

MacDonald Public Library Board of Trustees Meeting

Notice is hereby given that the regular Library Board meeting will be held in person at MacDonald Public Library. If you require accommodations to attend the Library Board meeting, please contact Director Jessica Parij at 586-725-0273 x1040.

MacDonald Public Library Board of Trustees

LIBRARY MEETING MINUTES

JULY 28, 2021

7:30 PM

I. Call to Order

Meeting was called to order at 7:30pm by Weins.

Members present: Weins, Miiller, Duhaime, Steffey, Lisica

Library Director: Parij, Assistant Director: Goike, Community Engagement Librarian: Bond

II. Approval of Agenda

Motion made by Lisica to approve agenda as presented with a 2nd by Miiller. Motion approved.

III. Approval of Minutes

a. General Meeting Minutes - June 22, 2021

Motion made by Steffey to approve minutes of June 22, with a 2nd by Duhaime. Motion approved.

Public Discussion: this is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the board.

No public was present.

IV. Reports

a. Monthly Expenses and Revenues – as of 7/12/21

Weins noted that current financial activity is under budget as well as six month spending/revenue projection is on track.

Motion made by Lisica to accept report, 2nd by Steffey. Motion approved.

b. Monthly Fund Report – City

Report received dated July 29,2021th for the period ending July 31, 2021

c. City Treasurer report –

Report received dated July 26,2021 for the period ending June 2021.

V. Business

a. Old

i. Discussion of Library Board's resolution to work with City Council regarding a transition to Section 10a

Weins highlighted the activity/inactivity with the city.

b. New

i. Discussion/approval of proposed edits to circulation policy

Parij submitted changes to Circulation Policy which was tabled and referred to the Policy Committee. Policy Committee meeting was scheduled for August 18th at 6:30pm.

ii. Updates on recent City Council meetings re: the library building

Weins noted discussion activity/inactivity

iii. Discussion: name of library

Parij noted the lack of identity of the library name outside the city. Asked on use of the *New Baltimore Library* name instead of only *MacDonald Public Library* name. Board members noted that the city name can be used with the official name

VI. Announcements, Information, Etc.

a. Director's Report

Parij reported on her first in-house activities during Bay Rama Event including staff development, refresh of technology (i-pads & computers), evaluation of new security & camera system, search for new custodial service.

b. Friends of the MacDonald Public Library

Maintaining their book sale

c. Children's Room News – K. Marra

MPL Children's Room News for July was distributed which highlighted summer reading program, grant from the Anchor Bay Community Foundation to create a StoryWalk working with the City Parks & Recreation Department, Story Time at Burke Park, and reorganization of the Children's section of the library.

d. Other

VII. Adjourn

Motion by Lisica to adjourn meeting at 9:00pm, 2nd by Steffey. Motion approved.

Next meeting date: August 25, 2021 at 7:30 PM