

**LUNENBURG COUNTY BOARD OF SUPERVISORS  
GENERAL DISTRICT COURTROOM  
LUNENBURG COURTS BUILDING  
LUNENBURG, VIRGINIA**

**Minutes of August 10, 2017 Meeting**

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, August 10, 2017 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Edward Pennington, Frank Bacon, Charles R. Slayton, Mike Hankins, Alvester Edmonds, Robert Zava, County Administrator Tracy M. Gee, Deputy County Administrator Nicole Clark, and County Attorney Frank Rennie.

Chairman Slayton called the meeting to order.

Supervisor Zava gave the invocation and led the pledge of allegiance.

Chairman Slayton requested additions to the agenda from the Board and the public. Administrator Gee requested that the phone system at the Courthouse Complex be added as 9A.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to approve the below Resolution of Retirement for Sheriff's Deputy Joel A. Manning.

**RESOLUTION OF RETIREMENT**

**WHEREAS**, Joel A. Manning retired from the Lunenburg County Sheriff's Department on June 1, 2017; and

**WHEREAS**, Joel A. Manning served as a sworn law enforcement officer for the Lunenburg County Sheriff's Department starting July 8, 2008 and for the Town of Kenbridge before joining the Sheriff's Office; and

**WHEREAS**, Joel A. Manning became a Drug Abuse Resistance Education (DARE) officer in 1992, teaching students ways to combat peer pressure and drug involvement; and

**WHEREAS**, Joel A. Manning served with devotion and distinction for nine years as a distinguished Deputy Sheriff prior to his retirement.

**NOW, THEREFORE, BE IT RESOLVED**, the Lunenburg County Board of Supervisors and Lunenburg County Sheriff's Department commends Mr. Manning for his years of dedicated service and commitment to the County and the citizens thereof.

**BE IT FURTHER RESOLVED**, the Lunenburg County Board of Supervisors does hereby wish Joel A. Manning a long, fulfilling retirement and success in all future endeavors.

**Adopted this 10<sup>th</sup> of August 2017.**

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the Consent Agenda to include the Minutes of the July 13, 2017 meetings, the Treasurer's June 2017 reports and the following Warrants for Approval:

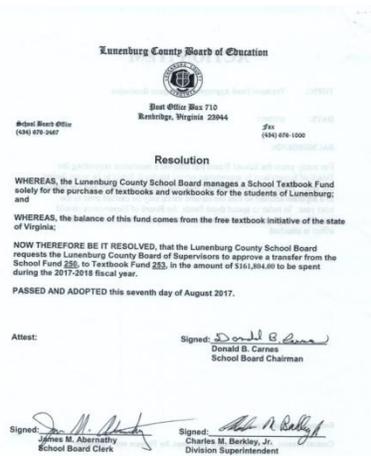
Additions for June 2017 printed in July 2017:  
(for inclusion in FY17 expenses)

	Accounts Payable: #54620-52, 54655-64		\$ 117,571.62
July 2017:	Payroll:	Direct Deposit	\$ 116,497.05
	Payroll Taxes Federal:		\$ 40,609.88
	Payroll Taxes State:		\$ 6,630.77

Payroll VRS payment:	\$ 27,384.78
Payroll ICMA-RC payment:	\$ 369.74
Debt Service wire payments:	\$ 404,511.36
Accounts Payable: #54581-619, 54653-54, 54665-730	\$ <u>463,486.32</u>

July Total: \$ 1,059,489.90

School Superintendent, Charles Berkley, provided the monthly School Board reports. Mr. Berkley advised that they are fully-staffed and ready to begin the new school year on August 15<sup>th</sup>. He noted that preliminary reports show that 3 out of 4 schools will be fully accredited with all schools have passing marks in the areas of Mathematics, Reading, and History, with 1 school falling short in Science. Mr. Berkley invited all Board members to Convocation to be held the following day at Central High School Gym at 11:00 a.m. followed by a BBQ lunch. He commented that fall sports would also begin the following day. Mr. Berkley noted his appreciation of the Central Office staff and Building Administrators for their work over the summer months preparing for the new school year. He also thanked the Board of Supervisors and the School Board for working with him and his staff through all the trials and tribulations during the previous year. Assistant Superintendent for Finance and Operations, James Abernathy, presented the monthly finance report. He noted that there was a small amount of additional revenue from several sources for fiscal year 2016-17, resulting in a small amount of potential carryover funds. Mr. Abernathy shared a copy of a resolution approved by the School Board requesting the Board of Supervisors to appropriate and transfer \$161,804 from school textbook funds to the School Fund to be spent during the 2017-2018 year for the purchase of textbooks and workbooks.



Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to appropriate and transfer \$161,804 from school textbook funds to the School Fund to be spent during the 2017-2018 year for the purchase of textbooks and workbooks.

Mr. Billy Smith of VDOT provided the monthly report. He advised that the Route 633/Rocky Mill Road Bridge project was awarded to the Haynes Brothers. They plan to begin on August 14, 2017 and completion will be around April 2018. He reminded the Board that they had discussed using safety improvement funds for widening a portion of Route 635. Mr. Smith added that the County had \$90,000 available from previous years and an additional \$45,000 was available July 1<sup>st</sup> for a total of \$135,000. The Board agreed to use the safety improvement funds for Route 635.

Mr. Rob Williams of DataCare and Commissioner of the Revenue Liz Hamlett approached the Board to discuss the progress of replacing the phone system at the Courthouse Complex. Mr. Williams advised that that phase one of the project, which included the Treasurer's Office and Commissioner's Office, is complete. He thanked Commissioner Hamlett for acting as the local administrator of the phone system. He also thanked Major DJ Penland and Sheriff Arthur Townsend for their assistance. Mr. Williams noted that the current system recently experienced several failures; therefore, the need to move forward with implementation of the current system is imperative. Commissioner Hamlett is in the process of creating a master phone list and will be working with each office. Mr. Williams explained that implementing the remaining phases would require an increase in internet band width. He advised that the biggest challenge will be porting the phone numbers from one carrier to the other; however, they will do their best to prepare and minimize any disruptions in service. Commissioner Hamlett notified the Board that the phone bill for her office is typically over \$200 per month. After switching to voice over IP, the monthly bill has been about \$80, relating to about \$1,500 saving per year for her office alone.

Supervisor Hankins nominated Mr. Paul Perusse of 327 E. 5<sup>th</sup> Avenue, Kenbridge to serve on the Board of Zoning Appeals for District #2, Brown's Store for a full five-year term.

Supervisor Edmonds made a motion, seconded by Supervisor Bacon and unanimously approved, to appoint Mr. Paul Perusse for Board of Zoning Appeals District #2 and reappoint Mrs. Robin B. Neal of 251 Old Poole Road, Brodnax, VA 23920 of District #3 Beaver Creek and Mr. Dennis C. Hudson of 1271 Starlight Lane, Kenbridge, VA of District #6 Hounds Creek for a term of five years commencing 7/1/2017 to 6/30/2022.

The landfill liaison report was provided. Administrator Gee reported that improvements were made in trash pickup and collection over the last few months. She is planning to get signs for recycling bins explaining what may be placed in the bins. County Attorney Rennie noted that Container First Services raised their tipping fee to \$34 per ton over the past four years. He advised that the Host Agreement with CFS allows the County to increase the per ton fee paid to the county if the average annual tipping fee increases over the initial rate. The initial rate set by CFS was \$29. County Attorney Rennie commented that although the fee paid to the County has not exceeded the minimum required, continuing to oversee changes in fees was important. He will review the agreement and report back to the Board with a recommendation.

The Community Development Report was provided. Supervisor Hankins noted that the school system is still waiting to hear if they will be awarded the grant for new school buses. Administrator Gee advised that due to Mrs. Beverley Hawthorne leaving employment, the direct phone line for that office would be disconnected. Any economic development questions should be forwarded to the County Administration Office.

County Administrator Gee provided her monthly report. She advised that painting at the Courthouse Complex has begun. The painters will start on the smaller buildings first and continue with the courthouse last using the lift. County Administrator Gee noted that with Mrs. Hawthorne's end of employment, several vacancies needed to be filled. Administrator Gee will participate in Tobacco Commission meetings, Jamie Tuck has agreed to work on Solid Waste Construction, and Supervisor Hankins will represent the County on the Chamber of Commerce, as he is already a member and attending meetings. The remaining vacancies require a vote.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to appoint Administrator Gee as the Commonwealth Regional Council Alternate and the Industrial Development Authority Clerk.

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, to appoint Executive Assistant Gail Gregoric as the Planning Commission Clerk.

Supervisor Pennington made a motion, seconded by Supervisor Edmonds and unanimously approved, to appoint Supervisor Hankins to Virginia’s Growth Alliance.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A3 Acquisition or Disposition of Publicly Held Real Property, §2.2-3711A7 Legal Consult regarding litigation and a possible future litigation and §2.2-3711A29 Discussion of the award of a Public Contract for the County.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia (“Board”) convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

VOTING NO

ABSENT

- Supervisor Edmonds
- Supervisor Hankins
- Supervisor Bacon
- Supervisor Hoover
- Supervisor Pennington
- Supervisor Slayton
- Supervisor Zava

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to return to Open Session.

Supervisor Bacon made a motion, seconded by Supervisor Hoover and unanimously approved, to adjourn.

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Tracy M. Gee, Clerk  
County Administrator

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Charles R. Slayton, Chairman  
Board of Supervisors