

**LUNENBURG COUNTY BOARD OF SUPERVISORS  
GENERAL DISTRICT COURTROOM  
LUNENBURG COURTS BUILDING  
LUNENBURG, VIRGINIA**

**Minutes of February 11, 2021 Meeting**

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, February 11, 2021 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors Frank Bacon, T. Wayne Hoover, Alvester Edmonds, Mike Hankins, Charles R. Slayton, Robert Zava, County Administrator Tracy M. Gee and Deputy Administrator Nicole A. Clark. Supervisor Edward Pennington and County Attorney Frank Rennie were absent.

Due to the COVID-19 pandemic, guests, Supervisors and staff adhered to social distancing and wearing masks in the courtroom.

Chairman Slayton called the meeting to order.

Supervisor Hankins provided the invocation and led the Pledge of Allegiance.

Chairman Slayton requested additions to the agenda from the Board and the public. Supervisor Hankins requested that Virginia Growth Alliance be added as 12A. Administrator Gee advised that item 7D-Upgrade for the Door Access Control System at the Courthouse and item 9-Piedmont Area Veterans Council be delayed until the March meeting.

Administrator Gee reminded the Board that a Citizen Comment Period had been added to the agenda. One member of the audience requested to speak.

Ms. Lauren Talbert of 316 Shelburne Lane approached the Board under Citizen Comments regarding the increased amount of traffic on her road traveling to the landfill. She commented that the number of large trucks as well as the number of wrecks has increased. She noted that the road is narrow and there is no shoulder on either side. Therefore, the road cannot accommodate large trucks. She requested the Board consider limiting the traffic in the direction of Shelburne Lane by asking VDOT to install a left turn only lane for those vehicles exiting the landfill location.

Supervisor Hankins made motion, seconded by Supervisor Edmonds and approved by roll call vote, with six Supervisors voting yes, one absent, and none voting no, to accept the Consent Agenda to include the Minutes of the January 14, 2021 meeting, the Treasurer's December reports and the following Warrants for Approval:

January 2021:	Payroll: Direct Deposit	\$ 131,276.62
	Payroll Check #17226	\$ 760.56
	Payroll Taxes Federal:	\$ 40,670.73
	Payroll Taxes State:	\$ 7,197.93
	Payroll VRS payment:	\$ 28,088.19
	Payroll ICMA-RC payment:	\$ 847.42
	Payroll Health Savings Deposits:	\$ 4,662.30
	<i>Debt Service Wire:</i>	\$ 42,521.73
	Accounts Payable: #60401-60539	<u>\$ 1,470,023.23</u>
	Total:	\$ 1,726,048.71

Administrator Gee advised that VDOT had completed their review at the intersection of South Hill Road (Route 138) and Dundas Road/Afton Grove Road (Route 137/609). She reported the following from VDOT:

“Proper signage and pavement markings are present at the intersection and they are in good condition. At the approach of Dundas Road (Route 137), the advanced intersection warning sign and the stop sign are oversized (48x48) to catch motorist attention. Sight distances are adequate at the intersection.

There were four reported crashes in the last five years (from 10/1/2015 to 9/31/2020), according to police and DMV records. One crash was rear end, one involved an animal strike, and two were angular. The two angle crashes occurred in 2020 and resulted in one fatality (July) and one serious injury (August). In both angle crash records, the driver from the Dundas Road approach disregarded the stop sign. The deceased driver in July’s crash record was not wearing a seatbelt and was ejected from the vehicle.

VDOT has installed vertical retro reflective strips on the stop sign posts at the intersection to increase visibility. The recently completed study also recommends advanced intersection warning signs on South Hill Road (Route 138). These were installed on Friday, January 15, 2021.”

Administrator Gee advised that representatives from the school system were not able to attend the meeting, however, they had provided financial reports to review. She noted that the Electoral Board has twenty-four laptop computers that they are no longer able to use due to the new software requirement. Administrator Gee advised that she had been in contact with the school system to see if they could use the laptop computers. If the school system is unable to use the laptops, she suggested the laptops be declared surplus and auctioned.

Supervisor Hankins made motion, seconded by Supervisor Hoover and approved by roll call vote, with six Supervisors voting yes, one absent, and none voting no, to transfer the twenty-four computers from the Electoral Board to the school system or declare as surplus for auction.

Administrator Gee commented that there had been a few staff scheduling issues resulting in delayed openings at the convenience center sites. She advised that office staff are working to update the master schedule and will provide it to all site workers to prevent any further issues. Supervisor Hoover referred to Ms. Talbert’s citizen comments regarding truck traffic traveling near landfill. He requested that Administration staff contact the Sheriff’s Office and perhaps the state police to monitor and patrol the roads near the landfill for speed and unsafe truckers. Supervisor Hankins added that part of Oral Oaks Road is included in the scenic bike trail. He mentioned that there may be grants available to extend the shoulder of the road three foot for the purpose of the bike trail therefore widening the road area.

Mr. Todd Fortune, Assistant Director of the Commonwealth Regional Council, provided an annual update. He advised that the council had four new staff members. He shared that the counties of Cumberland and Nottoway had rejoined the council this fiscal year. Mr. Fortune reminded the Board that in 2017 the dues structure of the council had changed so that any unused portion of the dues above their reserve of \$500,000 would be returned to the member localities. He was pleased to share that each member county would be receiving \$8,536.06 in unused member dues from FY19-20. Mr. Fortune noted that member counties have the option of keeping the refund or reinvesting it in the CRC. Administrator Gee advised that if the Board accepts the funds, one-third would be due back to the two towns in equal shares.

Supervisor Hoover made a motion, seconded by Supervisor Edmonds and approved by roll call vote, with six Supervisors voting yes, one absent, and none voting no, to accept the funds in the amount of \$8,536.06 from the CRC, with one-third returned to the towns in equal shares, and earmark the funds for local match for potential grants that may help with economic development in the future.

Ms. Kandy Hayes of the Southside Center for Violence Prevention, provided an update on the services their organization has provided to Lunenburg County over the past year. She advised that fourteen Lunenburg residents used their shelters in 2020. She noted they are also working on a walk-in facility in the Kenbridge area. Administrator Gee commented that the organization had advised the Board a year ago that they would no longer be providing services to Lunenburg. She questioned what changes had taken place to now include Lunenburg. Ms. Hayes replied that strong support and continued requests from Lunenburg's Department of Social Services, the Commonwealth Attorney's Office, and Victim Witness Coordinator's Office were a big influence on adding services back for Lunenburg County residents.

Administrator Gee shared the annual Statement of Agreement between the Virginia Department of Health and Lunenburg County for current Fiscal Year 2021. The requested appropriation amount is \$101,839, which is below their adopted budget of \$115,000.

Supervisor Bacon made motion, seconded by Supervisor Hankins and approved by roll call vote, with six Supervisors voting yes, one absent, and none voting no, to approve the annual Statement of Agreement between the Virginia Department of Health and Lunenburg County for Fiscal Year 2021 and allow the Chairman to sign the agreement.

Administrator Gee advised that County Planner Glenn Millican was not present due to the pending inclement weather, however, his report was provided. Administrator Gee noted that the scheduled 15.2-2232 Hearing for CUP-5-20 for Red Brick LLC., to construct and operate a utility scale solar array on February 16, 2021, was changed to an informational meeting only, pending weather. County Attorney Rennie had forwarded a contract agreement from Timmons Group between Contractor S. B. Cox, Inc. and Lunenburg County for \$339,190 regarding Project 3035—Old Lunenburg Middle School. County Attorney Rennie requested approval from the Board and Administrator Gee advised that the project was within budget as long as there are not any unexpected change orders.

Supervisor Hoover made motion, seconded by Supervisor Edmonds and approved by roll call vote, with five Supervisors voting yes, Supervisor Zava abstaining due to just receiving the contract, one absent, and none voting no, to approve the contract agreement from Architect Timmons Group between Contractor S. B. Cox, Inc. and Lunenburg County regarding Project 3035—Old Lunenburg Middle School.

Administrator Gee provided her monthly report. She advised that she is working with a new tenant to lease the hangar at the airport and she expects the new tenant will create traffic and fuel sales as he is also an aircraft mechanic and will be using the hangar partially as a shop for repairs. Administrator Gee advised that the insurance claim on the elevator in the old courthouse was denied. The repairs, approximately \$45,000, would be expensed to capital improvements this fiscal year and would delay other planned projects. Administrator Gee reported that COVID-19 cases were on a downward trend for Lunenburg. She added that vaccines had not been administered as quickly as hoped, however, the Virginia Department of Health was working to smooth out the process.

Supervisor Bacon made motion, seconded by Supervisor Edmonds and approved by roll call vote, with six Supervisors voting yes, one absent, and none voting no, to adjourn.

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Tracy M. Gee, Clerk  
County Administrator

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Charles R. Slayton, Chairman  
Board of Supervisors