

MacDonald Public Library Board of Trustees Meeting

MINUTES

FEBRUARY 23, 2022

6:30 PM

MPL Community Room

I. Call to Order

Meeting was called to order at 6:30pm by Weins

Members present: Weins, Miiller, Duhaime, Steffey, Lisica

Library staff: Parij – Library Director, Marra – Children’s Librarian, Banks – Community Engagement Librarian.,

II. Approval of Agenda

Motion made by Lisica to approve agenda as presented, 2nd by Miiller. Agenda motion approved.

III. Approval of Minutes

a. General Meeting Minutes - January 26, 2021

Motion made by Miiller to approve minutes of January 26, 2021 as presented, 2nd by Duhaime. Minutes motion approved.

Public Discussion: this is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the board.

IV. Reports

a. **Monthly Expenses and Revenues**

Revenue / Expense report as of 01/07/2022.

b. **Monthly Fund Report – City (n/a)**

c. **City Treasurer report - n/a**

Motion made by Lisica to received financial report as presented, 2nd by Steffey. Motion approved.

V. Business

a. **OLD**

i. **Discussion of Library Board’s resolution to work with City Council regarding a transition to Section 10a**

Weins shared information available and noted that a council executive session was held regarding transition issue.

b. **NEW**

i. **Discussion of quote for new library shelving**

Parij presented a proposal/vendor price quote of new library shelving. Board members were shown the problems with the current shelving. Many sections of the shelving were from the original library building on Washington.

Discussion revolved around the price and the current financial position of the library. One of the major financial issues will be the HVAC system. Consensus

was that seeking repairs could resolve the immediate problems. Parij will also check with the Shelby and Mt. Clemens libraries if they have used shelving available in their building/remodeling program.

ii. Group review of chapter 1 of the Michigan Public Library Trustee Manual
Tabled.

iii. Discussion of director's evaluation

Discussion on past practice and need to update the process resulted in need of further review.

iv. Announcements, Information, etc.

a. Director's Report

HVAC system has been repaired

Library hours are returning to normal hours

"First Amendment audits" are happening in area libraries and library staff are being instructed on handling any local occurrences.

b. Children's Room News – K. Marra

Marra shared numbers and activities. Among the activities were programs with the city Parks & Recreation Department, take home craft kits distribution, literacy kits distribution and grants received.

c. Adult Services News - D. Bond

Bond shared February activity. Highlights included the current list of Book Kits available, circulation data, application for the Eisner Grant and internet access upgrades.

VII. Adjourn

Motion made by Miiller to adjourn, 2nd by Duhaime. Meeting adjourned at 8:30.

Next meeting date: March 23, 2022 at 6:30 PM