

MacDonald Public Library Board of Trustees Meeting Join via Zoom:
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Meeting ID: 943 3092 7706

Passcode: board

To join via phone: 1-646-558-8656

Notice is hereby given that the regular Library Board meeting will be held virtually by Zoom. Public participation will be allowed. This change is in accordance with Governor Whitmer and the Michigan Department of Health and Human Services' recommendation designed to help prevent the spread of the Coronavirus Disease 2019 (COVID-19) and in compliance with Michigan Public Act 228 of 2020.

<http://michigan.gov/coronavirus> or <http://www.cdc.gov/coronavirus>

MINUTES

FEBRUARY 24, 2021

7:30 PM

I. CALL TO ORDER

Meeting was called to order by Weins via videoconference call at ~~7:00pm~~ 7:30pm.

Members: via videoconference from New Baltimore: Miiller, Lisica, Duhaime, Weins, Steffey.

Library director: via videoconference from Warren : Parij,

Assistant Library Director: via videoconference from Chesterfield Twp.: Goike.

Librarians: via videoconference from Macomb Twp.: Marra.

Fraser Library director: via videoconference from Grosse Point: Lorena McDowell

II. APPROVAL OF AGENDA

Motion made by Weins to approve agenda. 2nd by Lisica. Agenda motion approved.

III. APPROVAL OF MINUTES

Motion made by Steffey to approve minutes of the January 27, 2021 meeting. 2nd by Miiller. Minutes approved.

Public Discussion: this is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the board.

No public present.

IV. REPORTS

A. Monthly expenses and revenues – as of January 2021

Weins summarized financial status and noted current stability of funds with issue of city administrative fee increase to have impact in the future.

B. Monthly fund report – city

Report for period ending February 28, 2021 was received.

C. City Treasurers report

Report not received

Motion made by Weins to receive and file financial reports. 2nd by Miiller. Motion approved.

V. COMMUNICATIONS

A. Press

Parij shared articles from *The Voice* regarding library reopening featuring the MacDonald, Chesterfield, Ira and Lenox libraries.

VI. BUSINESS

A. Old

1. Discussion of Library Board's resolution to work with City Council regarding a transition to Section 10a
Weins updated boards members on status of activity.
2. Guest Speaker: Lorena McDowell, Director, Fraser Public Library
She presented her 7 year "road trip" to clearing the legal status of the Fraser Library. She shared her experiences to make it a Section 10a library under Michigan law. The library was a city department with no clear legal status within the city structure. Among the major issues she had to clarify were the status of the library relating city and state laws, employees, and financial resources.
The MacDonald board appreciated and thanked McDowell for sharing her strategy and answering questions. She also offered to share any future information that the board sought.

B. New

1. Discussion/Approve conversion of three full-time staff positions from hourly to salaried.
Library Director presented proposal to convert three library employee positions to salaried wages based on the U.S. Department of Labor, Wage and Hour Division guidelines. Their guidelines were listed on Fact Sheet #17A and refer to Learned Professional employees.

Motion was made by Lisica, to transfer the three professional library positions of Assistant Director, Adult Services Librarian and Youth Services Librarian to salaried positions. The specific persons to which this applies are Annette Goike, Maria Gardella and Kelly Marra. Motion supported by Duhaime. Motion approved.

VII. ANNOUNCEMENTS, INFORMATION, ETC.

A. Director's Report

Parij shared current status of library activity including public service, teen and youth outreach services, technology upgrades (phone system, library website, self-checkout machine).

B. Children's Room News – K. Marra

Children's librarian highlighted happenings in her department. Among the programs were Facebook live story times, Grab and Go craft bags, virtual American Girl Club meetings, virtual visit with Lighthouse Elementary 2nd graders and planning of various activities for the summer.

C. Other

VIII. ADJOURN

Motion by Steffey, 2nd by Duhaime to adjourn. Motion approved.
Next meeting date: March 24, 2021 at 7:30 PM