

**MacDonald Public Library
Board of Trustees Meeting**

MINUTES

JULY 26, 2022 6:30 PM

MPL Community Room

I. Call to Order

Weins called the meeting to order at 6:30pm

Members present: Weins, Steffey, Lisica, Miiller, Duhaime

Library staff: Parij (Library Director), Marra (Children's Librarian), Bond (Community Engagement Librarian), Klecha (Access Services Librarian)

II. Approval of Agenda

Motion made by Lisica to approve agenda as presented. 2nd by Miiller. Motion approved.

III. Closed Session - pursuant to section 8a of the Michigan Open Meetings Act, PA 267 of 1976

Motion made by Duhaime to go into closed session at 6:35 with 2nd by Miiller. Motion approved.

Motion made by Miiler at 6:40 to return to regular public meeting. 2nd made by Duhaime. Motion approved.

IV. Approval of Minutes

a. General Meeting Minutes - June 15, 2022

Motion made by Steffey to approve minutes with name corrections as presented. 2nd by Duhaime. Motion approved.

b. Special Meeting Minutes - July 13, 2022

Motion made by Lisica to approve as presented. 2nd by Steffey. Motion approved.

Public Discussion: this is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the board.

No public comments addressed to board.

V. Reports

a. **Monthly Expenses and Revenues**

Weins highlighted current progress in establishing payroll, vendor payment procedures. Estimated time line for completion of normal financial controls is 2 to 3 months.

b. **Approval of Monthly Bills**

Not available due to changeover progress from city processing.

VI. Business

a. Old

i. Discussion of library's transition to a section 10a library (Michigan PA 164)

1. Operations progress

Weins shared updates on progress challenges with city.

2. "No Rent" campaign

Weins shared optional PLAN B in negotiations with the city with support from the Friends of the Library.

b. New

i. Discussion of retirement plan benefits for staff

Parij invited a representative from MERS (Municipal Employees' Retirement System) to present their service plans. Request was made for MERS representative to provide the library a specific proposal consulting with Parij.

ii. Library hours

Questions were asked about library hours especially evening. Parij noted that hours are adjusted due to seasonal considerations.

iii. Staff schedules

Question was asked about providing specific staff and their hours to the public. Discussion centered on safety concerns.

VII. Announcements, Information, Etc.

a. Director's Report

- Transition from city has had "bumps" but they are being resolved
- Monthly community outreach activities including Farmer's Market and Bay Rama were done
- Library is transitioning to new countywide catalog/circulation system
- Praij attended American Library Association conference and was elected to the GameRT round table

b. Children's Room News – K. Marra

- Fall programming is being planned with return of Lego and American Girl Clubs
- Currently 109 people are signed up to log reading
- School age program attendance is around 15-20 kids weekly
- Total summer program participation is close to 600 people.

c. Adult Services News - D. Bond

Technology issues (freezing) with public computers are being diagnosed with SLC staff

VIII. Adjourn

Motion made by Lisica to adjourn at 8:45pm. 2nd by Miiller. Motion approved.

Next meeting date: August 24, 2022 at 6:30 PM