

**NOTICE OF BUDGET HEARING
MACDONALD PUBLIC LIBRARY BOARD**

MINUTES

OCTOBER 20, 2021

7:30 PM

MPL Community Room

The MacDonald Public Library Board will hold a public hearing on the library budget for the fiscal year July 1, 2021 – June 30, 2022 at the MacDonald Public Library located at 36480 Main Street, New Baltimore, Michigan 48047 on October 20, 2021 at 7:30 p.m. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. In the event that a local state of emergency is declared, the Library may alter the manner (but not the day and time) by which the public hearing will be held from in-person to electronic means and will post notice of any changes to the manner by which the public hearing will be held on its website at <https://www.macdonaldlibrary.org/>.

A copy of the budget, including the proposed property tax millage rates, may be accessed on the Library's website at <https://www.macdonaldlibrary.org/>. The budget will be also available for public inspection at the MacDonald Public Library (36480 Main Street, New Baltimore, Michigan 48047) during business hours. Any interested person will be given the opportunity to be heard at the public hearing regarding the proposed budget.

Call to Order

Meeting was called to order at 7:30pm by Weins

Members present: Weins, Miiller, Duhaime, Steffey, Lisica

Library staff: Parij – Library Director (via phone from Warren), Marra – Children's Librarian, Bond – Community Engagement Librarian.

Weins presented the budget for the Year Ending June 30, 2022 summarizing the estimated revenues and the appropriations for the budget.

After discussion, Miiller made a motion to approve the library budget for the fiscal year of July 1, 2021 to June 30, 2022. A 2nd to the motion was made by Steffey. Motion approved.

Regular board meeting followed the Budget Hearing.

MINUTES

OCTOBER 20, 2021

7:30 PM

MPL Community Room

1. Call to Order

Meeting was called to order at 7:45pm by Weins

Members present: Weins, Miiller, Duhaime, Steffey, Lisica

Library staff: Parij – Library Director (via phone from Warren), Marra – Children’s Librarian, Banks – Community Engagement Librarian.

2. Approval of Agenda

Motion made by Miiller to approve agenda as presented. 1st by Duhaime. Motion approved.

3. Approval of Minutes

a. General Meeting Minutes - September 22, 2021

Motion made by Duhaime to correct and amend item IV. a and approve minutes as presented. 2nd made by Steffey. Motion approved

4. Public Discussion:

This is an opportunity to comment on items that are not on the agenda. Comments need to be addressed to the board.

Bond noted communication from Friends of the Library regarding installation of Margaret Thomas bench outside of library. Weins noted that concrete footing was pending before installation.

5. Reports

6. Monthly Expenses and Revenues

Report as of 10/12/2021 Weins noted that cash flow is stable but challenges are coming. Looking to restructure budget.

7. Monthly Fund Report – City

Received dated October 12, 2021 with period ending 09/30/2021

8. City Treasurer report - n/a

Motion made by Lisica to receive and file financial report. 2nd by Miiller. Motion approved.

9. Business

a. Old

- i. Discussion of Library Board’s resolution to work with City Council regarding a transition to Section 10

Weins updated on the activity and inactivity of legal issues and budget implications.

- ii. Approval of 2022 library closure calendar

Draft of closure dates were presented for 2022 and discussed. Motion made by Lisica to approve. 2nd made by Duhaime. Motion approved.

iii. Discussion of library board meeting time

The issue of changing was raised and a consensus was reached to move the time from 7:30 to 6:30 beginning with the next meeting. Motion made by Miiller and 2nd by Duhaime to approve. Motion adopted.

10. New

a. Presentation of Building Survey Report from Thompson Phelan Group

In an effort to provide data for planning and budgeting for the library facility, the Library Trustees hired architectural and general contracting firm TPG. Representatives Brian Van Peteghem and Greg Nowicki presented the completed ***Building Survey Report***. The 33 page report analyzed the property, exterior, interior, operational and future planning costs of the building.

11. Announcements, Information, Etc.

a. Director's Report

October has been busy with programming and outreach programs. New alarm system is scheduled for installation.

b. Children's Room News – K. Marra

Marra highlighted activities and programs during October. School visits have been scheduled.

12. Adjourn

Motion made by Miiller and 2nd by Steffey to adjourn. Motion approved and meeting adjourned at 9:10pm.

Next meeting date: November 17, 2021 at 7:30 PM