

**MacDonald Public Library Board of Trustees**

**SPECIAL MEETING MINUTES**

**APRIL 20, 2020 6:30 pm  
MPL Community Room**

**I. Call to Order**

Weins called the meeting to order at 6:30pm

Members present : Weins, Miiller, Duhaime, Steffey, Lisica

Library staff: Parij (Library Director) via video conference call (from Warren), Marra (Youth Librarian) via video conference call (from Macomb Twp), Bond (Community Engagement Librarian).

**II. Approval of Agenda**

Motion made by Lisica to accept agenda as presented. 2<sup>nd</sup> made by Steffey. Agenda motion approved.

**III. Business**

**a. Discussion of transition to establishment under section 10a of PA 164 of 1877**

With the planned separation of the library from the city, Weins presented a preliminary Transition Task List to the Board. Among the specific areas covered were insurance, employee benefits, finance, administration, legal issues, etc. There has been no coordination meeting with the city on their steps to implement separation. Members discussed specific issues and their potential resolution.

Additional development and publication of press releases are planned towards the July 1, 2022 separation date..

Motion made by Miiller to adapt the preliminary Transition Task List subject to modification. 2<sup>nd</sup> made by Steffey to support the adaptation. Motion passed.

**IV. Closed Session:**

**To discuss the purchase or lease of real property, pursuant to section 8(d) of the Open Meetings Act.**

Closed session was not enacted.

**V. Adjourn**

Motion made by Duhaime to adjourn the meeting. 2<sup>nd</sup> made by Steffey. Motion approved. Meeting adjourned at 8:15pm.