

**MacDonald Public Library
Board of Trustees
Special Meeting**

**MINUTES
AUGUST 31, 2022
6:30 PM
MPL Community Room**

I. Call to Order

Meeting was called to order at 6:30 pm by Weins.

Members present: Weins, Steffey, Lisica, Miiller, Duhaime

Library staff: Parij (Director), Marra (Children's Librarian)

II. Approval of Agenda

Motion made by Miiller to approve agenda as presented. 2nd made by Duhaime. Motion approved.

III. Business

a. Old

i. Approve staff retirement benefits

In a previous Board meeting, the MERS (Municipal Employees Retirement System) representative provided an outline of plans available. Since the presentation, Weins had discussions/clarifications with the MERS representative. The provided MERS contract is for full time employees. Following discussion, motion made by Lisica to approve the benefit plan with MERS. 2nd made by Steffey. Motion approved.

ii. Library Director recruitment and transition

Resignation letter from Jessica Parij (Library Director) was received with a September 30, 2022 date as her last day.

Board will consider hiring an interim librarian and initiate search for new library director.

Motion made by Steffey to accept her resignation with any optional employment needs at the Board's discretion. 2nd made by Miiller. Motion approved.

IV. Adjourn

Motion made by Miiller to adjourn meeting at 6:45pm. 2nd made by Duhaime. Motion approved.

Next meeting date: September 28, 2022 at 6:30 PM