



APPLICATION FOR RESIDENTIAL BUILDING PERMIT

All projects must comply with City of Lometa *land use and zoning requirements*, Construction plans must be designed in accordance with the City of Lometa *adopted codes*. Two paper copies of the plans and all supporting documents, must accompany the application if the valuation exceeds \$2000.00. If a new driveway is proposed, please included the *driveway application*.

Plan review and permit fees are based on the building valuation. The plan review fee is 1/2 of the permit fee and is required at the time of submittal. The remaining fees are due at permit issuance. Permit fees may be found on our Fee Schedule, when applicable.

Please complete and submit the application and all necessary accompanying forms to Lometa City Hall at the address located at the bottom of this page. **Submitting an incomplete application will result in the application being denied.** The application will receive the City's written comments, and notifications of any requirements, within 10 business days.

SUBMITTAL CHECKLIST

Please make sure all the following information is included on the plans or addressed in the submittal. "N" denotes information required for most new construction. (Additional information may be required.) "R" denotes information required for most interior remodels. (Additional information may be required.)		YES	NO	N/A
N,R	Is the property legally platted or subdivided? A permit may not be issued if the parcel where the building permit is required is part of another lot or tract of record.			
N,R	Is the property in a Floodplain? If yes, elevation certificates will be required.			
N,R	Plans designed in compliance with the current adopted version of the International Residential Code, (reference <i>adopted codes</i>)			
N	Plot plan of proposed and existing structures with easements, driveways, set-backs, and proposed drainage shown.			
N	Finish floor elevations show or note that finished floor must be a minimum of 1ft above the crown of the road or top of the curb whichever is greater.			
N	Foundation plans certified by an engineer licensed in the State of TEXAS.			
N,R	Floor plan showing all existing and proposed conditions.			
N,R	All window and door sizes and type shown; Safety glass or tempered glass to be noted in hazardous locations.			
N,R	Smoke detectors shown in all bedrooms and areas outside, adjacent to the bedrooms.			
N	Framing plan showing wall details, stud, joist, and rafter grade, sizes, and spans.			
N,R	Plumbing plans with details and specifications.			
N,R	Electrical plans showing all lighting and receptacles.			
N,R	Mechanical plans with details and specifications.			
N	Water and Sewer Tap Application (if applicable)			
N	Driveway Application (if applicable)			
N	Energy code compliance certification (<i>REScheck</i>) as published on the U.S. Department of Energy website (www.energycodes.gov)			

PROJECT LOCATION							
911 Assigned address:							
Subdivision:				Lot:	Blk:	Sec:	
PROJECT INFORMATION							
___ New Construction ___ Addition/Remodel ___ Accessory Bldg ___ Other:							
Numbers of stories:		Number of bedrooms:		Number of bathrooms:		Bldg Valuation:	
Area 1 st Floor:	2 nd Floor:	Garage:	Covered Porches:	Total area:			
Brief Description of Work:							
OWNER INFORMATION							
Name:			Phone:			Fax:	
Address: _____							
Email address: _____							
CONTRACTOR INFORMATION							
Name:			Phone:			Fax:	
Address: _____							
Email address: _____							
POINT OF CONTACT INFORMATION							
Name:			Phone:			Fax:	
Address: _____							
Email address: _____							

The undersigned __Owner/ __Agent/ __Contractor, has read all of the information contained in this application, agrees to conform to all applicable Federal, State, and local laws and certifies the information provided herein is true and correct.

/ /

Signature of Applicant	Printed Name	Date
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How do you prefer to receive correspondence? (circle one) Mail / E-mail / Fax

Regulated Floodplain: ___In ___Out		Zone:			
Notes:					
Approved by:		Date:	Issued by:		Date:
Building Permit fees:		Plan Review fees:		Inspection fees:	
Total Fees:			Permit Number:		