categories of services rendered under this AGREEMENT and for reimbursable expenses incurred, and the DISTRICT shall make prompt payments in response to the ENGINEER's monthly statements.
- (c) In the event the DISTRICT shall incur expenses on behalf of the ENGINEER hereunder in connection with a claim or matter as to which the ENGINEER shall be adjudged to be liable for negligence or intentional misconduct or violation of civil rights as provided above, the ENGINEER shall reimburse the DISTRICT for such expenses reasonably incurred by it.
- (d) With respect to any claim or matter as to which the DISTRICT shall undertake to indemnify the ENGINEER, no amount shall be paid in settlement thereof unless the Board of Trustees of the DISTRICT has approved such payment.
- (e) The ENGINEER shall at all times maintain in force and effect Architects/Engineers professional liability insurance with a limit of liability of not less than \$2,000,000 (aggregate) and in form generally the same as its current coverage provided by The Everest National Insurance Company Policy No. 48AE003454-041.
- (f) In the event the DISTRICT indemnifies the ENGINEER hereunder in connection with a claim or matter as to which the ENGINEER's insurance carrier has denied coverage under the ENGINEER's insurance policy, the ENGINEER shall, upon request of the DISTRICT, assign to the DISTRICT all of its rights against the insurance carrier arising by reason

of such denial.

- (g) As used in this Section, the term ENGINEER shall include any employees of the ENGINEER in connection with the performance of services hereunder.

5. That the District Engineer shall not, without consent of the NHWD Council, accept any employment from any person, firm or corporation engaged in the business of establishing allotments or erecting buildings within the NHWD.

6. This agreement shall be in force and effect from January 1, 2019, until December 31, 2019 unless terminated sooner by either party giving thirty (30) days notice in writing, to the other party of its intention to cancel. However, all work in process shall be completed by the ENGINEER and the services therefore paid by the DISTRICT in accordance with the terms hereof.

7. All written notices required or permitted pursuant to the terms of this Contract and Agreement shall be effective as of the date postmarked and shall be sent by ordinary mail, postage prepaid, to the following addresses or as changed thereafter in writing.

THE DISTRICT:
Jeffrey J. Snell, Esq.
Secretary/ Fiscal Officer
North Hills Water District
253 West Aurora Road
Northfield, Ohio 44067

THE ENGINEER:
Chagrin Valley Engineering Ltd.
22999 Forbes Road, Suite B
Cleveland, Ohio 44146

8. This Contract and Agreement constitutes the entire agreement between the parties. Upon execution, it shall be binding upon and inure to the benefit of the parties and their respective administrators. This constitutes a professional services contract and Ohio law shall apply.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written the signature of THE NORTH HILLS WATER DISTRICT being affixed by the President of its Board of Trustees, pursuant to Resolution No. _____ passed by the Board of Trustees of said DISTRICT, the ____ day of _____, 201____ and in accordance with the provisions of said Resolution.

North Hills Water District

PASSED: _____

By: _____
President, Board of Trustees

Jeffrey J. Snell, Esq.
Secretary/ Fiscal Officer

Donald F. Sheehy, President
Chagrin Valley Engineering, Ltd.

Michael E. Henry, P.E.

NORTH HILLS WATER DISTRICT

RESOLUTION 120.18 December 19, 2018


A RESOLUTION TO ADOPT THE MEETING SCHEDULE AND POSTING OF MEETINGS FOR 2019

Moved by LINKS; Seconded by SLYMAN,

The Board hereby moves to adopt the meeting schedule for 2019 on the attached sheet and to post the meeting schedule at both Northfield Center Township and Sagamore Hills Township as well as the Northfield Library and to ask both Townships to post it on their websites. Additionally, the schedule will be mailed to both The Newsleader and the Sagamore Voice. Legal notice of schedule shall be published in The Newsleader. All meetings shall occur at 253 W. Aurora Road, Sagamore Hills, Ohio 44067 at the assigned date at 3:00 p.m. o'clock unless otherwise modified by notice.

Adopted December 19, 2018


Gerald Papile, Chair


Jeffrey J. Snell, Fiscal Officer

NORTH HILLS WATER BOARD - SCHEDULE OF 2019 MEETINGS

JANUARY 23, 2019

FEBRUARY 20, 2019

MARCH 20, 2019

APRIL 24, 2019

MAY 22, 2019

JUNE 26, 2019

JULY 24, 2019

AUGUST 21, 2019

SEPTEMBER 25, 2019

OCTOBER 23, 2019

NOVEMBER 20, 2019

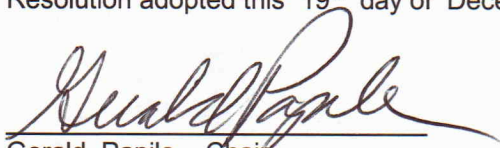
DECEMBER 18, 2019

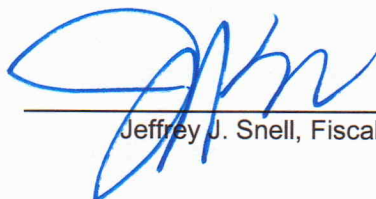
**NORTH HILLS WATER DISTRICT
RESOLUTION 121-18
2019 TEMPORARY APPROPRIATIONS**

MOTION MADE BY Levan **SECONDED BY** Lewis

<u>Jan - Dec 2018</u>	
Income	
1R1 Permits	\$6,000.00
1R3 Interest	2,400.00
1R4 Other-Misc.	30,000.00
1R5 Property Tax	<u>200,000.00</u>
Total Income	\$238,400.00
Expense	
1A1 Trustees	7,500.00
1A11 Legal Advertising	600.00
1A12 PERS	12,000.00
1A13 Repairs to System	40,000.00
1A14 Maintenance Supplies	40,000.00
1A15 Workers Compensation	2,000.00
1A18 Construction, Engineering	21,000.00
1A19 Professional Services	16,800.00
1A2 Secretary	36,000.00
1A20 Reimbursement to Deposit	13,500.00
1A21 Principal and Interest OPWC	21,000.00
1A3 Travel & Other	2,500.00
1A4 Supplies	2,500.00
1A5 Equipment	4,000.00
1A6 Bonds, Insurance	6,500.00
1A7 Contracts, Administrative	500.00
1A8 Utilities	2,000.00
1A9 Other Expense	10,000.00
Payroll Expenses	<u>0.00</u>
Total Expense	<u>\$238,400.00</u>
Net Income	<u>0.00</u>

Resolution adopted this 19th day of December, 2018.


Gerald Papile, Chair


Jeffrey J. Snell, Fiscal Officer

NORTH HILLS WATER DISTRICT

**253 W. Aurora Road
Northfield, Ohio 44067
(330) 468-0198**

**FAX TRANSMISSION COVER SHEET
Fax No. 330-777-5080**

*Faxed
on 1.9.19
2:34 pm*

DATE Jan. 9, 2019

TO: The Sagamore Voice

Via Fax: 1-800-364-4004

RE: NORTH HILLS WATER DISTRICT

FROM: Jeffrey J. Snell



**YOU SHOULD RECEIVE 3 PAGE(S), INCLUDING THIS COVER SHEET.
IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL (330) 467-9600.**

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MESSAGE:

See attached list of meetings for the North Hills Water District in the year 2019. Please post.

Thank you.

Jeff Snell, Fiscal Officer

*Faxed on 1.9.19
2:27 p.m.*

**NORTH HILLS WATER DISTRICT
253 W. Aurora Road
Northfield, Ohio 44067
(330) 468-0198**

**FAX TRANSMISSION COVER SHEET
Fax No. 330-777-5080**

DATE: Jan 9 2019

TO:

The News Leader FAX (330-688-1588)

FAX:

RE: NORTH HILLS WATER DISTRICT

FROM: Jeffrey J. Snell

YOU SHOULD RECEIVE 3 PAGE(S), INCLUDING THIS COVER SHEET.
IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL (330) 467-9600.

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**MESSAGE: Date and time of Meetings to be held in year of
2019 for the North Hills Water District.**

Jeff Snell, Fiscal Officer