

**LIBRARY BOARD OF TRUSTEES MEETING  
January 26, 2022**

**MINUTES**

**I. CALL TO ORDER**

Meeting called to order at 6:30 pm by Weins  
Members present: Steffey, Miiller, Duhaime  
Member excused: Lisica  
Library staff present: Director: Parij , Children’s Librarian : Marra, Community Engagement Librarian : Bond ,Library Assistant : LaBonte  
Friends of the Library: G. Olsen, N. Molone

**II. APPROVAL OF AGENDA**

Motion made by Steffey to approve agenda as presented ,2<sup>nd</sup> by Miiller.  
Motion approved.

**III. APPROVE OF MINUTES**

Motion made by Steffey to approve minutes as presented with one correction- correction discussed ,2<sup>nd</sup> by Miiller. Motion approved.

**PUBLIC DISCUSSION**

**This is an opportunity to comment on items that are not on the agenda.**

**Comments need to be addressed to the Board.**

Community member Malone addressed the board and library staff with the following concerns:

Heat doesn’t work in MPL’s Community room- asked when it would be corrected.

Discussion on how the online calendar is kept so patrons know when room available- requested listing private, open to public or reserved for a group.

Patrons unhappy with temporary hours 10am-5pm M-F. Suggestion to either open two nights a week or add hours on Saturday until normal hours resume. This to accommodate those who work and children that need access to study after school.

Requested the bathrooms change back to men and women. In response to covid 2020 restrooms were reassigned to employee only and public. Restored to normal Men’s room and Ladies room.

**IV. FINANCIAL REPORTS**

A. Monthly expenses and revenues, as of 01/07/2022. Request to review labor cost for next meeting.

Motion made by Miiler, 2<sup>nd</sup> by Steffey to accept financial reports as presented. Motion approved.

- B. Monthly Fund Report – City Printout –  
Report received dated as of December 31<sup>st</sup>,2021.
- C. City Treasurer report – Current copy not received

V.

**A. Old**

- 1. Discussion of Library Board 's resolution to work with City Council regarding transition to Section 10a

**B. New**

- 1. Discussed plans to update and improve director review process.

**VI. ANNOUNCEMENTS, INFORMATION, ETC.**

Directors Report

- A. MPL was lucky recipient of two grants: SLC to create circulating early literacy Storytime kits and Library Network for five circulating laptops and an outdoor programming kit.
- B. Friends of MPL generously agreed to fund new wireless router.
  - C. New suggestion box has been added to the circulation desk to simplify patron feedback.
  - D. Library Design Associates will be providing a quote for new steel shelving
- E. Each trustee received a 2021 edition of Michigan Public Trustee Manual

Children's Room News - Marra

- A Storytime covid guidelines reduced to 5 patrons per event due to physical distancing.
- B. Received a grant from SLC for early literacy
- C. Children's programs have been well attended.

Adult Services News: Bond

- A. Reports some cancellations of adult programming due to the HVAC in the Community Room. Actively seeking quotes for repair.
- B. March 2022 is goal to engage larger adult groups.
- C. Currently in the process of applying for the Eisner Graphic Novel Innovation Grant.

**VII. Adjourn**

Motion made by Steffey to adjourn at 7:55pm, 2<sup>nd</sup> by Miiler. Motion approved

**Next Meeting date: February 23<sup>rd</sup>, 2022 at 6:30pm.**