

MacDonald Public Library Board of Trustees Meeting

MEETING

DECEMBER 15, 2021

6:30 PM

MPL Community Room

I. Call to Order

Meeting was called to order at 6:30pm by Weins)

Members present: Weins (via Zoom from New Baltimore, Miiller (via Zoom from New Baltimore), Duhaime, Steffey, Lisica

Library staff: Parij – Library Director, Bond – Community Engagement Librarian.

II. Approval of Agenda

Motion made By Lisica to approve agenda as presented. 2nd by Steffey. Motion approved.

III. Approval of Minutes

- a. General Meeting Minutes - November 17, 2021

Motion by Miiller to approve minutes as presented. 2nd by Duhaime. Motion approved.

Public Discussion: this is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the board.

Members of the library book club represented by Gail Olsen questioned the removal of Sharon Steffey as leader of the library program.

Other questions as to options available to continue use of library facilities and book club continuation were discussed.

IV. Reports

- a. **Monthly Expenses and Revenues**

Revenue/Expense for the period ending 12/31/2021 was presented dated 12/09/2021

- b. **Monthly Fund Report – City**

Revenue and expenditure report for the period ending 12/31/2021 was received dated 12/09/2021

- c. **City Treasurer report - n/a**

Motion made by Lisica to receive and file financial reports as presented. 2nd by Steffey. Motion approved.

V. Business

- a. **Old**

- i. Discussion of Library Board's resolution to work with City Council regarding a transition to Section 10a

Weins and Parij shared the letter sent by the library's attorney (Foster, Swift, Collins & Smith PC) to the city attorney. The legal communication presented the administrative relationship of the city with the library.

ii. Discussion of library shelving

Parij noted the need to address the need of replacing book shelving due to its condition. Years of reinforcing sections are currently failing. Discussion as to options were limited by costs. She looked at locating used shelving but none was available. Metal library shelving appears to be the best option. Motion made by Lisica to determine needed metal shelving and its cost for consideration. 2nd by Miiller to approve the action. Motion approved.

b. **New**

i. Foster Swift hourly rate

Letter was received advising the new rate effective February 1, 2022. Motion made by Lisica, 2nd by Steffey to approve payment of the new rate. Motion approved.

VI. Announcements, Information, Etc.

a. Director's Report

Michelle Plott was promoted to Circulation Services Manager, -- trial of weekend library service hours will be adjusted, --- Assistant Director Annette Goike is retiring as of December 31, 2021, --- Anchor Bay Professional Plaza donated \$1,000 to the library building fund.

b. Children's Room News – K. Marra

Teen advisory group is active, --- story time will resume January 13th, ---Lighthouse Elementary library card signup program is continuing.

c. Adult Services News - D. Bond

The Friends sponsored a concert with the Jack Stone Trio, --- 10 book kits are now available for book clubs, --- book collections are being shifted and changes noted.

VII. Closed Session:

Personnel discussion pursuant to section 8a of the Michigan Open Meetings Act

-- 7:20pm -- Motion made by Miiller, 2nd by Duhaime to go into closed session.

-- 7:34pm --- Motion made by Lisica, 2nd by Steffey to return to regular session.

VIII. Adjourn

Motion made by Duhaime to adjourn at 7:35pm, 2nd by Steffey. Motion approved.

Next meeting date: January 26, 2022 at 6:30 PM