

LUNENBURG COUNTY BOARD OF SUPERVISORS  
GENERAL DISTRICT COURTROOM  
LUNENBURG COURTS BUILDING  
LUNENBURG, VIRGINIA

Minutes of January 10, 2019 Meeting

The annual reorganizational meeting of the Lunenburg County Board of Supervisors was held on Thursday, January 10, 2019 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Alvester Edmonds, Charles R. Slayton, Frank W. Bacon, Mike Hankins, Robert Zava, Edward Pennington, County Administrator Tracy M. Gee, Deputy County Administrator Nicole Clark, and County Attorney Frank Rennie.

County Administrator Gee called the meeting to order.

Administrator Gee asked for nominations for the position of Chairman.

Supervisor Bacon nominated Charles R. Slayton; Supervisor Hoover seconded the motion. Supervisor Bacon moved that nominations be closed with Supervisor Edmonds making the second, and all present in favor. On a roll call vote, Supervisor Slayton was unanimously re-elected to the position of Chairman. Administrator Gee presented Chairman Slayton with the gavel.

Chairman Slayton asked for nominations for the position of Vice-Chairman.

Supervisor Hoover nominated Frank W. Bacon for Vice-Chairman; Supervisor Pennington seconded the motion. Supervisor Hankins moved that nominations be closed with Supervisor Edmonds making the second, and all present in favor. On a roll call vote, Supervisor Bacon was unanimously re-elected to the position of Vice-Chairman.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to adopt the 2019 Invocation and Meeting Schedule and 2019 Holiday Calendar.

Chairman Slayton called the regular meeting of the Board of Supervisors to order.

Supervisor Pennington led the Pledge of Allegiance and gave the invocation.

Chairman Slayton requested additions to the agenda from the Board and the public. Administrator Gee requested that property exempt from taxation be added as 15A.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to approve the below resolution of retirement for Investigator Gail Berkley.

**RESOLUTION OF RETIREMENT**

**WHEREAS**, Gail C. Berkley retired from the Lunenburg County Sheriff's Department on January 1, 2019;  
and

**WHEREAS**, Gail C. Berkley served as a sworn law enforcement officer for the Lunenburg County Sheriff's Department starting July 1, 1998; and

**WHEREAS**, Ms. Berkley became a School Resource Officer in 2009, responsible for safety and crime prevention at the Lunenburg Middle School in addition to her law enforcement duties; and

**WHEREAS**, she consistently responded with ingenuity, imagination and foresight to the duties of investigator for the Lunenburg County Sheriff's Office beginning in 2014 until retirement, and

**WHEREAS**, Gail C. Berkley devotedly served the County for twenty years as a distinguished Deputy Sheriff.

**NOW, THEREFORE, BE IT RESOLVED**, the Lunenburg County Board of Supervisors and Lunenburg County Sheriff's Department commend Ms. Berkley for her years of dedicated service and commitment to the County and the citizens thereof.

**BE IT FURTHER RESOLVED**, the Lunenburg County Board of Supervisors does hereby extend to Gail C. Berkley our sincere and grateful appreciation for her dedicated service to the Lunenburg County Sheriff's Office and the County of Lunenburg and congratulate Ms. Berkley on her well-earned retirement.

**Adopted this 10<sup>th</sup> day of January 2019.**

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the Consent Agenda to include the minutes of the December 13, 2018 meeting, the Treasurer's November 2018 reports and the following Warrants for Approval:

December 2018:

Payroll Direct Deposit:	\$ 131,068.02
Payroll Taxes Federal:	\$ 40,943.24
Payroll Taxes State:	\$ 7,370.64
Payroll VRS payment:	\$ 26,275.46
Payroll ICMA-RC payment:	\$ 332.18
Payroll Health Savings Deposits:	\$ 6,482.59
Debt Service wire payments	\$ 58,770.15
Accounts Payable: #56962-57077	\$ <u>230,416.94</u>
Total:	\$ 501,659.22

Mr. Tommy Johnson provided the monthly VDOT report. He noted that the winter weather has caused numerous pot holes in the area. Crews are busy trying to repair them. Mr. Johnson explained that the two hurricanes that hit the area caused several road closures in Lunenburg. He added that Route 691, Juniper Creek Road was the only road still closed and reopening would be dependent upon the weather and available materials.

The monthly school financial report was provided. Due to the absence of school representatives, Administrator Gee indicated that enrollment was currently 1,487 students and the budget was projected for 1,409. She advised that a Public Hearing on the school's budget was scheduled for the following Monday. She stated that school personnel have requested a meeting in March between the two Finance Committees versus a joint meeting of the two boards to discuss the upcoming FY2019-20 budget.

Administrator Gee directed the Board to the monthly landfill reports. She advised that the dump site on Potts Spring Road has a huge pot hole that has made it difficult for CFS to pick up the dumpsters. They removed one dumpster from the site until repairs can be made. Administrator Gee advised that she has been in contact with a local excavating company.

Administrator Gee noted that nominations are needed for the Social Services Advisory Board. She added that Chairman Slayton currently serves as the Board of Supervisors' liaison on the Advisory Board and his term will be expiring at the end of the year. Supervisor Pennington offered his service at that time.

Mr. Glenn Millican, County Planner, provided his monthly report. He commented that he is currently researching and developing plans and guidelines for solar facilities, as there has recently been increased interest. Mr. Millican stated that he is also working on a long-term economic development plan for the county. He plans to present it to the Board in the next few months. He advised that the updated Joint Comprehensive Plan will soon be brought before the Board for review and adoption. County Attorney Rennie added that it will be available to the public for review during the month of February, taken before the Planning Commission for adoption in March, and a public hearing will be held at the April Board of Supervisors meeting.

Administrator Gee provided her monthly report. She advised that VACO would be hosting the annual Local Legislative Day at the State Capital on January 31<sup>st</sup>. She added that Nottoway County would again be taking an activity bus to the capital and has invited Lunenburg to join them. The cost for each individual attending is \$40. Supervisors Pennington, Edmonds, and Hankins agreed to attend. Administrator Gee requested the Finance Committee to provide her with available dates in the near future for a meeting. Supervisor Hoover stated that he has learned that Virginia Beach has put out their RFP for next generation 9-1-1 services as discussed at the December meeting. He expects they will have additional information in a few months.

County Attorney Rennie stated that the Planning Commission will be having a public hearing on a solar farm application later in the month. If approved, the Board should expect to hold a public hearing in February. County Attorney Rennie advised that the Landfill Committee, Landfill Liaison Carl Ashworth, Administrator Gee and himself will be meeting with representatives from Meridian Waste, the parent company of CFS, to discuss the details and requirements of the host agreement. County Attorney Rennie provided the Board with information regarding property tax exemptions. He advised that the Virginia Code allows certain properties to be exempt from property taxes based upon the property's classification or designation. He continued that organizations that fit within the exemptions listed in the code are automatically exempt. The code also allows the local governing body to consider whether a property for a charitable organization should be exempt on a case-by-case basis. Therefore, any organization that does not fit into the outlined exemptions must go before the Board of Supervisors to receive an exemption.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to rescind the motion to issue a tax refund for the principle amount of \$6,614.09 and interest of \$1,396.75 for a total of \$8,010.84 to Arrowhead Gun Club, Inc due to the organization only being non-profit tax exempt with the State and Federal government, not local government.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A1 Personnel.

#### CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

Supervisor Edmonds  
Supervisor Hankins  
Supervisor Bacon  
Supervisor Hoover  
Supervisor Pennington  
Supervisor Slayton  
Supervisor Zava

VOTING NO

ABSENT

Supervisor Edmonds made a motion, seconded by Supervisor Pennington and unanimously approved, to return to Open Session.

Supervisor Bacon made motion, seconded by Supervisor Hankins and unanimously approved, to adjourn.

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Tracy M. Gee, Clerk  
County Administrator

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Charles R. Slayton, Chairman  
Board of Supervisors