

MacDonald Public Library Board of Trustees Meeting

MINUTES

SEPTEMBER 22, 2021

7:30 PM

MPL Community Room

I. Call to Order

Meetings was called to order at 7:30pm by Weins.

Members present : Weins, Miiller, Duhaime, Steffey, Lisica

Assistant Director: Goike, Community Engagement Librarian: Bond

Library Director: Parij (excused)

II. Approval of Agenda

Motion made by Miiller to approve the agenda as presented. 2nd by Duhaime. Motion approved.

III. Approval of Minutes

a. General Meeting Minutes - August 25, 2021

Motion made by Steffey to approve minutes of 08/25/21. 2nd by Duhaime. Motion approved.

Public Discussion: this is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the board.

No public was present.

IV. Reports

a. Monthly Expenses and Revenues

Weins reviewed the financial reports and noted that the library is in good shape.

b. Monthly Fund Report – City

City report dated 09/17/2021 was received for the period ending 09/30/2021.

c. City Treasurer report - n/a

Motion made by Lisica to receive and file reports. 2nd made by Miiller. Motion approved.

V. Business

a. Old

i. Discussion of Library Board's resolution to work with City Council regarding a transition to Section 10

Weins shared his knowledge and noted activity occurring within the legal framework.

b. New

VI. Announcements, Information, Etc.

a. Director's Report

Staff changes: Wren Davis was hired as Circulation Assistant, Sandi Van Tiem is retiring at the end of September with April Staller taking over her accounting responsibilities.

New alarm system is scheduled for installation the week of Oct 18th.

American Atlas Locksmith is updating the building master key system.

HVAC system repair issues are becoming frequent.

b. Children's Room News – K. Marra

Librarian shared a written report of activities and other happenings in the Children's Room.

VII. Adjourn

Motion made by Steffey to adjourn, 2nd by Duhaime. Motion approved . Meeting ended at 8:40pm.

Next meeting date: October 20, 2021 at 7:30 PM