

LUNENBURG COUNTY BOARD OF SUPERVISORS  
GENERAL DISTRICT COURTROOM  
LUNENBURG COURTS BUILDING  
LUNENBURG, VIRGINIA

Minutes of January 5, 2017 Meeting

The annual reorganizational meeting of the Lunenburg County Board of Supervisors was held on Thursday, January 5, 2017 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Alvester Edmonds, Charles R. Slayton, Frank W. Bacon, Robert Zava, Edward Pennington, County Administrator Tracy M. Gee, Deputy County Administrator Nicole Clark, and County Attorney Frank Rennie. Supervisor David Wingold was absent.

County Administrator Gee called the meeting to order.

Administrator Gee asked for nominations for the position of Chairman.

Supervisor Edmonds nominated Charles R. Slayton; Supervisor Pennington seconded the motion. Supervisor Bacon moved that nominations be closed with Supervisor Edmonds making the second. On a roll call vote, Supervisor Slayton was unanimously elected to the position of Chairman.

Chairman Slayton asked for nominations for the position of Vice-Chairman.

Supervisor Hoover nominated Frank W. Bacon for Vice-Chairman; Supervisor Pennington seconded the motion. Supervisor Hoover moved that nominations be closed with Supervisor Edmonds making the second. On a roll call vote, Supervisor Bacon was unanimously elected to the position of Vice-Chairman.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved to adopt the 2017 Invocation and Meeting Schedule and 2017 Holiday Calendar.

Chairman Slayton called the regular meeting of the Board of Supervisors to order.

Supervisor Edmonds led the Pledge of Allegiance and gave the invocation.

Chairman Slayton requested additions to the agenda from the Board and the public. There were no additions.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the Consent Agenda to include the minutes of the December 8, 2016 meeting, the Treasurer's November 2016 reports and the following Warrants for Approval:

December 2016:	Payroll Direct Deposit:	\$ 113,692.35
	Payroll Taxes Federal:	\$ 38,750.31
	Payroll Taxes State:	\$ 6,434.19
	Payroll VRS payment:	\$ 27,541.88

Payroll ICMA-RC payment:	\$ 225.58
Debt Service Refinancing wire payments:	\$ 491,988.80
Accounts Payable: #53578-53713	<u>\$ 167,248.15</u>
Total:	\$ 845,881.26

Mr. Paul Lee of Robinson Farmer Cox Associates was present to discuss the FY2015-16 annual audit. He added that his firm did not find any compliance issues and pleased with the results of the audit. He commended the county offices for their efforts over the past year. Mr. Lee explained that the County finished the year with a \$5.9 million general fund balance, which is up a little from the previous year. He added that the Tax Collection Percentage for the County is 98%. Mr. Lee advised that the Department of Social Services should begin maintaining documents and receipts for all credit card purchases. Also, the audit revealed the school system over spent their local appropriation by the amount of \$8,067.

Supervisor Hoover noted that the Finance Committee met with Mr. Lee before the Board meeting. The committee is satisfied with the audit and the financial state of the County.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to approve and accept the FY2015-16 Annual Financial Report.

Mr. Rob Guidry of Container First Services presented the 2016-2017 \$50,000 annual community donations to the following organizations:

**Lunenburg County Extension Leadership Council**--\$10,000--To support youth programs within the county  
**Southside SPCA**--\$5,000--Support Animal adoption and shelter needs  
**Town of Victoria/Parks and Recreation**--\$5,000--To be used for improvement to the current town park  
**Town of Kenbridge/Parks and Recreation**--\$5,000--To be used for improvement to the current town park  
**Victoria Community Center**--\$5,000--Improvements to existing facilities and/or programs  
**Kenbridge Recreations Center**--\$5,000--Improvements to existing facilities and/or programs  
**Peoples Community Center**--\$5,000--Improvements to existing facilities and/or programs  
**Lunenburg County Senior Citizens**--\$5,000--Improvements to existing facilities and/or programs  
**Lunenburg VFW**--\$5,000--Improvements to existing facilities and/or programs

Mr. Billy Smith of VDOT presented the monthly report. He advised that the bridge on Dix Drive (Route 621) would be open by January 21<sup>st</sup>. He stated that preparations have begun for the upcoming snow storm. Roads have been pretreated with a salt water mixture. Mr. Smith noted that the County has built up approximately \$90,000 in safety and operational improvement funds. He said the County is able to carry over the funds one more year; however, he would like to see it used this year. Mr. Smith asked the Board to think of improvements they would like made and it will be discussed again at the next meeting.

Supervisor Hoover asked Mr. Smith to give an example of how the funds could be used. Mr. Smith replied the funds could be used for sight distance issues, drainage problems or dangerous turn lanes. Supervisor Hoover noted that he believes the area in front of the Kenbridge Emergency building needs attention. He stated that the location has no markings and is directly in front of the Kenbridge Country Club, which sometimes sees a lot of traffic. He suggested adding a turn lane and placing emergency services markers to alert motorists.

School Superintendent Charles Berkley provided the monthly report. He noted that enrollment figures are still up. The first semester ends this week and thus far 84 days of instruction have been completed. Supervisor Zava acknowledged that the current enrollment is 10 students above the budgeted number of 1480. Supervisor Edmonds questioned the current dropout rate. Superintendent Berkley replied that there had only been 4 or 5 this year, with the majority being 10<sup>th</sup> grade students, 18 years old or older. Mr. James Abernathy, Assistant Superintendent and Finance Director, stated that first part of the repayment to the Board of Supervisors for last year's debt service payment was made in December 2016 using some of the carryover funds from FY2015-16. They are hoping to have a surplus this fiscal year to make the second payment. Currently, they are about half way through the school year and have only used about 38.83% of their budget.

Supervisor Hoover commented that the Board also expects repayment of the \$8,067 overspending of local funds that Mr. Paul Lee indicated in the audit.

Administrator Gee advised that the County received a check in the amount of \$2,885 for a Sheriff Deputy's 2013 Ford Taurus as it was totaled after striking a deer. She requested that the Board accept the funds and allow them to be used for equipment on the new vehicles.

Supervisor Hoover made motion, seconded by Supervisor Pennington and unanimously approved, to accept the funds in the amount of \$2,885 for the 2013 Ford Taurus and use the funds for equipment on new vehicles.

The Landfill Liaison reports were provided for the Board's review.

Mrs. Beverley Hawthorne, Community Development Director, provided her monthly report. She advised that the Buy Fresh, Buy Local Annual Meeting would be held on January 12<sup>th</sup> at the Robert Russa Moton Museum in Farmville. She invited the Board to attend.

Administrator Gee provided her monthly report. She advised that the two bond refinancing events in December were successful. She noted that Mrs. Patricia Harper-Tunley has agreed to serve on the Social Services Advisory Board for the Love's Mill District.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to appoint Mrs. Patricia Harper-Tunley to the Social Services Advisory Board for the Love's Mill District.

Administrator Gee stated that the Piedmont Regional Jail Board has entered into contract for the creation of construction documents and engineering for the Booking Area Project. County Administrators are in the process of determining the next steps in financing for the project. Administrator Gee commented that the PRJ resolution to create the Authority was ready for approval of the Board with the three member appointments of Supervisor Pennington, Sheriff Townsend, and Administrator Gee.

Supervisor Zava made motion, seconded by Supervisor Pennington and unanimously approved, to move forward with the PRJ resolution to create the Authority with Lunenburg County's three member representatives being Supervisor Pennington, Sheriff Townsend, and Administrator Gee.

Supervisor Zava made motion, seconded by Supervisor Edmonds and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A3 Acquisition of Real Property or Disposition, §2.2-3711A5 Prospective Business and §2.2-3711A7 Legal Consult.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia (“Board”) convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

Supervisor Hoover  
Supervisor Edmonds  
Supervisor Pennington  
Supervisor Bacon  
Supervisor Slayton  
Supervisor Zava

VOTING NO

ABSENT

Supervisor Wingold

Supervisor Bacon made motion, seconded by Supervisor Zava and unanimously approved, to return to Open Session.

Supervisor Hoover made motion, seconded by Supervisor Bacon and unanimously approved, to adjourn.

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Tracy M. Gee, Clerk  
County Administrator

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Charles R. Slayton, Chairman  
Board of Supervisors