

MacDonald Public Library Board of Trustees Meeting

MINUTES

APRIL 6, 2022

6:30 PM

MPL Community Room

I. Call to Order

Meeting was called to order at 6:30pm by Weins.

Members present: Weins, Miiller, Duhaime, Steffey, Lisica

Library staff: Parij (Library Director), Marra (Children's Librarian), Bond (Community Engagement Librarian), Klecha (Access Services Librarian)

Former employee: Goike (assistant director)

II. Approval of Agenda

Motion made by Lisica to approve agenda as presented. 2nd made by Steffey. Motion approved.

III. Approval of Minutes

a. General Meeting Minutes - February 23, 2022

Motion made by Steffey to approve minutes of February 23, 2022 as presented. 2nd made by Duhaime. Motion approved.

Public Discussion:

This is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the board.

None made.

IV. Reports

a. **Monthly Expenses and Revenues** - April 1, 2022

Weins noted current status is good for report dated as of 01/07/2022.

b. **Monthly Fund Report**

Not available from the city.

c. **City Treasurer report**

Not available.

V. Business

a. **Old**

i. Discussion of director's evaluation

Weins highlighted his meeting with Parij about her evaluation previous to board meeting and presented his views to the board. Members of the board were asked to vocalize their views on her performance to which the library director responded.

ii. Discussion of library's separation from the City of New Baltimore

Weins highlighted feedback he/library received on the city's position. Full details on the conversion process need to be addressed such as the many legal implications.

iii. Discussion of updated quote for new library shelving

Parij presented updates on her search for shelving discussed previous meeting. Shelby township used shelving is not available and Mt. Clemens status response not received yet. She also presented revised quotation from new shelving. Discussion resulted in holding decision due to ongoing issues with the city.

b. New

i. Draft and approve response to City press release

Discussion resulted with Weins and Bond developing a document.

ii. Approve Bill Payment Policy

Parij presented new policy which was vetted for approval. Motion was made by Miiller to approve as presented. 2nd made by Duhaime. Policy approved.

VI. Announcements, Information, Etc.

a. Director's Report (verbally)

Parij introduced Mary Lou Klecha as new librarian.

b. Children's Room News – K. Marra

Marra shared statistics and the programs, events of the department.

c. Adult Services News - D. Bond

Bond shared March activities, programs and statistics for the department.

He also shared the First Amendment Audit events occurring in some libraries.

VII. Adjourn

Motion made by Miiller to adjourn the meeting. 2nd made by Steffey. Meeting adjourned at 8:30pm

Next meeting date: April 27, 2022 at 6:30 PM