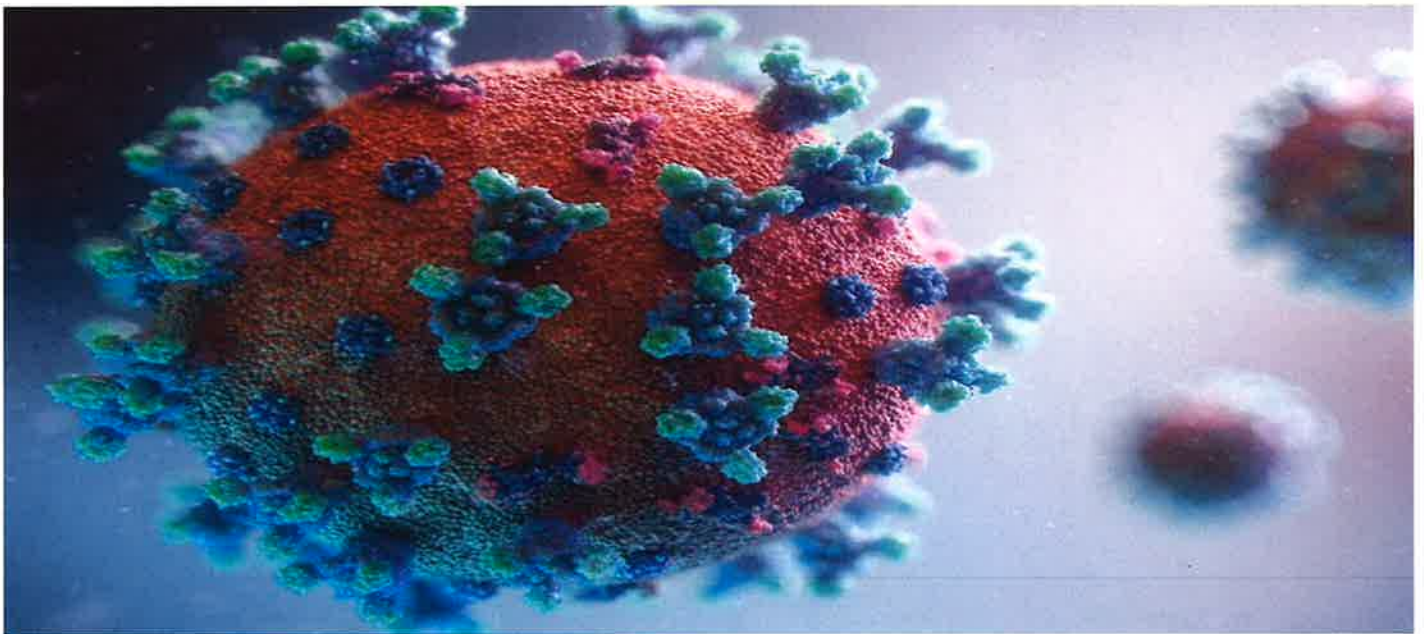


INCIDENT ACTION PLAN

MODOC COVID-19

April 16, 2021 — June 15, 2021



INCIDENT OBJECTIVES (ICS 202)

1. Incident Name: Modoc COVID-19	2. Operational Period: Date From: 4/16/2021 Time From: 1700	Date To: 6/15/2021 Time To: 1700											
3. Objective(s): Conduct COVID-19 surveillance of Modoc County to support decision making. Conduct safe and efficient COVID-19 vaccination clinics for all eligible populations. Coordinate access to COVID-19 vaccine clinics for all eligible populations using the Modoc County COVID-19 Equity Plan Provide for the protection, safety and security of all staff, residents, and businesses through the implementation of federal, state, local and agency COVID-19 directives, guidelines and recommendations. Coordinate with partners to provide technical guidance related to California's tiered blueprint Maintain communication and situational awareness through the timely development and distribution of COVID-19 information. Promote local, state, and Federal relief programs for individuals, employees and businesses. Document all incident-related revenues and expenditures. Support public needs by maintaining continuity of operations at county, local, agency and business levels. Employ multi-jurisdictional decision-making in the context of federal, state and local laws and regulations. Coordinate available resources needed to support outbreak interventions such as isolation quarantine. To save healthcare resources for the care of patients with COVID-19, public health will provide enhanced outreach, Health Officer orders as needed and conduct flu vaccine clinics to reduce the risk of flu illness, hospitalizations and deaths.													
4. Operational Period Command Emphasis: Health and Safety of all Modoc County residents and employees. Wear appropriate PPE, face coverings in public space and practice social distancing! Maintain situational awareness. Maximum Team Effort. VACCINATE!!													
General Situational Awareness Communication is paramount. Follow Chain of Command. Continued enhanced monitoring of the Coronavirus 2019 (COVID-19) in Modoc County. Continued partnership with elected officials, businesses, County and City Departments and staff to reduce the spread of the virus, to protect staff and provide timely information to the public through all media outlets available within Modoc County. Anyone can be tested for COVID-19. Go to modochealthservices.org for information on testing sites.													
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Approved Site Safety Plan(s) Located at:													
6. Incident Action Plan (the items checked below are included in this Incident Action Plan): <table style="width: 100%; border: none;"> <tr> <td><input checked="" type="checkbox"/> ICS 202</td> <td><input type="checkbox"/> ICS 206</td> <td rowspan="5" style="vertical-align: top;"> Other Attachments: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ </td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 203</td> <td><input type="checkbox"/> ICS 207</td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 204</td> <td><input checked="" type="checkbox"/> ICS 208</td> </tr> <tr> <td><input type="checkbox"/> ICS 205</td> <td><input checked="" type="checkbox"/> Map/Chart</td> </tr> <tr> <td><input type="checkbox"/> ICS 205A</td> <td><input type="checkbox"/> Weather Forecast/Tides/Currents</td> </tr> </table>			<input checked="" type="checkbox"/> ICS 202	<input type="checkbox"/> ICS 206	Other Attachments: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____	<input checked="" type="checkbox"/> ICS 203	<input type="checkbox"/> ICS 207	<input checked="" type="checkbox"/> ICS 204	<input checked="" type="checkbox"/> ICS 208	<input type="checkbox"/> ICS 205	<input checked="" type="checkbox"/> Map/Chart	<input type="checkbox"/> ICS 205A	<input type="checkbox"/> Weather Forecast/Tides/Currents
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<input type="checkbox"/> ICS 205	<input checked="" type="checkbox"/> Map/Chart												
<input type="checkbox"/> ICS 205A	<input type="checkbox"/> Weather Forecast/Tides/Currents												
7. Prepared by: Name: <u>Chris Swasey</u> Position/Title: <u>PLANNING</u> Signature: _____													
8. Approved by Incident Commander: Name: <u>Stacy Sphar</u> Signature:													
ICS 202	IAP Page <u>2</u>	Date/Time: <u>4/14/2021</u>											

Organization Assignment List, ICS Form 203

ORGANIZATION ASSIGNMENT LIST		INCIDENT NAME	DATE PREPARED	TIME PREPARED
		Modoc Covid-19	4/14/2021	0800
POSITION	NAME	OPERATIONAL PERIOD (DATE/TIME)		
		4/15/2021 – 6/15/2021 1700 to 1700		
INCIDENT COMMANDER	Stacy Sphar	PUBLIC RELATIONS OFFICER	Kristi Olio	
SAFETY OFFICER	Warren Farnam/Chris Murray	BRANCH – BUSINESS		
INFO. OFFICER	Stacy Sphar	Branch Director	Rose Boulade	
OPERATIONS CHIEF	Tanya Schulz/Warren Farnam	Deputy Branch Director	Mark Steffek	
AGENCY REPRESENTATIVES		BRANCH – CITY/COUNTY SERVICES		
AGENCY	NAME	Branch Director	Chester Robertson	
Modoc County BOS	Ned Coe/ Elizabeth Cavasso	Deputy Branch Director	Eric Hunter	
Cal Fire	Steve Walker			
Alturas City Council	Mark Steffek			
Modoc County Admin.	Chester Robertson			
		BRANCH - COMMUNITY		
		Branch Director	Dave Pena	
PLANNING SECTION		Deputy Branch Director	Dianna Bass	
CHIEF	Tracy Sides			
DEPUTY	Charisa Olson			
INCIDENT TECHNOLOGY SUPPORT SERVICES	Tiffany Martinez	BRANCH – LAW ENFORCEMENT/JAIL/FIRE		
		BRANCH DIRECTOR	William "Tex" Dowdy	
LOGISTICS SECTION				
CHIEF	Mikele Picotte			
DEPUTY	Charisa Olson			
SUPPLY UNIT LEADER				
FINANCE SECTION				
CHIEF	Dawn Valencia			
BRANCH- Health				
CHIEF	Cheyenne O'Sullivan			
DEPUTY	Jennifer Holmes			
MIGRANT HOUSING- BRANCH DIRECTOR	Gary Fensler			
MIGRANT HOUSING- DEPUTY BRANCH DIRECTOR	Jolene Moxon			
EVACUATION/SHELTER DIRECTOR	Jennifer Holmes			
INMATE HEALTH UNIT	Kristin Lybarger			
PREPARED BY				
Chris Swasey				

DIVISION ASSIGNMENT LIST		1. Branch BUSINESS		2. Division/Group	
3. Incident Name Modoc COVID-19 Date 4/16/2021- 6/15/2021 Time: 1700 to 1700		4. Operational Period			
5. Operations Personnel					
Operations Chief	Warren Farnam	Safety Officer		Warren Farnam / Chris Murray	
Branch Director	Rose Boulade	Deputy Branch Director		Mark Steffek	
6. Resources Assigned This Period					
Resource Designator	Leader				
Modoc County Businesses*					
Alturas Chamber of Commerce	Rose Boulade				
Tulelake City Hall	Jenny or Heidi				
Surprise Valley Chamber of Commerce	Wynarda Erquiaga				
7. Work Assignments As required continue to reach out to businesses and encourage social distancing and preventative measures. Maintain communication and accountability with your resources. Monitor grocery stores to determine supply chain consistency and quantities. Encourage businesses to purchase PPE through online or retail resources.					
8. Special Instructions *Contact Branch Director or Deputy Branch Director, for business contact information. Follow agency or department guidelines for exposure reporting and response to calls. Distribute financial assistance opportunities to businesses. Forward news releases and related activities to business email list.					
9. Division/Group Communication Summary					
Prepared By Chris Swasey	Approved By (Planning Sect. Ch.) Tracy Sides		Date 4/14/2021	Time 0800	

DIVISION ASSIGNMENT LIST		1. Branch County/City Services	2. Division/Group	
3. Incident Name Modoc COVID-19 Date 4/14/21-6/15/21		4. Operational Period Time: 1700 - 1700		
5. Operations Personnel				
Operations Chief	Warren Farnam	Safety Officer	Warren Farnam/Chris Murray	
Branch Director	Chester Robertson	Deputy Branch Director	Eric Hunter	
6. Resources Assigned This Period				
Resource Designator	Leader			
Modoc Roads Department	Mitch Crosby			
Surprise Valley Electric	Brad Kresge			
Cal Trans	Travis Farber			
Railroad/UP	Carl McConathy			
Frontier Communications	Keith Jacques			
Transportation Planning/Public Transit	Debbie Pedersen			
7. Work Assignments Maintain communication and accountability with resource providers. Work with cooperators to ensure contingency and cross training.				
8. Special Instructions Follow agency or department guidelines for exposure reporting and response to calls.				
9. Division/Group Communication Summary				
Prepared By Chris Swasey	Approved By (Planning Sect. Ch.) Tracy Sides	Date 4/14/2021	Time 0800	

ICS 204

DIVISION ASSIGNMENT LIST		1. Branch Community	2. Division/Group	
3. Incident Name Modoc COVID-19		4. Operational Period		
Date 4/16/21-6/15/21		Time: 1700 - 1700		
5. Operations Personnel				
Operations Chief	Warren Farnam	Safety Officer	Warren Farnam / Chris Murray	
Branch Director	Dave Pena	Deputy Branch Director	Diana Bass	
6. Resources Assigned This Period				
Resource Designator	Leader			
Churches	Pastor Clarence McCarty			
Modoc Work Activity Center	Elizabeth Gladu			
Modoc Joint Unified School District	Tom O'Malley			
Elks	Dave Hohman			
Rotary	Carol Sharp			
Valley Service Club	Bunnie Hartman			
Cedarville Rancheria	Nikki Munholand			
Modoc County Office of Education	Mike Martin			
Surprise Valley School District	Misti Norby / Audra Evans			
Tulelake Basin Joint	Bryce Brin			
State Preschools / Early Head Start	Misti Norby			
Mennonite School	Enoch Wood			
Alturas Rancheria	Shawn Normington			
Strong Family	Candace Carlson			
ISOT	Olivia Mann			
Mormon Church	Russ Davis			
Pit River Tribe XL	Zalyn Baker			
7. Work Assignments Maintain communication and accountability with your resources. Maintain communication with local churches, serving and feeding supplies. Maintain communication with clubs.				
8. Special Instructions Follow agency or department guidelines for exposure reporting and response to calls.				
9. Division/Group Communication Summary				
Prepared By	Approved By (Planning Sect. Ch.)	Date	Time	
Chris Swasey	Tracy Sides	4/14/2021	0800	


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DIVISION ASSIGNMENT LIST		1. Branch Health	2. Division/Group	
3. Incident Name Modoc COVID-19		4. Operational Period		
Date 4/16/21-6/15/21		Time: 1700-1700		
5. Operations Personnel				
Operations Chief	Tanya Schulz	Safety Officer	Warren Farnam / Chris Murray	
Branch Director	Cheyenne O'Sullivan	Deputy Branch Director	Jennifer Holmes	
6. Resources Assigned This Period				
Resource Designator	Leader			
Modoc Medical Center	Kevin Kramer			
Surprise Valley Healthcare District	Frances Hannah/Bill Bostic			
Alturas Health Clinic	Tony Reynolds			
XL-Clinic/Pit River Health	Michael Rogers			
Warner Mountain Clinic	Theresa Townsend			
NorCal EMS	Jenni McGuire			
Modoc District School Nurse	Jacee Knighton			
Behavioral Health	Michael Traverso			
Migrant Housing	Gary Fensler			
Evacuation/Shelter	Jennifer Holmes			
Inmate Health Unit	Kristin Lybarger			
<p>7. Work Assignments</p> <p>Facilitate electronic lab reporting for local hospitals.</p> <p>Support Healthcare and first responders in their response efforts to COVID-19.</p> <p>Conduct Community Covid vaccine clinics for individuals 16 yrs and older.</p> <p>Coordinate PUI investigations with health care providers and local public.</p> <p>Facilitate targeted testing for high risk patients to include laboratory sample collection, shipping and testing for COVID-19 through the Shasta Co. Public Health Lab.</p> <p>Coordination with local healthcare professionals on contingency and crisis strategies in the event of a patient surge.</p> <p>Conduct surveillance of spread of COVID-19 in Modoc County.</p> <p>Conduct contact tracing and issue quarantine and self-isolation orders as needed.</p> <p>Issue educational guidance to vulnerable populations and organizations.</p> <p>Continue to track number of tests administered and maintain isolation and quarantine database.</p> <p>Increase number of nurses/case investigators/contact tracers with access to CalCONNECT to facilitate tracking of increased data needs.</p> <p>Ensure all outreach material and guidance documents are translated into Spanish.</p> <p>Maintain updated dashboards for testing and vaccination on Public Health website.</p>				
<p>8. Special Instructions</p> <p>Follow agency or department guidelines for exposure reporting and response to calls.</p>				
9. Division/Group Communication Summary				
Prepared By	Approved By (Planning Sect. Ch.)	Date	Time	
Chris Swasey	Tracy Sides	4/14/2021	0800	

DIVISION ASSIGNMENT LIST		1. Branch Law Enforcement/Jail/Fire		2. Division/Group	
3. Incident Name Modoc COVID-19 Date 4/16/21-6/15/21		4. Operational Period Time: 1700 to 1700			
5. Operations Personnel					
Operations Chief	Warren Farnam/Tanya Schulz		Safety Officer	Warren Farnam/Chris Murray	
Branch Director	William "Tex" Dowdy		Deputy Branch Director		
6. Resources Assigned This Period					
Resource Designator	Leader				
Modoc County Sheriff	Scott Withrow				
Alturas Police Department	Sid Cullins				
California Highway Patrol	On Duty SGT				
Modoc County District Attorney	Cynthia Campbell				
CA Dept. of Fish and Wildlife	Jake Nicholas				
US Forest Service	Greg Moon				
Probation	Kim Wills				
CA Dept. of Corrections & Rehabilitation	Jennifer Cross				
Modoc County Courts	Ronda Gysin				
Fire Chiefs Association	Ron Sherer				
7. Work Assignments Maintain communication and accountability with resource providers. Continue providing technical guidance for inmate health related to COVID.					
8. Special Instructions Follow agency or department guidelines for exposure reporting and response to calls.					
9. Division/Group Communication Summary					
Prepared By Chris Swasey	Approved By (Planning Sect. Ch.) Tracy Sides		Date 4/14/2021	Time 0800	

ICS 204

Safety Message/Plan (ICS 208)

1. Incident Name: Modoc COVID-19	2. Operational Period: From: 16-April -21 1700 To: 15-June-21 1700
3. Site Emergency Action Plan/Medical Plan: <ul style="list-style-type: none">All team members should follow the evacuation plan of the established facilities. Have two routes egress in mind in the event one is involved in the incident and unavailable.Rally point for personnel will be in front of the Health Services parking lot.This building does have an AED and First Aid kit in the front office area of Health Services.For medical or other type emergency call 911.	
4. Hazardous Areas/Work Prohibitions: <ul style="list-style-type: none">Keep aisle ways and walk ways clear of tripping hazards.Walk and drive with caution.	
5. Sanitation: <ul style="list-style-type: none">All personnel will follow proper sanitation practices including hand washing and social distancing.Minimize cross contamination.Read the SDS (Chemical Safety Data Sheet) prior to use of any sanitizer.No personnel shall return from any infectious work site to the DOC without proper disinfection.	
6. Security: <ul style="list-style-type: none">Please follow instructions for entry by Sheriff Office personnel.Maintain situational awareness when outdoors.Secure your vehicle and belongings, don't leave valuables in plain site	
7. Weather: <ul style="list-style-type: none">Be prepared for inclement weather.Have proper personal protective equipment	
8. Personal Wellness <ul style="list-style-type: none">Your immune response is the best defense against this virus.Stay hydrated- Drink plenty of water.Eat often and healthy.Get plenty of rest.Practice good personal hygiene.Talk to your family about preparedness to ease stress and reduce fear.Utilize Social distancing and proper disinfection/sanitization practices. Always read the label for directions of use and any required PPE.Get Local Health Alert Updates at: http://modochealthservices.org/ Help us, so we can help you. Please wear a mask.	
9. Use of Personal Protective Equipment <ul style="list-style-type: none">Ensure you are properly trained on the use of required PPE.CDC examples of proper donning and doffing of single use PPE is attached. <p>IF YOU SEE SOMETHING SAY SOMETHING if there are any kind of suspicious activities or articles left in the work area that does not belong to you or others, report it to supervisor and building security.</p>	
7. Safety Officer: Warren Farnam	Contact: (530-640-6521)
8. Prepared by: Warren Farnam	Signature: 

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