

**LIBRARY BOARD OF TRUSTEES MEETING
WILL BE HELD BY JOINING INFO:**

meet.google.com/ewk-qebi-qqe

Join by phone +1 224-475-1471 PIN 680903280#

Notice is hereby given that the regular Library Board meeting will be held by above info. Public participation will be allowed.

This change is in accordance with Governor Whitmer and the Michigan Department of Health and Human Services' recommendation designed to help prevent the spread of the Coronavirus Disease 2019(COVID-19) and in conformance with Executive Directive No. 2020-2.

For current and up-to-date information regarding the Coronavirus visit <http://Michigan.gov/Coronavirus> or <http://wwwCDC.gov/Coronavirus>

**LIBRARY BOARD OF TRUSTEES MEETING
April 22, 2020**

MINUTES

- I. CALL TO ORDER
Meeting called to order at 7:30 pm by Powers
Members present: Powers, Weins, Lisica, Steffey, Duhaime
Library staff present: Director: Thomas, Assistant Director: Goike

- II. APPROVAL OF AGENDA
Motion made by Weins to approve agenda as presented, 2nd by Powers.
Agenda approved.

- III. APPROVE OF MINUTES
Motion made by Steffey, to approve the minutes as presented, 2nd by Weins. Minutes as presented were approved.

PUBLIC DISCUSSION
This is an opportunity to comment on items that are not on the agenda.
Comments need to be addressed to the Board.

No public comments.

- IV. FINANCIAL REPORTS
 - A. Monthly expenses and revenues – as of 04/17/2020 --Sandi's report
Motion made by Weins, 2nd by Powers to accept financial reports as presented. Motion approved.
 - B. Monthly Fund Report – City Printout –

Report received dated 04/17/2020 for the period ending April 30, 2020.

- C. City Treasurer report –
Not available.

V. BUSINESS

A. OLD

- 1. Group books with bag - S.Steffey
Bag supplier has been selected and copies of Women of the copper country: a novel by Doria Russell have arrived. The bag and title selected is now waiting for processing when the library reopens.
- 2. Overpayments from city– B. Weins
No updated information available.

B. NEW

- 1. Discussion of cleaning quotes –
Thomas has sought and received bids for sanitizing the library facility for public access. Based on the fact that the building has been closed to the public for weeks, consensus was that an extreme cleaning was not necessary and that the director utilize the current staff to do a reopening cleaning. The director will also do major carpet cleaning since the building is closed.
- 2. Discussion on reopening - Not WHEN but HOW?
The library director has been in meetings with city department heads and the mayor to address the guidelines from the state and local officials regarding the coronavirus pandemic. Thomas will be meeting with staff to address a phase-in strategy for opening the library and presenting the strategies from the Suburban Library Cooperative and the Library of Michigan..

C. OTHER

VI. ANNOUNCEMENTS, INFORMATION, ETC.

A. Friend's Report –

Future activities planned are a Library Open House event, fund raising with sale of wreaths and porch flower pots

B. Donation report

Current total is \$ 61,171.00

C. Other

VII. ADJOURN

Meeting adjourned @ 8:00 pm

VIII. NEXT MEETING DATE - Wednesday May 27, 2020 @ 7:30 PM