

**LIBRARY BOARD OF TRUSTEES MEETING
WILL BE HELD BY JOINING INFO. VIA ZOOM**

<https://zoom.us/j/91924843972?pwd=MOVGUHRXYThuVUhmckZzTVplRmt2Zz09>

Password is: board Meeting ID: 919 2484 3972 Passcode: 470010

To join via phone: +1646 558 8656

Notice is hereby given that the regular Library Board meeting will be held by above info. Public participation will be allowed.

This change is in accordance with Governor Whitmer and the Michigan Department of Health and Human Services' recommendation designed to help prevent the spread of the Coronavirus Disease 2019(COVID-19) and in conformance with Executive Directive No. 2020-2.

At <http://Michigan.gov/Coronavirus> or <http://www.CDC.gov/Coronavirus>

MINUTES OF DECEMBER 2, 2020 @ 7:30pm

I. CALL TO ORDER

Meeting called to order by Weins via videoconference call at 7:35 pm

Members present via videoconference call from New Baltimore: Miiller, Lisica, Duhaime, Weins, Steffey.
Library director present via videoconference call from Clinton Township: Thomas, Library Director, from Chesterfield Twp.: Goike, Assistant Director, from Macomb Twp.: Marra, Children's Librarian.

II. APPROVAL OF AGENDA

Motion made by Lisica to accept agenda as presented. 2nd by Steffey.
Motion approved.

III. APPROVAL OF MINUTES

Motion made by Steffey to approve minutes of October 29, 2020 meeting with correction of item **III. APPROVAL OF MINUTES** to read as Motion by Weins, 2nd by Lisica to approve minutes of September 23, 2020.
Motion approved.

Public Discussion

This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.
No public present.

IV. FINANCIAL REPORTS

- A. Monthly expenses and revenues – Sandi's printout - as of November 19, 2020.
Report received for the period ending November 30, 2020.
Tabled.
- B. Monthly fund report – City printout – as of November 19, 2020.
Report received for the period ending November 30, 2020.
- C. City Treasurer report –no report received

If you wish to be heard on any agenda item, please identify yourself and give agenda item
No member of the public present.

V. BUSINESS

A. OLD

- 1. Discussion on City attorney's response to Board's summary of special meeting
Weins updated his discussion with city council members and will seek further clarification.
- 2. Approve C Miiller's term change – replaced J. Powers
Clarification received from city that term expires June 20, 2023.

B. NEW

1. Approve 2021 Library Closings

Presented calendar was approved with clarification to be determined as to the Christmas and New Year weekends as to days being paid or vacation days. Motion made by Lisica to approve dates, 2nd by Duhaime.

Motion approved.

2. Approve 2021 Library Board meeting dates

Presented calendar was presented with date changes for November to the 17th and for December to the 15th.

Motion made by Duhaime, 2nd by Steffey to approve calendar with modified dates.

Motion approved.

3. Review By-Laws.

Weins noted that the by-laws were last revised August 2002 and noted sections that might need revision and discussion. He will examine and provide written language changes for consideration.

4. Approve COVID-19 Temporary Policy

Thomas presented and discussed temporary guidelines for community access to the library.

Motion made by Miller to apply the temporary policy. 2nd by Lisica.

Motion approved.

5. Discussion/Approve two candidates for the new Director

Posting for new Director of MacDonald library resulted in 5 applications received and 4 interviews done.

Interviews were completed during November with Kathleen M. Swanger, Jessica M. Parij, Katheryn McKinney and B. Kristen Valyi-Hax.

Based on the credentials and experience of candidates for this position, motion made by Weins to let library staff meet and have a conversation with Parij and Valyi-Hax. Staff will share their observations with the Board to finalize a candidate. 2nd by Lisica. Motion approved.

6. Other

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Curbside only

Effective November 16th –

services offered for curb delivery of materials, copy service, fax service by phone, fax or email.

B Friends fundraisers – Silent Auction, Weigands

Auction was completed for the quilt. Results of Weigands sales were a profit of \$174.

C.. Children's news – K Marra

Shared activity via *Children's Room Newsletter* and answered related questions.

D. Other

ADJOURNMENT

Motion by Lisica to adjourn meeting, 2nd by Miller. Motion approved.

Meeting closed @9:00 pm

NEXT MEETING Date – January 27, 2021 at 7:30pm