

**LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA**

Minutes of June 9, 2016 Meeting

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, June 9, 2016 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors Edward Pennington, Charles R. Slayton, Alvester Edmonds, David Wingold, Robert Zava, County Administrator Tracy M. Gee, Assistant to the Administrator Nicole Clark, and County Attorney Frank Rennie. Supervisors T. Wayne Hoover and Frank Bacon were absent.

Chairman Wingold called the meeting to order.

Supervisor Edmonds gave the invocation and led the pledge of allegiance.

Chairman Wingold requested additions to the agenda from the Board and the public.

Administrator Gee requested that a budget adjustment request for the Treasurer be added as 8D.

Supervisor Edmonds made motion, seconded by Supervisor Slayton and unanimously approved, to accept the Consent Agenda to include the Minutes of the May 12, 2016 meeting, the Treasurer's April 2016 reports and the following Warrants for Approval:

May 2016:

Payroll: Direct Deposit	\$ 111,692.21
Payroll Taxes Federal:	\$ 37,994.74
Payroll Taxes State:	\$ 6,284.97
Payroll VRS payment:	\$ 30,111.29
Payroll ICMA-RC payment:	\$ 173.20
Accounts Payable: #52636-52754	<u>\$ 302,469.44</u>
 Total:	 \$ 488,725.85

Supervisor Pennington made motion, seconded by Supervisor Edmonds and unanimously approved, to enter public hearing regarding the FY2017-2022 VDOT Secondary Six-Year Plan, a Conditional Use Permit for an Electric Transmission Substation for Dominion Virginia Power and a Conditional Use Permit for a Trash Disposal Convenience Site for the Lunenburg County Board of Supervisors.

Mr. Billy Smith of VDOT spoke regarding the FY2017-2022 VDOT Secondary Six-Year Plan. He noted that it was time to renew the plan, adding that no changes were made, however state law requires approval from the local board each year.

Mr. John Mulligan of Dominion Virginia Power spoke regarding a request for a Conditional Use Permit to locate an Electric Transmission Substation on the property located near 12567 Courthouse Road, Victoria, Tax Map Number 032 ((0A)) 20. Mr. Mulligan stated that the new substation was solely for the purpose of increase reliability. He added that it will allow them to isolate outages and switch to another line in the case of power outages.

Mrs. Beverley Hawthorne, as Clerk of the Planning Commission, commented that the property owners have agreed to allow the new substation to be installed and the Planning Commission recommended approval as presented.

Mr. Fred Davis of Southside Electric Cooperative, spoke support of the new substation as it will also help their members.

Lunenburg County Board of Supervisors applied for a Conditional Use Permit to locate a permanent trash disposal convenience center on property currently owned by Devin Logging that is located on the east side of Oral Oaks Road, north of Red Level Lane. Devin Logging has given permission to apply for the CUP. The approximately 3.5 acre parcel is part of the existing parcel of 30 acres identified as tax map number 70 ((0A)) 20.

Mrs. Hawthorne noted that the lot will have a perimeter of thick trees except at the entrance. She stated that 3 phase power is available at this location. Mrs. Hawthorne stated that several complaints were heard at the Planning Commission meeting. Most are concerned about the site attracting animals and potential smells. The Planning Commission recommended approval but suggested widening the road. Mrs. Hawthorne spoke with Mr. Smith and Mr. Legg of VDOT. They noted that this portion of Oral Oaks Road is currently on the Secondary Six-Year Plan for updates. Therefore, Mrs. Hawthorne plans to make the entrance deeper so that it is prepared for the widening of the road at a later date.

Mr. Mike Champion of 1244 Red Level Lane spoke before the Board in opposition of the site. He stated that the site would create more animals, noise, traffic and would worsen the road conditions. He moved from the city to the quiet life in the country and he feels this site will disturb his quiet neighborhood.

Mrs. Delores Joyner of 965 Red Level Lane commented that two homes were located very close to the proposed site. She added that those two families would not be able to open their windows and enjoy the outside due to the odors and noise coming from the site. Mrs. Joyner advised that there is a stream and pond downhill from the proposed site. She is concerned that waste will run down to the water that her cows drink from. She is also concerned about the increased traffic making it dangerous for the small road. Mrs. Joyner requested that the Board find another location for the site.

Mr. Andrew Shepherd of Red Level Lane stated the road can be very hazardous and increased traffic could be dangerous. He doesn't believe adjoining landowners were notified properly of the County's plan to construct this site. He is also concerned about an increase in the wild animals around the site.

Mr. Ronald Bates of 141 Red Level Lane noted that he lives right at the proposed site along with two other families. He is concerned that his property value will decrease and will sell his home if the County constructs this site.

Mrs. Pattie Tisdale of 3898 Oral Oaks Road stated that she lives directly across from the proposed site and she doesn't want see a convenience site across from her property. She noted that there is a lot of land in the county and requested that the Board find another site that is not directly across from someone's home. Ms. Tisdale questioned why the County would purchase the land before notifying the local residents.

Mrs. Hawthorne replied that the County has not purchased the property.

Mrs. Connie Hendricks of 144 Hidden Lane agreed with her neighbors comments. She added that she lives in this area because it is quiet. The proposed site will increase traffic and create more noise in the neighborhood.

Supervisor Pennington made motion, seconded by Supervisor Zava and unanimously approved, to exit public hearing regarding the FY2017-2022 VDOT Secondary Six-Year Plan, a Conditional Use Permit for an Electric Transmission Substation for Dominion Virginia Power and a Conditional Use Permit a Trash Disposal Convenience Site for the Lunenburg County Board of Supervisors.

Supervisor Pennington made motion, seconded by Supervisor Edmonds and unanimously approved, to approve the FY2017-2022 VDOT Secondary Six-Year Plan and adopt the following resolution:

During a regular meeting of the Board of Supervisors of the County of Lunenburg, held in the General District Courtroom, Lunenburg Courts Building, Lunenburg, VA on June 9, 2016 at 6:00pm with the following members present: Supervisors Alvester Edmonds, Charles R. Slayton, Edward Pennington, Robert Zava, and David Wingold, Sr.

Motion was made by Supervisor Edmonds, seconded by Supervisor Pennington and unanimously carried for the following:

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2017 through 2022) as well as the Construction Priority List (2017) on June 9, 2016 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Billy Smith, Sr., Residency Administrator, Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan for Secondary Roads (2017 through 2022) and the Construction Priority List (2017) for Lunenburg County,

*NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Lunenburg County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2017 through 2022) and Construction Priority List (2017) are hereby approved as presented at the public hearing.
A COPY, TESTE:*

Tracy M. Gee, County Administrator

Supervisor Zava made a motion, seconded by Supervisor Edmonds and unanimously approved, to approve the Condition Use Permit for Dominion Virginia Power to locate an Electric Transmission Substation on the property located near 12567 Courthouse Road, Victoria, Tax Map Number 032 ((0A)) 20.

In regards to the CUP for the convenience center, Mrs. Hawthorne noted that smaller dump sites in the County will be closing in the near future. She added that all the smaller dump sites have animals because they are not fenced in, whereas the convenience center would be fenced and locked when not open. Also the new site would be manned and recycling would be accepted. She stated that the convenience center would be a huge improvement over the sites with open top cans. Mrs. Hawthorne commented that she has two open top cans near her house and she would much rather prefer a convenience center.

Supervisor Zava reiterated that the dump sites with open top cans would be closing as they are a greater liability to the County. He noted that if a convenience center is not placed in the area, residents will have a far distance to travel to dump their trash. Supervisor Zava suggested that the Board table the issue for now. However, he urged the residents to understand that the current open top can sites will be closing.

Supervisor Edmonds stated that the County has been looking for property in the area for 2 ½ years and this was the first site available. He agreed to table the issue but asked the residents to help the Board find property to locate a convenience center.

Supervisor Zava added that there had to be 3 phase power.

Supervisor Zava made a motion, seconded by Supervisor Edmonds and unanimously approved, to table the request for a CUP for the convenience center located on Oral Oaks Road.

School Superintendent, Mr. Charles Berkley presented the monthly school report to the Board. He noted that the Central's graduating class at would be the 49th to graduate since the high school was combined and named Central of Lunenburg. He stated that they have been busy rehiring personnel and closing up the schools for the summer. Mr. Berkley noted that teachers would be returning for the new school year on August 15th. He shared that the upcoming

kindergarten class will be larger than the graduating class. Mr. Berkley explained that they have hired a Math Specialist to help with their low test scores.

Supervisor Edmonds asked how many teachers were retiring.

Mr. Berkley replied between 6 and 7 teachers. He added that there are also several aids and bus drivers retiring; a total of 14, which includes the teachers, are retiring.

Supervisor Edmonds asked if the retirees would help his budget.

Mr. Berkley replied yes, somewhat. Also the larger kindergarten class will allow for more state aid. Mr. Berkley shared a VRS resolution that needed approval from the Board. The resolution allows the School Board to opt for a lower alternate rate. Mr. Berkley noted that if they pay the higher rate now, they rate should be lower in the future.

Supervisor Zava stated that he was reluctant to vote until he is able to review the resolution. Supervisor Edmonds agreed but stated he would vote on it if it was time sensitive.

Supervisor Edmonds made a motion, seconded by Supervisor Slayton and unanimously approved, to authorize the Chairman to sign the School Board's VRS rate resolution after it was reviewed and approved by the Finance Committee.

Sheriff Arthur Townsend spoke to the Board regarding a grant application submitted to the United States Department of Agriculture for the purpose of much needed police vehicles. The grant has been approved but is pending funding which the USDA anticipates being available after September 2016. The total project cost per the Sheriff's application is \$106,029. The USDA has approved \$50,000 of Federal funding, leaving \$56,029 of local funding to move forward. Sheriff Townsend stated that in order to fund the local portion, he will leave one Deputy position open for a period of one year for a total saving of \$45,600. He requested that the remaining \$10,429 be taken from the Vehicle Equipment and Purchase line item and the Police Supplies line item. Sheriff Townsend also requested that if the USDA funds do not become available that the saving from the vacant position be used to purchase two new police vehicles. He continued to ask the Board to create a Capital Improvement Fund for his office. This fund would consist of moneys not spent from the Vehicle Equipment and Purchase line item and Police Supply line item as well as any proceeds from the sale of older vehicles.

Supervisor Zava stated that creating a Capital Improvement Fund would be addressed next year during budget discussions. He questioned why the Sheriff needed a response before knowing if the grant is funded.

Administrator Gee responded that a decision was needed now so that the Sheriff knows whether or not to keep the vacant position open.

Supervisor Edmonds commented that the Sheriff was hoping for consent.

Supervisor Zava said that if the Sheriff chooses not to fill the vacant position, then the funds would be available for him to use.

Sheriff Townsend requested that vacancy savings from April in the amount of \$4,778.81 be transferred to office supplies to replace outdated equipment.

Supervisor Slayton made a motion, seconded by Supervisor Pennington and unanimously approved, to move funds in vacancy savings from April in the amount of \$4,778.81 to office supplies to replace outdated equipment.

Administrator Gee shared a letter from the Virginia E-911 Services Board regarding Major DJ Penland's grant application under the FY16 PSAP Grant Program for a voice recorder upgrade project. Lunenburg was awarded \$37,000. Administrator Gee added that this figure was included in the FY17 budget and therefore no vote is needed at this time.

Administrator Gee explained that the Victim/Witness Coordinator received additional funding through a grant with a portion of the funds designated to increase salary. The Victim/Witness Coordinator has requested approval to spend the funds on salary, equipment, supplies and postage. The total amount of the increase is \$6,904, making the total revenue for the fiscal year \$44,324.

Supervisor Pennington made a motion, seconded by Supervisor Slayton and unanimously approved, to accept the grant funds and allow the Victim/Witness Coordinator to spend the funds on salary, equipment, supplies and postage.

Administrator Gee shared the Audit Engagement Letter with Robinson, Farmer, Cox Associates for the year ended June 30, 2016. Their fee for services will be \$30,450. Administrator Gee asked that RFCA not increase by the noted amount of 0.9%, and requested Board approval to sign the letter with the reduced amount.

Supervisor Slayton made a motion, seconded by Supervisor Zava and unanimously approved, to allow the Chairman and Administrator to sign the Audit Engagement Letter.

Treasurer Amona Currin requested a transfer of funds for \$2,000 from postage to office supplies. She would like to use the funds to upgrade computers in their office.

Supervisor Pennington made a motion, seconded by Supervisor Slayton and unanimously approved, to allow for the transfer of \$2,000 from postage to office supplies in the Treasurer's budget.

Administrator Gee shared the invoice to install equipment for 911 communications on the Rocky Mill Road Verizon Tower. She noted that the bid was higher than expected at \$37,035; however she requested Board approval of the invoice to be paid to Bowlin Communications, LLC upon completion of work.

Supervisor Zava made a motion, seconded by Supervisor Pennington and unanimously approved, to approve the invoice in the amount of \$37,035 to be paid to Bowlin Communications, LLC upon completion of work.

Administrator Gee requested approval of a Letter of Support for the preparation of a grant application to the 2016 State Homeland Security Program. The program helps to alleviate dead zones in the Commonwealth Regional Council region to improve emergency communication towers. The project will include at least one tower serving Lunenburg citizens in the Dundas area. It requires Lunenburg to appropriate funds to purchase and have the equipment installed on the tower.

Supervisor Pennington made a motion, seconded by Supervisor Edmonds and unanimously approved, to approve the Letter of Support of the 2016 State Homeland Security Program.

Supervisor Zava explained that this would not be a telephone tower, but a tower for emergency services. Mrs. Hawthorne added that the area the tower would cover is currently a dead zone for emergency communications. Installing a tower on Mill Pond Road in the Dundas area would cover Lunenburg as well as Brunswick County.

The Re-enactment of the Historic Voting Rights March Committee provided an update on their planning process. Mrs. Wanda Rich-Morrison thanked the County for their support and added they are looking forward to the event.

Supervisor Zava made a motion, seconded by Supervisor Slayton and unanimously approved, to approve a Fireworks Display Permit for the Meherrin Volunteer Fire and Rescue, Inc. to hold a fireworks event on July 4, 2016 with a rain date of July 9, 2016.

Administrator Gee discussed the proposed budget, stating that only small changes had been made with a net total of about \$4,400. She also added the \$37,000 grant from the Virginia E-911 Services Board was also added. Mrs. Stacy Newton on behalf of Victoria Fire and Rescue requested that \$46,236.55 also be included with the FY17 budget for

the purchase of repeaters. They will be receiving 100% of the funds back from a grant. Mr. Newton also requested that the carryover of \$75,000 radio cache funds be available July 1st.

Supervisor Zava made a motion, seconded by Supervisor Pennington and unanimously approved, to attach Mrs. Newton's requests to the budget.

Supervisor Zava made a motion, seconded by Supervisor Pennington and unanimously approved, to adopt and appropriate the Fiscal Year 2016-2017 budget as follows:

LUNENBURG COUNTY, VIRGINIA
BUDGET FOR THE YEAR ENDING JUNE 30, 2017

Annual tax levies are approved on a calendar year basis, while the budget is a fiscal year starting July 1st.

Levy Based on Every \$ 100 Valuation to include \$0.00 increase in levies from Calendar Year 2015.

<u>TAX LEVY Category</u>	<u>CURRENT</u> <u>2015</u> <u>Calendar Year</u>	<u>PROPOSED</u> <u>2016 Calendar</u> <u>Year</u>	
Real Estate	\$0.38	\$0.38	
Personal Property	\$3.60	\$3.60	
Merchant's Capital	\$1.20	\$1.20	
Aircraft	\$2.10	\$2.10	
Machinery & Tools	\$1.80	\$1.80	
Mobile Homes/Barns	\$0.38	\$0.38	
Aircraft	\$2.10	\$2.10	
Machinery & Tools	\$1.80	\$1.80	
Mobile Homes/Barns	\$0.38	\$0.38	
<u>GENERAL FUND</u>	<u>Fiscal Year</u> <u>2016</u> <u>Current</u> <u>Approved</u>	<u>Fiscal Year 2017</u> <u>PROPOSED</u>	
Revenue			
Real Estate Taxes	-3,150,000	-3,160,000	10,000
Personal Property Taxes	-1,700,000	-1,700,000	0
Mobile Home	-22,000	-22,000	0
Registration Fees	-190,000	-200,000	10,000
Machinery & Tools	-248,000	-248,000	0
Merchant's Capital	-68,000	-68,000	0
Public Service Corporations	-100,000	-140,000	40,000
Delinquent Tax Collections	-111,500	-102,000	-9,500
Interest/Penalty on Taxes	-102,000	-99,000	-3,000
Local Sales & Use Taxes	-335,000	-350,000	15,000
Consumer Utility Consumption			
Tax	-24,000	-24,000	0
Taxes on Recordation & Wills	-50,000	-51,000	1,000
Interest/Penalties-Clerk	-1,000	-1,000	0
Animal Licenses	-10,000	-10,000	0
Animal Fines/Kennel Fees	-4,500	-4,500	0
Transfer Fees	-400	-400	0
Zoning/Subdivision Permits	-300	0	-300
Building Permits	-22,000	-22,000	0
Septic Permits	-1,000	-1,000	0
Conditional Use Permits	-700	-700	0
Landfill Host Fees	-150,000	-150,000	0
Landfill Liaison Fee	-55,000	-55,000	0
County Fines & Fees	-25,000	-25,000	0
Courthouse Renovation Fees	-4,100	-4,100	0
Clerk -Misc Fees	-6,000	-6,000	0
Courthouse Security Fees	-17,000	-17,000	0
e-Summons Fees	-5,000	-7,000	2,000
Prisoner Processing Fees	-1,200	-1,500	300
VJCCA Juvenile Reimburse	-2,000		-2,000

Interest/Bank Deposits	-21,000	-21,000	0
Rental/General Property	-31,500	-31,500	0
Sheriff/Comm. Atty. Fees	-4,796	-5,046	250
DMV Stops	-15,000	-22,000	7,000
Town Contributions/Grants	-5,610	-5,228	-382
DMV Mobile Home Tax	-13,000	-13,000	0
State Recordation Tax	-7,000	-8,000	1,000
Railroad Rolling Stock		-4,000	4,000
DMV Animal Plates	-100	-100	0
PPTRA-State Reimbursement	-1,048,232	-1,048,232	0
Constitutional Offices-State Reimbursement	-1,296,773	-1,303,149	6,376
Grants	-96,420	-205,852	34,432
Beginning Fund Balance Schools	-62,700	-156,268	93,568
Transfer from Solid Waste Fund Balance 137	-311,081	-250,000	-61,081
<u>Transfer from County Surplus</u>	0	-108,096	108,096
			0

TOTAL GENERAL FUND

REVENUES	-9,318,912	-9,650,671	256,759
			0

<u>Expenditures</u>	<u>FY 2016</u>	<u>FY 2017</u>	
Board of Supervisors	47,120	49,320	2,200
County Administration	219,796	219,350	-446
Professional Services	105,000	105,000	0
Commissioner of the Revenue	201,220	204,563	3,343
Treasurer	220,630	230,706	10,076
Data Processing	90,000	103,000	13,000
Electoral Board	24,089	35,806	11,717
Registrar	72,618	74,758	2,140
Circuit Court	16,600	15,000	-1,600
General District Court	4,900	4,900	0
Magistrate	1,325	1,325	0
Juvenile/Domestic Relations Court	61,247	84,247	23,000
Clerk, Circuit Court	269,667	271,930	2,263
Courthouse Security	15,490	15,490	0
Victim Witness	41,220	68,352	27,132
Commonwealth Attorney	271,804	273,192	1,388
Sheriff's Department	1,211,659	1,209,685	-1,974
Volunteer Fire & Rescue/Grants	186,040	269,040	83,000
Piedmont Regional Jail	424,000	424,000	0
Building Inspector	90,274	90,712	438
Animal Control	80,234	84,443	4,209
Maintenance/Buildings	234,126	228,115	-6,011
Health Dept	110,000	110,000	0
Biosolids	0	0	0
Medical Examiner	100	100	0
Crossroads	53,000	53,000	0
STEPS	5,000	5,000	0
Madeline's House	2,000	2,000	0
Planning/Zoning Permits	2,000	2,000	0
Lunenburg Public Library System	150,274	150,274	0
Commonwealth Reg Council	17,000	15,700	-1,300
Soil & Water Conservation	7,000	7,000	0
Lunenburg Literacy	8,000	8,000	0
SVCC	3,703	3,703	0

Longwood Small Business	1,940	1,940	0
SPCA	975	975	0
VA's Retreat	4,500	4,500	0
Town & County Bus	5,000	5,000	0
Piedmont Sr. Resources	1,722	1,722	0
Forestry Service	22,000	22,000	0
Rec Sports Leagues	7,000	7,000	0
People's Comm Center	475	475	0
Victoria Community Ctr	475	475	0
Kenbridge Comm Center	475	475	0
Old Dominion RC&D	0	0	0
VA Legal Aid Society	4,713	4,713	0
VA's Growth Alliance	12,914	12,914	0
Community Action Agency	16,474	16,474	0
Community/Econ Dev. (Office)	79,913	74,313	-5,600
IDA Tax Incentives	21,000	32,000	11,000
Cooperative Extension	69,986	41,000	-28,986
Refunds / DMV Stops	15,000	22,000	7,000
Fringe Benefits	58,417	62,600	4,183
Reserve for contingency	0	0	0
<u>Capital Improvements</u>	<u>25,000</u>	<u>25,000</u>	0
Total General Fund Operations	4,595,115	4,755,287	160,172
			0
TRANSFER TO:			0
Reassessment	25,000	75,000	50,000
Econ/Dev Grants Fund	0	0	0
Airport Fund	10,110	7,500	-2,610
School Fund	3,239,616	3,289,616	50,000
School(Carryover)	62,700	156,268	93,568
Social Services	145,000	145,000	0
C.S.A./At-Risk Fund	210,000	210,000	0
Project Lifesaver	0	0	0
Voting Machine Fund	123,189	0	-123,189
Debt Service	<u>1,012,000</u>	<u>1,012,000</u>	0
Total Transfers to other Funds	\$4,827,615	\$4,895,384	67,769
			0
TOTAL GENERAL FUND EXPENDITURES	<u>\$9,422,730</u>	<u>\$9,650,671</u>	152,941
SPECIAL FUNDS:			0
<u>Reassessment Fund</u>			0
Transfer IN from General Fund	-25,000	-75,000	50,000
Use of Fund Balance for Reassessment	0	-133,068	-133,068
Expense	25,000	208,068	183,068
			0
<u>Solid Waste Operations Fund</u>			0
Revenue	-182,500	-176,500	-6,000
Expenditures	182,500	176,500	-6,000
			0
<u>Solid Waste Convenience Sites</u>			0
Revenue/Fund Balance Transfer	-471,000	-468,000	-3,000
Expenditures	471,000	468,000	-3,000
			0
<u>Law Library</u>			0
Revenue	-1,000	-1,000	0
Expenditures	1,000	1,000	0
			0
<u>E-911 Fund</u>			0

<u>Revenue</u>	-244,345	-286,390	42,045
<u>Expenditures</u>	244,345	286,390	42,045
			0
<u>Airport Fund</u>			0
<u>Revenue</u>	-56,150	-30,000	-26,150
<u>Expenditures</u>	56,150	30,000	-26,150
			0
<u>Economic Development</u>			0
<u>Total Revenue</u>	-221,500	-800,831	579,331
<u>Expenditures</u>	221,500	800,831	579,331
			0
<u>School Fund</u>			0
State Sales Tax	-1,738,141	-1,849,332	111,191
State Funds	-9,346,945	-9,176,493	-170,452
Federal Funds	-2,126,304	-2,126,304	0
County Funds	-3,239,616	-3,289,616	50,000
Carryover from Prior Year		-156,268	156,268
Other Funds	-496,828	-496,828	0
Total Revenue	-16,947,834	-17,094,841	147,007
Total Expenditures	16,947,834	17,094,841	147,007
			0
<u>Social Services Fund</u>			0
<u>Revenue</u>			0
State and Federal	-886,200	-890,000	3,800
Local Funds	-145,000	-145,000	0
Total Revenue	-1,031,200	-1,035,000	3,800
Expenditures	1,031,200	1,035,000	3,800
<u>Comprehensive Services Act</u>			0
<u>Revenue State/Local</u>	-805,000	-805,000	0
<u>General Fund Transfer In</u>	-210,000	-210,000	0
Total Revenue	-1,015,000	-1,015,000	0
Expenditures	1,015,000	1,015,000	0
			0
<u>Emergency Services Capital</u>			0
<u>Equipment</u>			0
<u>Revenue/Fund Balance</u>	-105,000	-105,000	0
<u>Expenditures</u>	105,000	105,000	0
			0
<u>Project Lifesaver</u>			0
<u>Revenue/Transfer IN</u>	-800	-800	0
<u>Expenditure</u>	800	800	0
			0
<u>Voting Machine Fund</u>			0
<u>Revenue</u>	-123,189	0	-123,189
<u>To Escrow</u>	123,189	0	-123,189
			0
<u>Debt Service</u>			0
School Carryover	-62,700	0	-62,700
School Payment	-317,300	-380,000	62,700
Refunding Interest QSCB	-140,000	-140,000	0
<u>General Fund Transfer In</u>	<u>-1,012,000</u>	<u>-1,012,000</u>	0
Total Revenue	-1,532,000	-1,532,000	0
Debt Service School	1,000,000	1,000,000	0
Debt Service Courthouse	<u>532,000</u>	<u>532,000</u>	0
Total Expenditures Debt			0
Service	1,532,000	1,532,000	0
			0
TOTAL BUDGET SPECIAL	<u>\$21,956,518</u>	<u>\$22,753,430</u>	796,912

FUNDS:

	FY2016	2017		
TOTAL COUNTY BUDGET:	\$31,379,248	Adopted:	\$32,404,101	1,024,853
<i>electronically signed</i>	<i>adopted the 14th day of June 2016</i>			

Tracy M. Gee
Clerk to the Board
Lunenburg County, Virginia

Mrs. Beverley Hawthorne provided her monthly Community Development report. She reminded the Board that the Planning Commission suggested an application fee increase for a Conditional Use Permit. They suggested \$250 to ensure the cost of notifying landowners and advertisements were covered as well as an effect date of July 1st.

Supervisor Bacon made a motion, seconded by Supervisor Hoover and unanimously approved, to increase the application fee for a Conditional Use Permit to \$250 effective July 1, 2016.

Mrs. Hawthorne reminded the Board of the Commonwealth Regional Council agreement to update the Joint Comprehensive Plan. The committee and representatives of CRC have met twice and both agree to the proposed agreement. She noted that the process would take at least 24 months. She stated that to comply with state regulations this plan needs to be updated as soon as possible. The total compensation amount payable to the CRC is \$48,000. The towns would be responsible for a portion of the amount.

Supervisor Zava questioned the high cost, added that the entire plan doesn't need to be reinvented.

Mr. James "Buck" Tharpe, Chairman of the Planning Commission, reminded the Board that these updates are state mandated. Also the County's current plan is out of compliance and lacking in many ways.

Mrs. Hawthorne added that there will be additional costs during the process and there is an AFID planning grant that the County may apply for. The grant includes a 50% match for the total cost of the process and not just the amount requested of the CRC. The total cost would be divided among the County and the two Towns, with the County responsible for 50% and the Towns each with 25%. Mrs. Hawthorne noted that other counties have paid much more for a private consultant to update their plan, for example Amelia County paid over \$60,000 for theirs.

County Attorney Rennie stated that the laws have changed dramatically in the last few years and the state is requiring a lot of information in the Comprehensive Plan. He added that it has been over 10 years since the County's plan has been updated. County Attorney Rennie commented that he is not familiar with the cost of such as update; however the process is very complex and much more involved than it appears to be.

Mrs. Hawthorne explained that in the near future, some grants will require specific information from the locality's comprehensive plan. Administrator Gee added that the current plan is vague; which is one reason the Board and Planning Commission had to start hearing requests for conservation easements. Mrs. Hawthorne requested that the Board review the agreement so that the topic may be discussed again at a future meeting. Mr. Tharpe suggested that the Board consider adding this to the budget each year, as it will be costly and must be updated every five years.

Mrs. Hawthorne provided her monthly Landfill Liaison report. She noted that she, Mr. Jimmie Crowder, Solid Waste Collection Crew Supervisor, and members of CFS recently met and ironed out some miscommunications. She expects to see improvement with trash pickup by CFS. Mrs. Hawthorne is in the process of hiring additional Solid Waste Collection Crew members.

Administrator Gee shared a preliminary Piedmont Regional Jail Authority Resolution and Agreement that the member County Administrators have been developing. Member County Administrators are proposing that each locality form a committee to review the resolution and make comments/suggestions. The present Board members selected Supervisors Bacon and Hoover to serve.

County Attorney Rennie requested to be included in the final meeting.

Administrator Gee provided her monthly report. She noted that she has received approval from the Virginia Department of Health to proceed with the new Septic System for the Courthouse. She noted that the invoice from Southern Soil Consultants, LLC was \$1,500 higher than the quote of \$5,000 due to an additional site visit required by VA Department of Health, initiating additional engineering fees. She requested permission to pay the invoice in the amount of \$7,000.

Supervisor Pennington made a motion, seconded by Supervisor Edmonds and unanimously approved, to approve payment of the invoice to Southern Soil Consultants, LLC in the amount of \$7,000.

Administrator Gee advised that Deputy Animal Control Officer Noyse King completed mandatory officer training in May. She informed the Board of a new program at the Animal Shelter, Fairy“tails” and Fur, a summer reading program. Elementary students visit the shelter and read to the animals for an hour on Friday during the summer. The program is designed to calm the animals and promote reading in the summer. Administrator Gee commented that she will be advertising for a part-time Landfill Liaison position in the upcoming week. Also, she will advertise for bids for painting at the Courthouse Complex soon, and for Reassessment bid in July. Administrator Gee informed the Board that Mr. Rob Guidry of CFS will be discussing the Side Letter Agreement in closed session.

Supervisor Pennington made a motion, seconded by Supervisor Edmonds and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A1 Personnel, §2.2-3711A4 Protection of the Privacy of Individuals, §2.2-3711A5 Prospective Business, § 2.2-3711A7 Legal Consult, and §2.2-3711A29 Discussion of the Award of a Public Contract.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia (“Board”) convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES
Supervisor Edmonds
Supervisor Pennington
Supervisor Slayton
Supervisor Wingold
Supervisor Zava

VOTING NO

ABSENT
Supervisor Bacon
Supervisor Hoover

Supervisor Pennington made a motion, seconded by Supervisor Zava and unanimously approved, to return to Open Session.

Supervisor Slayton made a motion, seconded by Supervisor Edmonds and unanimously approved, to adjourn.

Tracy M. Gee, Clerk
County Administrator

David E. Wingold, Sr., Chairman
Board of Supervisors