

# North Hills Water District

253 West Aurora Road  
Northfield, Ohio 44067  
330-468-0198

## NORTH HILLS WATER DISTRICT MINUTES OF JANUARY 23, 2019

The Meeting of the North Hills Water District was called to order at 3:00 p.m. Lewis, Lovano, Kopas, Klimkewicz, Schade, Juhasz, Fiscal Officer Jeff Snell, Engineer Mike Henry, Northfield Center Trustee Richard Reville, Northfield Center Administrator Steven Wright, and Sagamore Hills Trustee Paul Schweikert.

New Board Members Pat Juhasz, David Klimkewicz and John Campbell were sworn in. The Board took a special order to consider the extension of the water line on Natalie. A lengthy discussion was had about the cost of the installation with the Engineer and the issues that will need to be resolved in order to extend a water main from Lucy Lane south to Spring Creek and north to Sandy Hill with an eight inch water main including hydrants. The discussion was had about the line being utilized for fire services and fire protection with an estimated cost of \$330,000.00. After a lengthy discussion, Lewis moved and seconded by Schade to enter into a Letter of Understanding between Northfield Center, Sagamore Hills Township and the North Hills Water District to agree to extend the eight inch water main from Spring Creek to Sandy Hill along Natalie Blvd. with the District sharing in a cost of \$79,000.00 for the portion within its jurisdiction plus the engineering cost estimated at \$30,000.00 for fire service. The agreement to include Northfield Center and Sagamore Hills Townships paying their portion for the area within their current jurisdiction and upon completion of the water main would be given to the North Hills Water District for maintenance and responsibility. The Board further agreed upon a Letter of Understanding to join in any necessary documents to obtain the District 8 Loan. A roll call showed all in favor. Having completed the discussion, the Board moved into its regular agenda.

A Motion to approve the Minutes of December 19, 2018 was made by Schade and seconded by Lovano with all in favor. A Motion was made by Kopas and seconded by Lovano to elect Campbell as Chair of the Board for 2019. A motion was made by Lewis and seconded by Kopas to close the nominations and elect Campbell with all in favor. The meeting was turned over to Campbell. A Motion was made by Campbell, seconded by Kopas to elect Klimkewicz, Pro-Temp. The Motion was then introduced by Schade and seconded by Lewis to close the nominations and elect Klimkewicz with all in favor. The Board then voted to elect Klimkewicz, Pro-Temp. The Secretary will prepare the Final Report for 2018 at the next February meeting. The Board authorized the Fiscal Officer to send out the notice of the Meeting schedule to the requisite newspapers and to be published in The News Leader. Resolution 100-19, the Organizational Resolution, was introduced Lewis, seconded by Klimkewicz with a roll call showing all in favor. Resolution 101-19 the Permanent Appropriation Resolution was introduced by Lovano, seconded by Campbell with a roll call showing all in favor. Pay Resolution 102-19 was introduced by Lewis, seconded by Schade with the condition that the total amount of expenditures be shown on the Resolution shall be included in the adopted Resolution.

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

Jeff Snell  
(216) 288-5690 Cell  
(330) 467-9600 Office

### Engineer

Mike Henry  
(440) 439-1999

### Cleveland Emergency

(216) 664-3060

# North Hills Water District

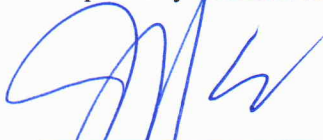
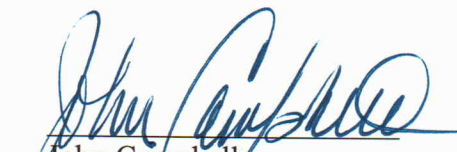
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A roll call showed all in favor. The Engineer updated the Board on the Mottl Reserve Project which has all necessary approvals. The Engineer also discussed the Canyon View Project and the Fiscal Officer discussed the financial projections of the Board assuming the Natalie Project does move forward. The Fiscal Officer and Engineer were asked to review the painting of hydrants this year and the cost and whether Macedonia would be interested in doing the painting in-house.

Having no further business before the Board, a Motion was made to adjourn by Lewis, seconded by Kopas with all in favor at 4:40 p.m.

The next meeting of the Board will be on February 20, 2019 at 3:00 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Jeffrey J. Snell  
Fiscal Officer  
\_\_\_\_\_  
John Campbell  
Chair



# North Hills Water District

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Northfield, Ohio 44067  
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## NORTH HILLS WATER DISTRICT MINUTES OF FEBRUARY 20, 2019

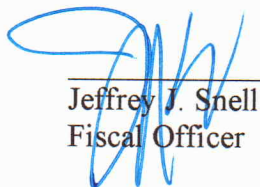
The Meeting of the North Hills Water District was called to order at 2:59 p.m. Present were Campbell, Lewis, Lovano, Kopas, Klimkewicz, Schade, Juhasz, Fiscal Office Jeff Snell and Engineer Mike Henry.

A Motion was made by Lewis and seconded by Schade to approve the Minutes of January 23, 2019 with one correction with all in favor. Pay Resolution 103-19 was moved by Schade and seconded by Kopas with a roll call showing all in favor. The Fiscal Officer presented the 2018 Financial Report with a discussion among the Board as to the commitments going forward. The District is committed to \$200,000.00 on the Canyon View Project in 2019. Juhasz wants the District to research interest on money market rates. A lengthy discussion was had on the Natalie Road fire line extension. The District's portion would be \$80,000.00 and the engineering \$30,000.00. Northfield Center Township will pay approximately \$150,000.00 and Sagamore Hills Township picking up approximately \$70,000.00. Both Townships have approved the Resolution to take it to District 8 which will meet on February 27, 2019 to determine if they will approve the no interest loan for thirty (30) years. The Board will have follow up discussions with both Townships after District 8 makes their decision. The Fiscal Officer reviewed a leak at Glencrest, first hydrant from Boyden Road, but it appears to be merely runoff. A report has been forwarded to Cleveland Water.

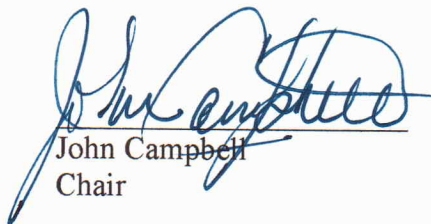
Having no further business before the Board, a Motion was made to adjourn by Kopas, seconded by Klimkewicz with all in favor at 4:22 p.m.

The next meeting of the Board will be on March 20, 2019 at 3:00 p.m.

Respectfully submitted:



Jeffrey J. Snell  
Fiscal Officer



John Campbell  
Chair

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

Jeff Snell  
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Mike Henry  
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# North Hills Water District

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## NORTH HILLS WATER DISTRICT MINUTES OF MARCH 20, 2019

The Meeting of the North Hills Water District was called to order at 3:00 p.m. by Chair Campbell, Lewis, Lovano, Kopas, Klimkewicz, Schade, Juhasz, Fiscal Officer Jeff Snell and Engineer Mike Henry.

A Motion was made by Schade and seconded by Lovano to approve Minutes of February 20, 2019 with all in favor. Resolution 104-19 the monthly Pay Resolution was introduced by Schade and seconded by Kopas with a roll call showing all in favor. The Fiscal Officer discussed the bidding of the audit for the 2017-2018 year by the State of Ohio. The Fiscal Officer will be on a Conference Call with the potential bidders on April 4, 2019 at 10:00 a.m. The Board will review all requests for proposals and be able to award up to three (3) points in favor of a bidder. The Fiscal Officer also reviewed the landscaping repairs which will be forthcoming in the next month or two as the weather starts to break. The Board also received proof of publication of the Annual Meeting Dates and Annual Report that was advertised in The Newsleader. The Fiscal Officer issued a new permit for 27 Oviatt for new construction, as well as a permit for an existing house at 160 Lucy Lane. The Board then moved to a discussion of the Natalie Blvd. Fire Line Project with the Engineer. The Board discussed the sharing of the \$30,000 cost for the engineering as well as the various costs of the parties: \$79,970 for North Hills Water District; \$850,260, for Northfield Center Township; \$78,210 for Sagamore Hills Township and the additional \$30,000 for the Engineering. The Board reviewed the proposed letter of the Fiscal Officer discussing the SLIP and LTIP Program and issues related to the District 8 qualification for the no interest loan. After discussion, a motion was made by Lewis and seconded by Schade to express the Board's willingness to find a solution to the installation of a fire line on Natalie. A roll call showed the Board unanimously in favor. The Fiscal Officer was instructed to talk with all of the Trustees to see if a solution could be found to move the project forward this year or whether the Boards would be willing to join in an application for a loan in the next cycle of funding. One option with regard to the project may be to push the pipe under the Spring Streets so that the installation could be done at a later time if necessary. The Fiscal Officer will follow up and inform all Board. The Board then began a discussion of the flushing of the hydrants with the Macedonia Fire Department, the need to paint hydrants and a discussion of painting. No decision will be made until the resolution of the Natalie Project. The Engineer discussed the Canyon Road bidding and it would move forward at the next meeting of the Board scheduled for April 24, 2019. The Board held a discussion of permit fees and the need to raise such fees for new construction or equivalent residential unit construction. After discussion, a motion was made by Lewis and seconded by Schade, to raise the permit fee on new construction. The permit fee shall be \$250.00 for each new residential unit or equivalent residential unit construction. A roll call showed all in favor.

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

Jeff Snell  
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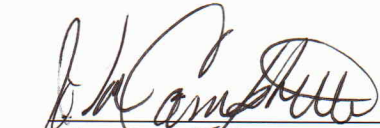
Pg. 2

Minutes of Meeting of March 20, 2019

Having no further business before the Board, Chair Campbell adjourned the meeting at 4:30 p.m.

The next meeting of the Board will be on April 24, 2019 at 3:00 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Jeffrey J. Snell  
Fiscal Officer  
\_\_\_\_\_  
John Campbell  
Chair

# North Hills Water District

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Northfield, Ohio 44067  
330-468-0198

## NORTH HILLS WATER DISTRICT MINUTES OF APRIL 9, 2019 SPECIAL MEETING

The Special Meeting of the North Hills Water District was called to order at 3:00 p.m. by Chair Campbell. Present were Campbell, Lewis, Lovano, Kopas, Schade, Juhasz, Fiscal Officer Jeff Snell and Engineer Mike Henry. The Plain Dealer, The Akron Beacon Journal and The News Leader were all notified by fax of the Special Meeting on April 5, 2019 and The Newsleader also received an email on April 5, 2019 as well as both Townships. Steve Wright from Northfield Center was going to attend but then cancelled due to other commitments.

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

Jeff Snell  
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### Engineer

Mike Henry  
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### Cleveland Emergency

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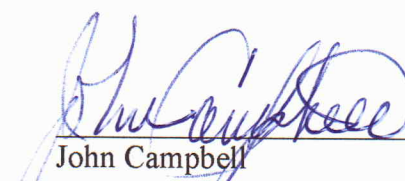
A Motion was made by Schade and seconded by Campbell to approve the Minutes of March 20, 2019 with all in favor. Resolution 105-19 to support the Natalie Road project was then discussed. A Motion was made by Schade and seconded by Lovano to approve Resolution 105-19 to Authorize the North Hills Water District to joint with Northfield Center Township and Sagamore Hills Township to construct a new fire/water line on Natalie Blvd. and enter a Memorandum of Understanding at a cost of \$89,970.00 which includes one-third of the engineering. Roll call showed all in favor. The Engineer then discussed a new headwall that the Summit County Engineer will be installing on E. Twinsburg Road in Northfield Center just west of Walters Road. The County Engineer is replacing a 60" inch culvert under E. Twinsburg Road and the District discussed the costs of moving the water main to the north of E. Twinsburg Road so that it is not under the new headwall and can be easily serviced when necessary. The Engineer believes the cost will be around the mid \$30,000.00 range. A Motion was made by Lewis and second by Schade authorized the Engineer to authorize the Summit County Engineer to replace and/or move the water main at the new headwall on the north side of E. Twinsburg Road just west of Walters Road so that it will not be under the new headwall once the new headwall is constructed at a cost not to exceed \$40,000.00. Roll call showed all in favor.

Having no further business before the Board, the meeting was adjourned at 3:45 p.m.

The next meeting of the Board will be on April 24, 2019 at 3:00 p.m.

Respectfully submitted:

  
Jeffrey J. Snell  
Fiscal Officer

  
John Campbell  
Chair



# North Hills Water District

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## NORTH HILLS WATER DISTRICT MINUTES OF APRIL 24, 2019

The Special Meeting of the North Hills Water District was called to order at 3:04 p.m. by Chair Campbell. Present were Campbell, Lewis, Lovano, Kopas, Schade and Juhasz. Also present was Fiscal Officer Jeff Snell and Engineer Mike Henry.

A Motion was made by Schade and seconded by Lewis to approve the Minutes of the Special meeting of April 9, 2019 with all in favor. Resolution 106-19 was introduced by Lewis and seconded by Schade with a roll call showing all in favor. The Fiscal Officer updated the Board with the status of the Audit bid which should be forthcoming shortly. We are being bid along with Summit Metroparks and will be considered one project with Metroparks. The Board also received information about the three (3) permits for 96 Northfield Ave., 107 Laurie Lan, and Greenwood Community Garden with no fee. Each of the permits was \$25.00 as they were an existing lot. The Fiscal Officer and the engineer review the Natalie Blvd. and Canyon View Road Projects. The Engineer discussed the Natalie Blvd. Project. The survey has been completed and the plans are in process for the design of Natalie Blvd. water line project. The water line is locally to be located on the east side of the road because of existing utility limitations. The Fiscal Officer and the Engineer will prepare the Petition for the Court to amend the jurisdiction or limits of the District.

The Engineer also reviewed the Canyon View Road Project. The Engineer is reviewing these plans with the County Engineer's Office and a motion was introduced by Schade and seconded by Lewis to authorize the Engineer to prepare the bid advertisement and specifications so that they can be properly advertised and bid. A roll call showed all in favor.

The Engineer also reviewed the Twinsburg Road project and explained to the Board that a Memorandum of Understanding would need to be executed between the District and the Summit County Engineer for the additional work in moving the water line. Lastly, the Board reviewed the flushing and painting of hydrants. The Board will hold off on any plan to paint hydrants until these projects are bid and the Board has a better understanding of its finances. The flushing will proceed with City of Macedonia.

Having no further business before the Board, a Motion was made by Kopas to adjourn the meeting at 3:50 p.m. with a second by Lovano.

The next meeting of the Board will be on May 22, 2019 at 3:00 p.m.

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

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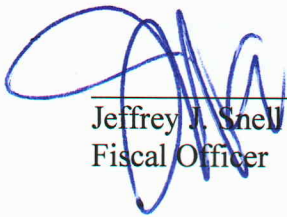
### Cleveland Emergency

(216) 664-3060

# North Hills Water District

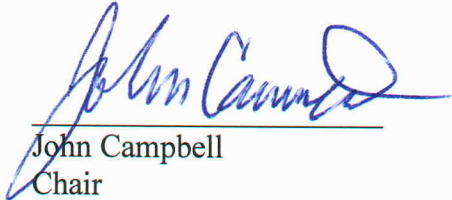
253 West Aurora Road  
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Respectfully submitted:



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Jeffrey J. Snell  
Fiscal Officer



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John Campbell  
Chair



# North Hills Water District

253 West Aurora Road  
Northfield, Ohio 44067  
330-468-0198

## NORTH HILLS WATER DISTRICT MINUTES OF May 22, 2019

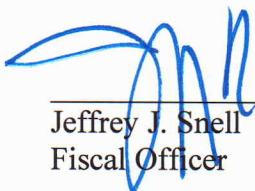
The Meeting of the North Hills Water District was called to order at 3:00 p.m. by Chair Campbell. Present were Campbell, Lewis, Lovano, Klimkewicz, Kopas, Schade, and Juhasz, as well as the Fiscal Officer Jeff Snell and Engineer Mike Henry.

A Motion was made by Lewis and seconded by Kopas to approve the Minutes of April 24, 2019 with all in favor. Pay Resolution 107-19 was introduced by Schade and seconded by Lewis with a roll call showing all in favor. The Board then moved into a discussion of the Natalie Project. Northfield Center Township will not be paving the entire roadway area and will be stopping about 300 feet north of the Lucy area on Natalie. This Fiscal Officer learned this today when he received a call from Rick Youel. After much discussion, a Motion was made by Lewis and seconded by Kopas to continue forward on the Natalie Project with the changes and have the Engineer determine the costs. with all voting in favor. The Fiscal Officer was directed to draft a letter to both townships with an update. The Board then began discussion on the Mottl Project. The improvements have been put in without inspections or inclusion the Water District Engineer. The Engineer has sent them a letter and requested them to open certain areas with the pipe to ensure that those are properly installed. Engineer Mike Henry is working with the other inspectors that was on site from the Summit County Engineer's Office to verify all of the improvements. The District will be holding a bond for an extra year at 100% to ensure that everything has been properly installed. The Engineer will continue to keep everyone informed. Resolution 108-19, a Resolution to Accept the Street Right-of-Way of Natalie within the North Hills Water District was moved by Schade and seconded by Lovano, and a roll call showed all in favor. The Board also approved the Memorandum of Agreement between the Water District and Charles E. Harris Assoc. with all in favor. The Fiscal Officer signed the Certificate of Compliance with preterm requirement.

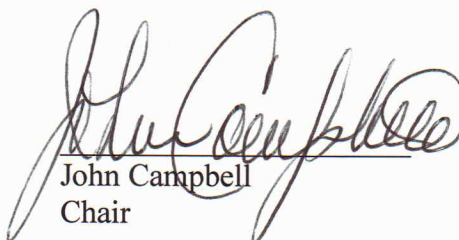
Having no further business before the Board, a motion was made by Lewis and seconded by Lovano at 3:52 to adjourn.

The next meeting of the Board will be on June 26, 2019 at 3:00 p.m.

Respectfully submitted:



Jeffrey J. Snell  
Fiscal Officer



John Campbell  
Chair

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

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Mike Henry  
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### Cleveland Emergency

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# North Hills Water District

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## NORTH HILLS WATER DISTRICT MINUTES OF MEETING June 26, 2019

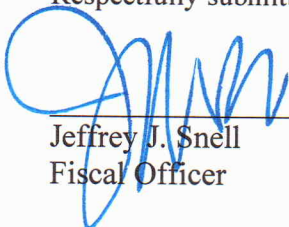
The Meeting of the North Hills Water District was called to order at 3:20 p.m. by Chair Campbell. Present were Campbell, Lewis, Lovano, Klimkewicz, Kopas, Schade, and Juhasz. Also present was the Fiscal Officer Jeff Snell and Engineer Mike Henry.

A Motion was made by Lewis and seconded by Schade to approve the Minutes the Special Meeting of May 30, 2019 with all in favor. Resolution 111-19 was Introduced by Schade and seconded by Lovano with all in favor. The Fiscal Officer reviewed all bills including the general liability insurance of Cincinnati Companies, the bills of Chagrin Valley Engineering from the recent leak. A roll call showed all in favor. Resolution 112-19 was introduced by Lewis and seconded by Klimkewicz to authorize the Chair to enter into a contract with the City of Macedonia to flush and lubricate all public hydrants within the North Hills Water District this summer on a cost basis. A roll call showed all in favor. Resolution 113-19, a Resolution to Adopt the Bid Specifications for: (1) Natalie Blvd. Fire Main Installation and (2) Canyon View Road Water Main Replacement and authorizing the Chair, Fiscal Officer, and Engineer to solicit for bids, with the bids due on July 26, 2019, was introduced by Schade and seconded by Kopas. The Engineer prepared the plans and provided a copy of both sets of plans for these projects. The Board reviewed set of plans and authorized the Engineer to move forward with said plans. A roll call on the Resolution showed all in favor. Resolution 114-19 was introduced by Lewis and seconded by Campbell to thank the Fiscal Officer for the work related to these ongoing projects and to authorize an additional one time bonus compensation in the sum of \$5,000.00 to the Fiscal Officer. A roll call showed all in favor. Resolution 115-19 was introduced by Schade and seconded by Lovano to authorize expenditure to the Ohio Environmental Protection Agency for a permit for the new water main on Natalie Blvd. with a fee of \$1,298.00. a roll call showed all in favor. The check should be made payable to the Treasurer of the State of Ohio. The Fiscal Officer also updated the Board about a leak on Raven Hill that Cleveland is continuing to work to resolve.


With no further business before the Board, a motion was made by Lewis and seconded by Campbell to adjourn at 3:40 p.m.

The next meeting of the Board will be on July 24, 2019 at 3:00 p.m.

Respectfully submitted:



Jeffrey J. Snell  
Fiscal Officer



John Campbell  
Chair

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

Jeff Snell  
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Mike Henry  
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# North Hills Water District

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## NORTH HILLS WATER DISTRICT MINUTES OF MEETING July 24, 2019

The Meeting of the North Hills Water District was called to order at 3:00 p.m. by Chair Campbell. Present were Campbell, Lewis, Lovano, Klimkewicz, Kopas, Schade, and Juhasz all present. Also present was the Fiscal Officer Jeff Snell and Engineer Mike Henry.

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

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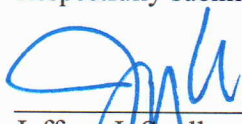
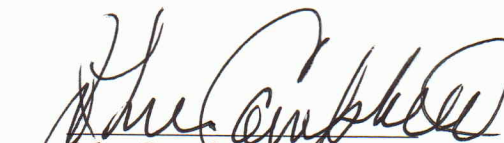
(216) 664-3060

A Motion was made by Schade and seconded by Lovano to approve the Minutes of June 26, 2019 with one correction that will be made to the final copy with all in favor. Pay Resolution 116-19 was introduced by Lovano and seconded by Klimkewicz. The Fiscal Officer reviewed the expenditures. A roll call showed all in favor. The Audit continues to be in full swing as Charles E. Harris & Assoc. are conducting the audit. We have added additional notes and an additional charge of \$800.00. The National Park Project forwarded a tax payment of \$45.76; a new house permit was issued at 355 W. Twinsburg Rd. at \$25.00; bank reconciliation is attached, as well as the bill from Nixon Laurianti for \$25.26 and Macedonia has started flushing hydrants. Carol Lewis indicted she saw them weed whacking as they were painting hydrants, which is a great service. Resolution 117-19 was introduced by Schade and seconded by Kopas to accept OPWC Water Main Replacement and Roadway Improvement Project at \$850,350.00. Authorized the Chair and Fiscal Officer to sign the Resolution of Official Intent. Engineer Mike Henry reviewed the bidding which will be coming in for both the Natalie Blvd. Project and the Canyon View Road Project on Friday afternoon. Eight bidders on one project and nine bidders on another have picked up all the materials. The advertisement was advertised under the Plain Dealer Umbrella in the South Sun Paper being Chagrin Falls/Solon. Clearly, parties were well aware of the project because so many have picked up bidding projects. Resolution 118-19 was introduced by Campbell and seconded by Schade to commemorate the Fifty Years of Service of Basil Lovano. The Board unanimously passed the Resolution thanking Basil for his service, which officially began on January 14, 1970.

With no further business before the Board, the Meeting was adjourned at 4:00 p.m.

The next meeting of the Board will be on August 21, 2019 at 3:00 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Jeffrey J. Snell  
Fiscal Officer  
\_\_\_\_\_  
John Campbell  
Chair



# North Hills Water District

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## NORTH HILLS WATER DISTRICT MINUTES OF MEETING August 21, 2019

The Meeting of the North Hills Water District was called to order at 3:00 p.m. by Chair Campbell. Present were Campbell, Lewis, Lovano, Klimkewicz, Kopas, Schade, and Juhasz all present. Also present was the Fiscal Officer Jeff Snell and Engineer Mike Henry.

A Motion was made by Lewis and seconded by Schade to approve the Minutes of July 26, 2019 Meeting with all in favor. Pay Resolution 119-19 was introduced by Lovano and seconded by Klimkewicz. A roll call showed all in favor. Engineer Mike Henry discussed the Canyon View Road and Natalie Blvd. Contracts. He began with the Natalie Contract. The District could be reimbursed for the engineering in the Ohio Public Works Commission loan. The Engineer discussed his recommendation of Terrace Construction Company who he had worked with before and their bid of \$737,256.95 being the lowest and best bid. They will also have to install an alternative source of water to cross over until the new line is installed on the upper portion of Canyon View which is now in the estimate. The Engineer also discussed how costs and materials are by item in the Contract. Resolution 120-19 was introduced by Schade and seconded by Kopas to Award the Canyon View Road Project for \$737,256.95 to Terrace Construction Company with a roll call showing all in favor. Resolution 121-19 to approve Natalie Blvd. was reviewed by the Board. Joining the meeting was Northfield Center Trustee Richard Reville. The Fiscal Office and Engineer discussed the 800 feet of road which will not be paved as part of the project, but will still have pavement over the trench. Trustee Reville acknowledged that this was not going to be repaved and that Northfield Center planned to seal it and repair the entire road either in 2020 or 2021. The Engineer reviewed that Cleveland has not yet approved the plan, but is expected to do so. Resolution 121-19 to Award the Natalie Blvd. Fire Main Installation Construction Project to Gradeline, Inc. for \$289,788.00 being the lowest and best bid, further subject to final approval from the City of Cleveland was introduced by Schade and seconded by Lovano, with a roll call showing all in favor. The Fiscal Officer updated the Board that the audit continues to progress. The Board then discussed the City of Cleveland inquiry about Cuyahoga Valley National Park extending the water main to Brandywine Falls. After much discussion, the Board believes the best thing to do is install a vault and bore under I-271 or simply install a water well. The Fiscal Officer reviewed the three shut off valves that were removed by Cleveland during flushing. The Board directed the Fiscal Officer to draft a letter to all of the residents in Northfield Center and Sagamore Hills who are affected by the Natalie Blvd. Project and hold separate meetings be held for the Northfield Center residents and the Sagamore Hills residents in their respective townhalls.

With no further business before the Board, the Meeting to adjourn was made at 4:08 p.m. by Kopas, seconded by Schade, with all in favor.

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

Jeff Snell  
(216) 288-5690 Cell  
(330) 467-9600 Office

### Engineer

Mike Henry  
(440) 439-1999

### Cleveland Emergency

(216) 664-3060


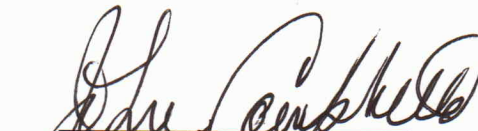


# North Hills Water District

253 West Aurora Road  
Northfield, Ohio 44067  
330-468-0198

The next meeting of the Board will be on September 25, 2019 at 3:00 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Jeffrey J. Snell  
Fiscal Officer  
\_\_\_\_\_  
John Campbell  
Chair

# North Hills Water District

253 West Aurora Road  
Northfield, Ohio 44067  
330-468-0198

## NORTH HILLS WATER DISTRICT MINUTES OF MEETING September 25, 2019

The Meeting of the North Hills Water District was called to order at 3:00 p.m. by Chair Campbell. Present were Campbell, Lewis, Lovano, Kopas, Schade, and Juhasz all present. Absent was Klimkewicz. Also present was the Fiscal Officer Jeff Snell and Engineer Mike Henry.

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

Jeff Snell  
(216) 288-5690 Cell  
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### Engineer

Mike Henry  
(440) 439-1999

### Cleveland Emergency

(216) 664-3060

A Motion was made by Lewis and seconded by Schade to approve the Minutes of August 21, 2019 with all in favor. Pay Resolution 122-19 for September was made by Lewis and seconded by Schade. A roll call showed all in favor. The Fiscal Officer reviewed the CD at First National Bank which came due and was placed into the account with \$213,717.89. Carol Lewis shall remain on the account with the Fiscal Officer and she will go to the bank and sign the appropriate documents. The Fiscal Officer believed that the account would be used in the short term because the Canyon View Project was proceeding yet this month. The Project will not begin until March, 2020. Engineer Mike Henry discussed the Canyon View Project and the Pre-Construction Meeting held on September 18, 2019. The City of Cleveland Water Department will not allow the by-pass installation to operate after November 1<sup>st</sup>. Since the Project cannot be completed by November 1<sup>st</sup>, the contractor has agreed to delay the start of the Project until March, 2020 holding the wages and labor costs to the bid prices. The Project will be expected to be completed in April/May 2020 and will likely begin from State Rt. 82 heading South. Mike Henry is going to make certain recommendations to purchase materials to lock in those prices with the iron ductal necessary for the Project and the materials will be stored until the Project is ready to begin in March, 2020. The Engineer also discussed the Natalie Fire Main Project. He is still waiting Cleveland approval because they were concerned with regard to the line being stale or stagnant. They are requesting two vaults to be installed for backflow with them to flush on a regular basis. The Fiscal Officer will see if he can get a letter signed by the residents on the Sagamore side that they intend to tap in within a year a line being there so that the Engineer can use that to try to get Cleveland approval. The Fiscal Officer received the billing of the City of Macedonia \$6,144.81. The City of Macedonia will be providing a full report of all the hydrants that have been serviced shortly according to Chief Ripley. The Fiscal Officer also will need to report those repairs directly to the City of Cleveland once they are received from the City of Macedonia. The Charles E. Harris & Assoc. audit report is still not public, but has been sitting with the State Auditor since the beginning of September. The report should go online any day now. The Engineer discussed Mottl Reserve and his recommendation to approve the project. The inspector with the same inspection company he would have used to inspect the line and they were there on behalf of the County Engineer and took detailed notes, shock drawings, pictures of the installation of the water line. The Engineer recommends that the Board approve the line as all installation looks appropriate. A Motion was made by Schade and seconded by Lovano to accept the Mottl Reserve water line and retain the bond for a two year period from installation of the water line making it a part of the North Hills Water District. A roll call showed all in favor.



# North Hills Water District

253 West Aurora Road  
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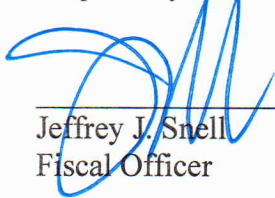
Minutes of September 25, 2019

The Board also discussed its rates and the Fiscal Officer, the Engineer and the Chair will be discussing the commercial rate for various projects and making recommendations for the Board at its next meeting. A Motion was made by Schade and seconded by Lewis to clarify the Residential Rate for a permit to tap into the water line. The rate shall be \$250.00 for all new structures or replaced structures within the North Hills Water District. The rate of \$25.00 will be charged for all existing structures within the North Hills Water District. A roll call showed all in favor. The policy becomes effective immediately and will be sent to both Townships.

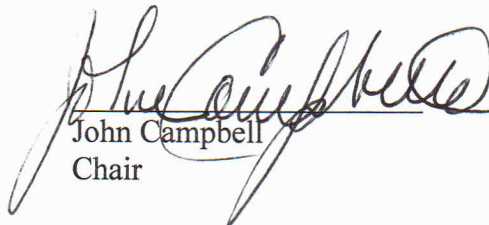
With no further business before the Board, the Meeting to adjourn was made at 4:00 p.m. by CAMPBELL, seconded by LEWIS, with all in favor.

The next meeting of the Board will be on October 23, 2019 at 3:00 p.m.

Respectfully submitted:



Jeffrey J. Snell  
Fiscal Officer



John Campbell  
Chair

# North Hills Water District

253 West Aurora Road  
Northfield, Ohio 44067  
330-468-0198

## NORTH HILLS WATER DISTRICT MINUTES OF MEETING October 23, 2019

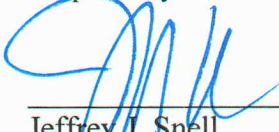
The Meeting of the North Hills Water District was called to order at 3:00 p.m. by Chair Campbell. Present were Campbell, Lewis, Lovano, Kopas, Klimkewicz, Schade, and Juhasz all present. Also present was the Fiscal Officer Jeff Snell and Engineer Mike Henry.

A Motion was made by Schade and seconded by Lovano to approve the Minutes of the previous meeting with three corrections from Lewis with all in favor. Pay Resolution 123-19 was moved by Schade and seconded by Lewis with a roll call showing all in favor. The Fiscal Officer reviewed the Auditor of State bill and the bill from the City of Macedonia for the additional charges related to the 2019 hydrant flushing. These additional charges were for the cost of OPERS, Worker's Compensation and Medicare. The Board also reviewed the Worker's Compensation refund of \$158.00 and the new permit issued for 70 W. Highland Road for \$25.00. The County's executed agreement for the water main lowering has been received and the work is expected in spring of 2020 on Twinsburg Road. Resolution 123-19 a Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the Summit County Fiscal Office was made by Lovano and seconded by Lewis, with a roll call showing all in favor. The Alternate Tax Budget was sent in by the Fiscal Office for the Board. The Engineer updated the Board on the Natalie Fire Main Project which is still awaiting Cleveland approval. The Engineer received an email from Aqua Ohio with regard to the water main project on Natalie today. A Motion was made by Schade and seconded by Campbell to place a moratorium on all commercial connections for a three month period to review the rates and terms of all connections by the Board. All voted in favor.

With no further business before the Board, the Meeting to adjourned was made at 3:42 p.m. with all in favor.

The next meeting of the Board will be on November 20, 2019 at 3:00 p.m.

Respectfully submitted:

  
Jeffrey J. Snell  
Fiscal Officer

  
John Campbell  
Chair

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

Jeff Snell  
(216) 288-5690 Cell  
(330) 467-9600 Office

### Engineer

Mike Henry  
(440) 439-1999

### Cleveland Emergency

(216) 664-3060



# North Hills Water District

253 West Aurora Road  
Northfield, Ohio 44067  
330-468-0198

## NORTH HILLS WATER DISTRICT MINUTES OF MEETING November 20, 2019

The Meeting of the North Hills Water District was called to order at 3:00 p.m. by Chair Campbell. Present were Campbell, Lewis, Lovano, Kopas, Klimkewicz, Schade, and Juhasz all present. Also present was the Fiscal Officer Jeff Snell. Absent was Engineer Mike Henry.

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

Jeff Snell  
(216) 288-5690 Cell  
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### Engineer

Mike Henry  
(440) 439-1999

### Cleveland Emergency

(216) 664-3060

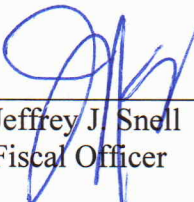
The Board suspended its regular agenda to meet with three members of the Greenwood Village Condominium No. 3, who are having meter issues with the City of Cleveland, as well as a Representative from Reserve Management, Nicole. The Board reviewed their concerns since Cleveland has installed a new meter in April, 2019 and their bills have increased by approximately \$5,000 a month. They have been talking to Cleveland, and today, Cleveland was expected to pull their meter and test it to see if it is defective. The Board will continue to keep apprised of the matter and will discuss this matter with the Engineer so that when he meets with the City of Cleveland, they can review this matter. A Motion was made to approve the Minutes of

October 23, 2019 by Lewis and seconded by Kopas with all in favor. Resolution 125-19, the Pay Resolution for November was moved by Lovano and seconded by Schade with a roll call showing all in favor. The Fiscal Officer reviewed the 7720 Crestwood matter and the repair along with pictures for the Board. The Board will authorize the landscape repair. The Fiscal officer is awaiting an estimate from Mr. Szoke. Two Board Member's terms will be expiring: Frank Kopas and Daniel Schade at the end of the year. A letter will be mailed to both Northfield Center and Sagamore Hills Townships to indicate that they both seek re-appointment. The Natalie Fire Main Project is awaiting final approval from Cleveland and a meeting is scheduled for Nov. 26, 2019. Five letters have been received from residents indicating that they would connect to the line. The Board also received the recommendations related to the commercial and industrial connection fees from the Engineer. The moratorium will not end until January, 2020. The Board will review the proposal at its next meeting.

With no further business before the Board, the meeting was adjourned at 4:30 p.m. with all in favor.

The next meeting of the Board will be on December 18, 2019 at 3:00 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Jeffrey J. Snell  
Fiscal Officer

\_\_\_\_\_  
John Campbell  
Chair



# North Hills Water District

253 West Aurora Road  
Northfield, Ohio 44067  
330-468-0198

## NORTH HILLS WATER DISTRICT MINUTES OF MEETING December 18, 2019

The Meeting of the North Hills Water District was called to order at 3:10 p.m. by Chair Campbell. Present were Campbell, Lewis, Lovano, Kopas, Klimkewicz, Schade, and Juhasz all present. Also present was the Fiscal Officer Jeff Snell and Engineer Mike Henry. The meeting is in progress.

### 2019 Board Members

John Campbell, Chair  
David Klimkewicz, Pro Temp  
Pat Juhasz  
Frank Kopas  
Carol Lewis  
Basil Lovano  
Daniel Schade

### Fiscal Officer

Jeff Snell  
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(330) 467-9600 Office

### Engineer

Mike Henry  
(440) 439-1999

### Cleveland Emergency

(216) 664-3060

Board Members Frank Kopas and Daniel Schade whose terms expire on December 31, 2019 have both been re-appointed by their communities and will serve a term of January 1, 2020 through December 31, 2023. Both were sworn in at the start of the meeting.

A Motion was made to approve the Minutes of November 20, 2019 by Lewis and seconded by Schade with all in favor. Pay Resolution 126-19 was introduced by Schade and seconded by Kopas with a roll call showing all in favor. The Board reviewed the leak at 660 Carlin Drive in Sagamore Hills. Cleveland has removed the gate now and the hydrant is no longer leaking. The Board reviewed the Cleveland Water rates announced December, 2019. The Fiscal Officer will certify the hydrants which are not 906, but 1,454 hydrants. The 2019 rates were also included for the Board. The rate will increase from \$47,022.36 to \$49,959.44. The Fiscal Officer issued a permit for an existing home 7635 Kitner Blvd for \$25.00. There was no update on 7720 Crestwood ditch repair because of the weather. The Fiscal Officer included the bank statement for Huntington Bank and First National and received 14,496.78 from the State on November 15, 2019. Resolution 127-19 to Accept the Contract Appointing Chagrin Valley Engineering, LLC and Michael Henry as the Engineer for 2020 was moved by Lewis and seconded by Lovano with a roll call showing all in favor. Resolution 128-19 a Resolution to Adopt and Post the Regular Meeting Schedule for 2020 was made by Schade and seconded by Klimkewicz. The Fiscal Officer will notify each Township, ask them to post it on their website, and send a copy to the Northfield Public Library to post. Resolution 129-19 a Motion to adopt local Tap In fees for Water Mains was moved by Schade and seconded by Campbell. The Board had a discussion with the Engineer who joined the meeting and learned that the rates are approximately 30% cheaper for non-residential connections because the District does not perform the tap in work. This work is done by the City of Cleveland within our district and includes an additional charge to Cleveland. After discussion, a roll call showed all in favor of Resolution 129-19. Resolution 130-19 Temporary Appropriation for 2020 was moved by Lovano and seconded by Schade. A roll call showed all in favor. The Board discussed since all the current members will be members next year, moving forward with appointment of the Chair and Pro Temp. A motion was made by Schade and seconded by Klimkewicz to appoint Patricia Juhasz as the Chair of the Board. No other nominations were made. With no further nominations, the motion was moved to elect Patricia Juhasz by acclamation with all in favor.



# North Hills Water District

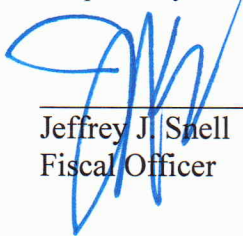
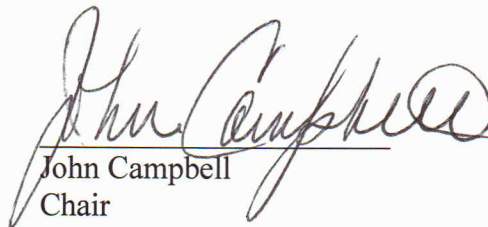
253 West Aurora Road  
Northfield, Ohio 44067  
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A motion was made by Lewis and seconded by Campbell to appoint David Klimkewicz as Chair Pro Temp. Having no further nominations, the motion was made to appoint David Klimkewicz as Chair Pro Temp by acclamation with all in favor. The Fiscal Officer will investigate two possible connections at Chafee and Nesbitt Road and a barn at the corner of West Twinsburg Road and Olde Eight Road to determine if they are going to connect to water or have done so. The Engineer then discussed the Natalie water main project and Cleveland's approval for such project. It should move forward in the New Year.

With no further business before the Board, the meeting was adjourned at 4:00 p.m. with all in favor.

The next meeting of the Board will be on January 22, 2020 at 3:00 p.m.

Respectfully submitted:

  
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Jeffrey J. Snell  
Fiscal Officer  
\_\_\_\_\_  
John Campbell  
Chair