



APPLICATION FOR COMMERCIAL BUILDING PERMIT

All projects must comply with City of Lometa *land use and zoning requirements*, Construction plans must be designed in accordance with the City of Lometa *adopted codes*. Two paper copies and one PDF digital copy of the plans and all supporting documents, must accompany the application. If a new driveway is proposed, please included the *driveway application*.

Plan review and permit fees are based on the building valuation. The Building official reserves the right to make a valuation determination. If the project is \geq \$50,000.00, the project must be registered with the Texas Department of Licensing and Regulation (T.D.L.R) *Architectural Barriers*. The plan review fee is 1/2 of the permit fee and is required at the time of submittal. The remaining fees are due at permit issuance. Permit fees may be found on our Fee Schedule, when applicable.

Please complete and submit the application and all necessary accompanying forms to Lometa City Hall at the address located at the bottom of this page. **Submitting an incomplete application will result in the application being denied.** The application will receive the City's written comments, and notifications of any requirements, within 10 business days.

SUBMITTAL CHECKLIST

Please make sure all the following information is included on the plans or addressed in the submittal. "N" denotes information required for most new construction. (Additional information may be required.) "R" denotes information required for most interior remodels. (Additional information may be required.)		YES	NO	N/A
N,R	Is the property legally platted or subdivided? A permit may not be issued if the parcel where the building permit is required is part of another lot or tract of record.			
N,R	Is the property in a Floodplain? If yes, elevation certificates will be required.			
R	Asbestos survey (Required on all additions to, or alterations, of existing commercial buildings.			
N,R	Architectural Barriers # if project cost is \geq \$50,000 or engineer's cost estimate.			
N	Civil drawings (Site plan, utility plan, grading and drainage, SWPPP, etc.)			
N,R	Code data sheet showing construction type, occupancy type, code used, occupant load, and area increase calculations, if required.			
N,R	Occupant load calculation determined by the current adopted version of International Building Code. (reference <i>Adopted Codes</i>)			
N	Plot plan of proposed and existing structures with easements, driveways, and set-backs shown.			
N	Structural plans designed for 100mph wind load, certified by an engineer licensed by the State of Texas.			
N	Foundation plans certified by an engineer licensed in the State of Texas.			
N,R	Floor plan showing all existing and proposed construction with wall details.			
N	Finish floor elevations shown.			
N,R	Floor plan showing the location and type of fire extinguishers.			
N	Energy code compliance (COMcheck) as published on the US Dept of Energy website (www.energycodes.gov)			
N,R	Plumbing plans with details and specifications.			
N,R	Electrical plans with details and specifications including emergency lighting.			
N,R	Mechanical plans with details and specifications.			
N	Water and Sewer Tap Application (if applicable)			
N	Driveway Application (if applicable)			
N,R	Parking requirements (Section 510 Zoning)			
N	Landscape plan in compliance with (Section 510 Zoning)			

PROJECT LOCATION			
911 Assigned address:			
Subdivision:	Lot:	Blk:	Sec:
PROJECT INFORMATION			
___ New Construction ___ Addition/Remodel ___ Demolition ___ Other:			
Numbers of stories:	Building Valuation:	Architectural Barriers EABPRJ#	
Area 1 st Floor: _____ 2 nd Floor: _____ Area Mezzanine: _____ Total area: _____			
Brief Description of Work:			
OWNER INFORMATION			
Name:	Phone:	Fax:	
Address: _____			
Email address: _____			
CONTRACTOR INFORMATION			
Name:	Phone:	Fax:	
Address: _____			
Email address: _____			
POINT OF CONTACT INFORMATION			
Name:	Phone:	Fax:	
Address: _____			
Email address: _____			
The undersigned __ Owner/ __ Agent/ __ Contractor, has read all of the information contained in this application, agrees to conform to all applicable Federal, State, and local laws and certifies the information provided herein is true and correct.			
/ /			
Signature of Applicant		Printed Name	Date
How do you prefer to receive correspondence? (circle one) Mail / E-mail / Fax			
Regulated Floodplain: ___In ___Out	Zone:	BFE:	LFFE:
PANEL #			
Notes:			
Approved by:	Date:	Issued by:	Date:
Building Permit fees:	Plan Review fees:	Inspection fees:	
Total Fees:	Permit Number:		