

# MINUTES

## THE CITY OF LOMETA

COUNCIL CHAMBERS IN CITY HALL  
100 E SAN SABA ST, LOMETA TX 76853  
512-752-3331

### REGULAR COUNCIL MEETING

February 1, 2021

7 p.m.

- I. **CALL TO ORDER** Mayor Stephen Brister Hicks called the meeting to order at 7:01 p.m.
- II. **PLEDGE OF ALLEGIANCE** Mayor Stephen Brister Hicks led council and guest in the Pledge of Allegiance to the American and Texas Flag.
- III. **INVOCATION** Melissa Cantu led council and guests in prayer.
- IV. **ROLL CALL**
  1. **Mayor**, Stephen Brister Hicks **PRESENT**
  2. **Councilmember**, Doug Brister **PRESENT**
  3. **Councilmember**, James Dickison **PRESENT**
  4. **Councilmember**, Marsha Laughlin **ABSENT**
  5. **Councilmember**, Ronnie Cartwright **PRESENT**
  6. **Councilmember**, Susan Hines **PRESENT (via telephone)**
- V. **REVIEW AND ACCEPT THE MINUTES FOR THE JANUARY 11, 2021 PUBLIC HEARING AND REGULAR COUNCIL MEETING.** A motion was made by Ronnie Cartwright with a second by Doug Brister to approve the public hearing minutes. A motion was made by Doug Brister with a second by Ronnie Cartwright to approve the regular meeting minutes. Motions passed by unanimous vote.
- VI. **REVIEW, RATIFY AND ACCEPT THE BILLS PAID DURING THE MONTH OF JANUARY 2021.** A motion was made by James Dickison with a second by Doug Brister to approve the bills the month of January 2021. Motion passed by unanimous vote.
- VII. **OPEN FORUM** *No one signed up to speak.*
- VIII. **BUSINESS** THE SUBJECTS TO BE DISCUSSED, CONSIDERED, OR ACTED UPON ARE AS FOLLOWS:  
*(ITEMS DO NOT HAVE TO BE TAKEN IN THE SAME ORDER AS SHOWN ON THE MEETING NOTICE).*

#### OLD BUSINESS

1. **Discuss the financial operating processes in the administrative department.** A motion was made by Doug Brister with a second by Ronnie Cartwright to table this item to the March 2021 meeting. Motion passed by unanimous vote.

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## NEW BUSINESS

2. **Take action by calling to order the General Election being held on May 1, 2021 for (3) three at-large council positions by Ordinance 02012021.** A motion was made by Doug Brister with a second by Ronnie Cartwright to pass Ordinance 02012021 calling to order the General Election. Motions passed by unanimous vote.
3. **Discuss and accept the Elections Contract with the County of Lampasas for the May 1, 2021 General Election.** A motion was made by James Dickison with a second by Ronnie Cartwright to accept the Elections Contract with the County of Lampasas for the May 1, 2021 General Election. Motions passed by unanimous vote.
4. **Discuss and act on renewal of the current website contract between Revize LLC and the City of Lometa for the website: [www.lometatx.com](http://www.lometatx.com). (expires 2/7/2021)** A motion was made by Doug Brister with a second by James Dickison to renew the current website contract with Revize LLC. The amount for upgrading the system is a one-time cost of \$1500 with a yearly cost of \$1375 for a 4-year term. Motions passed by unanimous vote.
5. **Discussion and act on renewal of the current contract between Unifirst and the City of Lometa for uniform services and building services. (expires 05/26/2021)** A motion was made by James Dickison with a second by Doug Brister to renew the current contract between Unifirst and the City pending negotiations with Unifirst from City Attorney followed by final approval of Mayor. Motions passed by unanimous vote.
6. **Discussion and action regarding the municipal court and related municipal court judge's ordinances:** A motion was made by James Dickison with a second by Doug Brister to have attorney draft an amendment to the current Ordinance 05142012 to have the term limits changed from a 4-year term limit to a 2-year term limit and become compliant with the law. Motions passed by unanimous vote.
  - i. **Amending Municipal Court Judge Appointment Period (latest ordinance, 2012)**
  - ii. **Amending Municipal Court Clerk Absence**
7. **Discussion and action regarding rental and servicing arrangement for a portable toilet for the maintenance department at the City Yard.** A motion was made James Dickison with a second by Doug Brister to table this item until the March 2021 meeting for further research. Motion passed by unanimous vote.

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8. **Discussion and action regarding storage solutions for the Municipal Court and City's semi and permanent records.** A motion was made by James Dickison with a second by Doug Brister to place in the Lampasas Dispatch an AD for bids to construct a storage building with the bid acceptance executed by the Mayor. The AD will run beginning Friday, February 5, 2021 and bids must be turned in by Friday, February 19, 2021 to the City Secretary by 5pm. The Motion passed by unanimous vote.
  9. **Discussion and action by approving a quote from USA E-Pay for Resnexus website to support credit card payment system.** A motion was made by Doug Brister with a second by Ronnie Cartwright to approve the quote for USA E-pay to be the credit card payment processor for the Resnexus website. Motion passed by unanimous vote.
  10. **Discuss and consider action regarding the lift station at the Lometa Regional Park.** A motion was made by James Dickison with a second by Doug Brister to contact Corix for help with identifying the issues with the lift station and then to contact a plumber to handle repairs if necessary. Motion passed 4:1 as Susan's phone call was dropped by accident from the meeting. Motion passed.
- Mayor called for 5-minute recess which began at 8:18pm and council went back into the regular meeting at 8:24pm. Susan had telephone issues and Mayor announced her absence right before the recess during line item 10.*
11. **Discuss and propose a time for city governance operation training for Mayor, council and employees.** A discussion took place about having the training after then next election. Motion dies.

**IX. REPORTS: MUNICIPAL DEPARTMENT HEAD REPORTS, WHEN NECESSARY.**

**MAYOR:**

**COUNCIL MEMBERS:**

**CHIEF OF POLICE:** monthly reports

**CITY SECRETARY:**

**MUNICIPAL COURT:** Linebarger update

**FIRE DEPARTMENT:** monthly run reports

- X. **ADJOURN** At 8:44 p.m. a motion was made by Ronnie Cartwright with a second by James Dickison to adjourn the meeting. Meeting is adjourned.

**APPROVED:**

  
Mayor Stephen Brister Hicks

**ATTEST:**

  
Lindsey Grant, City Secretary

Date: March 1, 2021