

Minutes

MacDonald Public Library Board of Trustees Meeting

August 24, 2022

6:30 PM

MPL Community Room

MINUTES

I. Call to Order

Meeting called to order at 6:30pm by Weins

Members present: Weins, Steffey, Miiller, Duhaime, Lisica

Library staff present: Marra (Children's Librarian) Klecha (Librarian)

II. Approval of Agenda

Motion made by Steffey to approve Agenda as presented. 2nd by Duhaime.

Motion approved.

III. Approval of Minutes

a. General Meeting Minutes – July 27, 2022

Miiller made motion to approve the minutes as presented. 2nd by Duhaime.

Motion approved.

Public Discussion:

this is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the board.

No public comments.

IV. Reports

a. Monthly Expenses and Revenues –

Weins presented current status of financial activity that is in development. Not all activity is included yet. Among the reports (Quickbooks Program) were Statement of Activity, Statement of Financial Position, Transaction List by Vendor and Statement of Activity

b. Approval of Monthly Bills

Bills from July 22 to August 30 were presented. Motion made by Lisica to approve payment. 2nd by Steffey. Motion approved.

V. Business

a. Old

i. Discussion of library's transition to a section 10a library (Michigan PA 164)

Weins updated the board on the status of transition plans/progress/lack of progress.

ii. Approve staff retirement benefits

Tabled for review.

b. New

i. Library Director job posting and transition

Parij noted need for plan to hire new Director. She shared sample job posting.

ii. Requests for Reconsideration of Library Materials

Written request was made to remove 2 library books from the collection. Marra presented the factors made to purchase the titles. Sources used were the School Library Journal, Publisher's Weekly and the American Library Association. Library patron was present to

discuss his views on one of the titles and the other title did not have any representative.

iii. Tim Tomlinson letter

Weins shared letter written by library attorney (Anne Seuryneck) from the firm of Foster Swift to the city attorney (Timothy Tomlinson) of the firm York Dolan & Tomlinson. The ongoing issue of building lease in the amount of \$166,257 and the library position on this situation was not being resolved by the city.

VI. Announcements, Information, Etc.

a. Director's Report

Significant progress made on accounting process

Canton Public Library is donating library shelving to replace sections with problems

Transition of SLC library computer software is in progress.

b. Children's Room News – K. Marra

Attached highlights of activities included -

93 children participated in the Summer Reading program

Fall programming is being set up

Book Talks are planned at elementary school visits

c. Adult Services News - D. Bond

Attached highlights of activities included –

Email newsletter having a 66% open rate

Awareness program for new Polaris library software access

Computer electrical problems still pop up and outside support has been contacted

VII. Adjourn

Motion by Miller to adjourn meeting at 8:15pm. 2nd by Duhaime. Motion approved.

Next meeting date: September 28, 2022 at 6:30 PM