



AGENDA

Meeting of the Little Egbert Joint Powers Agency Board of Directors

Monday, July 11th, 2022
9:00 am

NOTICE TO THE PUBLIC

MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF A DECLARED STATE OF EMERGENCY

In Compliance with Government Code section 54953(e) added by Assembly Bill 361, members of the Board of Trustees and members of the public will participate in this meeting by teleconference. The video conferencing and call-in information for the Board of Directors and the public is as follows:

Meeting Link (via Microsoft Teams):

[Click here to join the meeting](#)

Call in:

1-469-294-4078

Meeting number/access code: 715 239 975#

Any member of the public appearing virtually may speak during Public Comment. The Board of Directors anticipates conducting all meetings in this manner until further notice. During this period of modified Brown Act Requirements, the Little Egbert Joint Powers Agency will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

1. Call to Order

2. Roll Call and Opening Remarks

3. Modified Brown Act (Action Item)

- a. Approve resolution 2022-9 proclaiming a local emergency persists, re-ratifying the COVID-19 state of emergency, and re-authorizing remote teleconference meetings.

Enclosure 1: Agenda Item 3.a – Resolution 2022-9

4. Public Comment (New Business)

This is an opportunity for members of the public to directly address the Board on subject matter not on the agenda within the jurisdiction of the Board.

5. Agenda Approval

6. Consent Items (Action Items)

- a. Approval of Meeting Minutes

1. June 6th, 2022

Enclosure 2: Agenda Item 6.a.1 – Meeting Minutes

7. Board Items (Action item unless otherwise noted)

- a. Authorize the Board Chair to sign Amendment No. 2 to the contract with Larsen Wurzel & Associates

Enclosure 3: Agenda Item 7.a – Amendment No. 2 to Agreement for Consulting Services

- b. Approve contract renewal for Edelstein Gilbert Robson & Smith

Enclosure 4: Agenda Item 7.b – Contract Renewal Letter

- c. Presentation from the technical team on the Little Egbert Multi-Benefit Project (Informational)

8. Financial Management (Informational/Action Item)

- a. Invoicing (Informational)

Enclosure 5: Agenda Item 8.a – July Financial Manager's Report

- b. Approve resolution 2022-8 adopting the Fiscal Year 2022/2023 Budget.

Enclosure 6: Agenda Item 8.b – Staff Report on FY22/23 Budget Adoption

9. Other Reports (Information Only)

- a. Executive Director's Report
b. Counsel Report
c. Director Report(s)

10. Adjourn

- a. The next meeting of the Board is August 1st, 2022.

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- Any documents related to agenda items that are made available to the Board before the meeting will be available for review by the public by contacting info@lejpa.org.
 - If you need reasonable accommodation due to a disability, please contact info@lejpa.org at least 48 hours in advance of the meeting. This contact information may also be used for any questions you may have.
 - Public comments are generally limited to three (3) minutes but may be more or less at the discretion of the Board.
 - The Board may consider the agenda items listed above in a different order at the meeting, pursuant to the determination of the Board Chair. All items appearing on this agenda, whether or not listed expressly for action, may be deliberated upon and subject to action at the discretion of the Board.

ENCLOSURE 1

AGENDA ITEM 3.a

LITTLE EGBERT JOINT POWERS AGENCY

RESOLUTION NO. 2022-8

PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE COVID-19 STATE OF EMERGENCY, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF LITTLE EGBERT JOINT POWERS AGENCY PURSUANT TO THE RALPH M. BROWN ACT.

WHEREAS, the LITTLE EGBERT JOINT POWERS AGENCY (Agency) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the Little Egbert Joint Powers Agency are open and public, as required by the Ralph M. Brown Act (Gov. Code, §§ 54950 – 54963) (“Brown Act”), so that any member of the public may attend, participate, and watch the Agency’s legislative body conduct its business; and

WHEREAS, Assembly Bill 361 added Government Code section 54953(e) to make provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, number 2022-1 on January 31, 2022, finding that the requisite conditions exist for the Agency to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in Section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the Agency, and the Board of Directors has done so; and

WHEREAS, such conditions persist in the Agency, specifically, the March 4, 2020 State of Emergency Proclamation remains active in California due to the threat of COVID-19; and

WHEREAS, the Board of Directors does hereby find that the ongoing risk posed by the highly transmissible COVID-19 virus has caused, and will continue to cause, conditions of peril to the safety of persons within the Agency that are likely to be beyond the control of services, personnel, equipment, and facilities of the Agency; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the Agency shall continue to conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that the Board shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, all meeting agendas, meeting dates, times, and manner in which the public may participate in the public meetings of the Agency and offer public comment by telephone or internet-based service options including video conference will continue to be posted on the Agency website and physically outside of the Agency office.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE LITTLE EGBERT JOINT POWERS AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Exists. The Board has reconsidered the conditions of the state of emergency and proclaims that a local emergency persists throughout the Agency because the high risk of transmissibility of COVID-19 continues to pose an imminent risk to the safety of persons in the Agency.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. Agency staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) August 10th, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Agency may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the LITTLE EGBERT JOINT POWERS AGENCY, this ____ day of July 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ENCLOSURE 2

AGENDA ITEM 6.a.1



MINUTES

Meeting of the Little Egbert Joint Powers Agency Board of Directors

Monday, June 6th, 2022
8:30 am

NOTICE TO THE PUBLIC

MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF A DECLARED STATE OF EMERGENCY

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1. Call to Order

Chairperson Harris called the meeting to order at 8:30am.

2. Roll Call and Opening Remarks

Directors Present: Richard Harris, Chair

Bob Wagner

3. Modified Brown Act (Action Item)

- a. Approve resolution 2022-7 proclaiming a local emergency persists, re-ratifying the COVID-19 state of emergency, and re-authorizing remote teleconference meetings.

Enclosure 1: Agenda Item 3.a – Resolution 2022-7

Director Wagner moved to approve Resolution 2022-7.

Director Harris seconded and it passed by unanimous vote.

AYES: Harris, Wagner

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

4. Public Comment (New Business)

No public comment

5. Agenda Approval

Director Wagner moved to approve the agenda with removal of items 7b, 7c, and 8b.

Director Harris seconded and it passed by unanimous vote.

AYES: Harris, Wagner

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

6. Consent Items (Action Items)

a. Approval of Meeting Minutes

1. April 4th, 2022

Enclosure 2: Agenda Item 6.a.1 – Meeting Minutes

2. May 11th, 2022

Enclosure 3: Agenda Item 6.a.2 – Meeting Minutes

Director Wagner moved to approve the consent items.

Director Harris seconded and it passed by unanimous vote.

AYES: Harris, Wagner

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

7. Board Items (Action item unless otherwise noted)

a. Reschedule July Board meeting

The Board agreed to reschedule the July Board meeting for July 11th at 9am.

~~b. Authorize the Board Chair to sign Amendment No. 2 to the contract with Larsen Wurzel & Associates~~

~~Enclosure 4: Agenda Item 7.b—Amendment No. 2 to Agreement for Consulting Services~~

Item removed from the agenda

~~c. Approve contract renewal for Edelstein Gilbert Robson & Smith~~

~~Enclosure 5: Agenda Item 7.c—Contract Renewal Letter~~

Item removed from the agenda.

8. Financial Management (Informational/Action Item)

a. Invoicing (Informational)

Enclosure 6: Agenda Item 8.a – June Financial Manager’s Report

Financial Manager Larsen provided an update on the Agency’s financial position. He expects sufficient revenue will arrive in June or July from CNRA to continue to stay current on Agency expenses.

~~b. Approve resolution 2022-8 adopting the Fiscal Year 2022/2023 Budget.~~

~~Enclosure 7: Agenda Item 8.b—Staff Report on FY22/23 Budget Adoption~~

Item removed from the agenda

9. Other Reports (Information Only)

a. Executive Director’s Report

Executive Director Nagy highlighted four key activities for the Board of Directors.

1. Agency staff are continuing to coordination with the Department of Water Resources (DWR) on an overall delivery strategy for the Project. This includes discussion on how the Project will be phased, who will serve as the CEQA lead, and how many agreements will be needed to complete the Project. Some portion of the 3500 acres project site will be needed for mitigation. The current thinking is that the property owner will entitle a mitigation bank on a small portion of the Project site. Staff will schedule a presentation by the project proponent regarding the proposed mitigation bank for the July or August board meeting.
2. The consultant team continues to work on the CNRA grant deliverables, including the Feasibility Study. This work includes significant subsurface investigations. RD 2084 was able to secure an encroachment permit from RD 536 for the LEJPA consultant team to access and investigate the levees. However, the property owner of the property landside of the existing levee denied access to the land for similar investigations. While this isn’t crucial to the feasibility study process, this information becomes more important as we move into design.
3. The Project is located near the Rio Vista Airport. Executive Director Nagy was recently contacted by the Solano County Airport Land Use

Commission and asked to present the project during the next meeting scheduled for June 9th.

4. There is a new assemblywoman representing the Project area. The Agency is engaging with her to introduce the project.

b. Counsel Report

No report

c. Director Report(s)

No report

10. Adjourn

a. The next meeting of the Board is TBD.

The next meeting of the Board is now scheduled for July 11th at 9am.

Director Wagner moved to adjourn the meeting.

Director Harris seconded and it passed by unanimous vote.

AYES: Harris, Wagner

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

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ENCLOSURE 3

AGENDA ITEM 7.a



LARSEN WURZEL
& Associates, Inc.

2450 Venture Oaks Way, Suite 240 • Sacramento, CA 95833

www.larsenwurzel.com

June 6, 2022

Little Egbert Joint Powers Agency
Richard Harris, Chairperson

Subject: Little Egbert Joint Powers Agency – Proposal for Project Development and Agency Staff Support Services – Amendment No. 2 to Agreement for Consulting Services

Dear Mr. Harris:

Larsen Wurzel and Associates, Inc. (LWA) is pleased to submit the attached proposed supplemental budget to provide continued assistance to the Little Egbert Joint Powers Agency (LEJPA) with project development and management support services for the Little Egbert Tract Multi-Benefit Project (LEMBP) and staff support for agency administration.

The existing contract is scheduled to expire on June 30, 2022. This amendment proposes to extend the existing services provided by LWA through Fiscal Year 2022/2023 to June 30, 2023. This amendment proposes to increase the existing contract value from \$574,686 to \$1,047,438. Services will be charged on an actual time and materials basis up to the identified not-to-exceed amount. LWA will send requests for payment to info@lejpa.org on a monthly basis upon the services delivered.

The budget increase is summarized in the following table. A detailed supplemental budget is attached to this letter as Enclosure 1 and a current rate sheet for LWA is attached as Enclosure 2.

We appreciate the opportunity to continue to assist LEJPA with its mission to implement a multi-benefit project on the Little Egbert Tract. If you agree with the enclosed proposed supplemental budget, please provide your written authorization to proceed with this service as Amendment No. 2 to Agreement for Consulting Services. Please do not hesitate to contact me directly at (916) 600-9749 with any questions.

Sincerely,

Eric E. Nagy, PE
Principal
Larsen Wurzel & Associates, Inc.

My signature below authorizes LWA to proceed with the work described in this letter.

By: Mr. Richard Harris
Chair, Board of Directors
Little Egbert Joint Powers Agency

Date

Supplemental Budget

This supplemental budget outlines the estimated cost to provide continued services described in Agreement for Consulting Services executed on March 12, 2021 for the entirety of fiscal year 2022/2023. This proposed contract would extend the termination date of the Consulting Services from June 30, 2022 to June 30, 2023.

LWA's proposed budget for the services outlined in this amendment are presented in the table below. LWA charges for its services on a direct cost of time and materials basis up to a mutually agreed upon budget amount. The current rate sheet is included as Enclosure 2.

Project Delivery Support	Monthly Hours	Rate	Monthly Budget	Subtotal	Total
Task 1 – Little Egbert Multi-Benefit Project Support					
Principal	36	\$245	\$8,820	\$105,840	
Associate Project Manager	46	\$223	\$10,258	\$123,096	
Analyst I	6	\$150	\$900	\$10,800	
Expenses			\$100	\$1,200	
Integrated Communications Strategies, LLC	LS		\$5,000	\$60,000	
LWA Sub Mark-up (5%)				\$3,000	
					\$303,936
Task 2 – Little Egbert Joint Powers Agency Administration					
Principal	6	\$245	\$1,470	\$17,640	
Associate Project Manager	10	\$223	\$2,230	\$26,760	
Senior Analyst	4	\$167	\$668	\$8,016	
Expenses			\$100	\$1,200	
					\$53,616
Task 3 – Little Egbert Joint Powers Agency Financial Management					
Principal	16	\$245	\$3,920	\$47,040	
Senior Analyst	26	\$167	\$4,342	\$52,104	
Associate Project Manager	6	\$223	\$1,338	\$16,056	
					\$115,200
TOTAL			\$39,050		\$472,752

Larsen Wurzel & Associates, Inc.
Hourly Rate Schedule

Staff Billing Rates	2022*
Principal	\$245
Senior Consultant	\$256-\$301
Supervising Project Manager	\$245
Senior Project Manager	\$233
Associate Project Manager	\$223
Project Manager	\$212
Supervising Associate	\$232
Senior Associate II	\$221
Senior Associate I	\$211
Associate III	\$200
Associate II	\$189
Associate I	\$178
Senior Analyst	\$167
Analyst II	\$150
Analyst I	\$134
Supervising Engineer	\$240
Senior Engineer II	\$232
Senior Engineer I	\$225
Project Engineer	\$217
Associate Engineer	\$195
Assistant Engineer II	\$184
Assistant Engineer I	\$172
CAD Tech/GIS Specialist	\$150
Junior Engineer	\$140
Senior Project Coordinator	\$150
Project Coordinator	\$134
Project Assistant	\$128
Technical Editor	\$111
Clerical Staff	\$101
Intern	\$78

****Rates increase on January 1st of each year.***

Automobile mileage is billed at the IRS federal reimbursement rate.

Professional services provided by others billed through LWA are billed at cost plus a service charge of 5%.

ENCLOSURE 4

AGENDA ITEM 7.b



VIA EMAIL

May 4, 2022

Mr. Richard Harris
President
Little Egbert Joint Powers Agency
2450 Venture Oaks Way, Suite 240
Sacramento, California 95814

RE: State Legislative and Regulatory Advocacy Services

Dear Mr. Harris:

I am pleased to have the opportunity to renew a contract between Little Egbert Joint Powers Agency (Little Egbert) and Edelstein Gilbert Robson & Smith^{LLC} (EGRS) for legislative and regulatory advocacy services. If signed by you on behalf of Little Egbert, this proposal will continue the contract between Little Egbert and EGRS.

EGRS shall provide the following services to Little Egbert:

Develop Legislative and Regulatory Plan Advocacy: EGRS will collaborate with Little Egbert to develop an annual Legislative and Regulatory Advocacy Plan. We will work with Little Egbert's management team and consultants to ensure we have a strong grasp of Little Egbert's operations, issues, and priorities. EGRS will rely on all of this information to help us develop strong and viable legislative and regulatory strategies to advance Little Egbert's priorities in Sacramento.

Legislative Tracking and Analysis: EGRS will review every bill and every amended bill and will send to Little Egbert those we believe may be of interest. We will work with Little Egbert to determine whether the bill is of benefit or concern to Little Egbert. If needed, EGRS will obtain additional information about a bill so that Little Egbert can better assess the legislation.

If Little Egbert has an interest in a bill but does not want to take a position on the bill, EGRS will monitor the bill at every step of the legislative process and keep Little Egbert apprised of its status and the politics associated with the bill.

Legislative Advocacy: If Little Egbert determines that it wants to support or oppose a bill, EGRS will lobby accordingly by drafting committee letters and floor letters, testifying when the bill is heard in committee, and directly lobbying legislators and staff. Our

advocacy may also involve building coalitions, working with other advocates, negotiating with other stakeholders, and lobbying leadership staff and the Governor's Office.

Should Little Egbert need to sponsor legislation, EGRS will develop a strategy for the proposed legislation. We will identify and seek the best author for the legislation, pursue allies, and lobby aggressively to achieve passage of the bill.

Regulatory Advocacy - Agencies and Governor's Office: If needed, EGRS will make use of our longstanding working relationships with key decision makers - including in the Natural Resources Agency, the Department of Water Resources (DWR), the Department of Fish and Wildlife (DFW), and other regulatory bodies impacting Little Egbert. We will also work with the key staff who advise the Governor on matters of importance to Little Egbert.

As appropriate, EGRS will work with Little Egbert's legislative delegation to apply political pressure on relevant regulatory agencies.

State Budget Advocacy: The State Budget, including budget trailer bills, frequently impact local public agencies. EGRS will lobby the State Budget on behalf of Little Egbert to look out for its interests. Among other things, EGRS will seek opportunities to obtain funding and/or changes in law to support Little Egbert projects in the State Budget.

Advocacy to Secure Grant Funds and Low Interest Loans: As needed, EGRS will leverage its relationships with relevant staff at agencies administering grant and loan programs to support Little Egbert's applications for state funding. This could include arranging meetings for Little Egbert with pertinent staff and generating support and legislative pressure from Little Egbert's legislative delegation in support of Little Egbert's application.

Support Direct Advocacy: When appropriate, EGRS will develop itineraries and arrange meetings for Little Egbert representatives with legislators, staff, regulators, and the Governor's Office. We will draft talking points for the meetings and advise Little Egbert representatives regarding how to make the most effective presentation and arguments. Should representatives of Little Egbert need to testify at a public hearing, EGRS will write the testimony and ensure the Little Egbert representative is fully prepared for the hearing.

Communications, including Written Reports, and Meetings: EGRS lobbyists will regularly communicate with persons identified by Little Egbert, both verbally and in writing. We shall provide written reports to Little Egbert according to Little Egbert's

Little Egbert Joint Powers Agency
Page Three
May 4, 2022

preferred frequency. In addition, EGRS will provide legislative tracking reports containing all bills EGRS is following on behalf of Little Egbert. Finally, EGRS will participate in Little Egbert's Board meetings and/or committee meetings, as requested.

Other Stakeholders and Statewide Associations: As appropriate, EGRS will work with other stakeholders to amplify Little Egbert's own positions and advocacy before the Legislature and Administration. This can include working with associations in which Little Egbert is a member and working to build a coalition of similarly aligned stakeholders in the Capitol.

The period covered by this contract is March 1, 2022, through August 31, 2023. The fee is \$153,000. The fee shall be paid in monthly installments of \$8,500 commencing on March 15, 2022, and on the 15th of each month through and including the 15th of August 2023. Any out of the ordinary expenses, such as travel expenses, shall be billed to Little Egbert upon prior approval by Little Egbert.

If the terms of this proposal are agreeable to you, please sign, date, and return to me by email.

We appreciate your retaining us and look forward to working with you this year.

Sincerely,

A handwritten signature in blue ink, appearing to read "D B Gilbert".

DONALD B. GILBERT

Little Egbert Joint Powers Agency agrees to the terms as set forth in this letter dated.

DATE: _____

Richard Harris, President
Little Egbert Joint Powers Agency

ENCLOSURE 5

AGENDA ITEM 8.a

As of: JUNE 30, 2022	Year to Date FY 2021/22	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022
1. CNRA GRANT FUND BALANCE (Beginning of Period)	625,000	-	-	-	-	666,257	666,257	769,862	296,162	296,162	90,469	860,623	434,795	343,131
2. CASH RECEIPTS														
95691 A. CNRA Prop. 68 Grant	1,457,200	-	-	-	625,000	-	-	-	-	-	821,295	10,905	-	-
95111 B. RD 2084 Member Agency Assessment	567,915	-	-	-	167,915	-	200,000	200,000	-	-	-	-	-	-
3. TOTAL CASH RECEIPTS	2,025,115	-	-	-	792,915	-	200,000	200,000	-	-	821,295	10,905	-	-
4. A. CASH PAID OUT ^[1]														
22351 Accounting Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-
22451 Board Member Compensation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
22352 County Treasury Services	1,225	-	-	-	-	-	-	-	-	155	-	1,070	-	-
22353 Auditing Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
22711 Computer/Software/Website	1,500	-	-	-	-	-	-	-	-	-	-	1,500	-	-
2250 Liability Insurance	1,000	-	-	-	-	-	-	-	-	-	-	1,000	-	-
22381 Element 1: Planning, Coordination, Outreach	270,188	-	-	-	60,900	-	35,397	46,521	-	20,290	28,251	21,778	34,667	22,384
22382 Element 2: Assessment & Data Collection	1,149,071													
1- Geotechnical Evaluations	594,831	-	-	-	-	-	-	410,681	-	43,948	-	129,230	10,972	-
2-Hydrology & Hydraulic Evaluations	217,030	-	-	-	-	-	-	60,443	-	61,254	-	94,070	1,264	-
3-Supplemental Biological & Cultural Evaluation	147,838	-	-	-	-	-	-	37,925	-	39,794	-	56,459	13,660	-
4-Conceptual Design & Survey	189,372	-	-	-	-	-	-	72,462	-	12,058	-	102,683	2,171	-
22383 Element 3: Development of Draft & Final Evaluations	206,050													
1- Grant Summary Report	625	-	-	-	-	-	-	625	-	-	-	-	-	-
2- Draft & Final Implementation Plan	858	-	-	-	-	-	-	750	-	-	-	108	-	-
Element 4: Project Administration	204,567	-	-	-	-	-	-	-	-	-	-	-	-	-
22364 Administrative Support (Element 4: Project Admin)	163,501	-	-	-	46,116	-	22,349	28,933	-	8,888	11,993	16,415	15,726	13,082
22394 Legal Support (Element 4: Project Admin)	41,066	-	-	-	2,491	-	12,999	6,862	-	2,156	2,397	3,773	4,704	5,684
4. B. CASH PAID OUT ^[1]														
22501 State Lobbying	102,600	-	-	-	17,150	-	25,650	8,500	-	17,150	8,500	8,650	8,500	8,500
21701 FMA - Dues	-	-	-	-	-	-	-	-	-	-	-	-	-	-
21702 ASFPM - Dues	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5. TOTAL CASH PAID OUT	1,731,634	-	-	-	126,657	-	96,395	673,701	-	205,692	51,142	436,734	91,663	49,650
6. CASH POSITION [3 - 5]	293,481	-	-	-	666,257	666,257	769,862	296,162	296,162	90,469	860,623	434,795	343,131	293,481

[1] - Expense items from 4.A are reimbursable from Cash Receipts Item A, whereas Expense Items from 4.B. are paid out of Member Agency Assessments

As of: JUNE 30, 2022 Project Expenditures by Vendor	<u>22364</u> Admin Support	<u>22394</u> Legal Support	<u>22351</u> Acct'g Support	<u>22352</u> Cty Treas Svcs	<u>22353</u> Auditing	<u>22711</u> IT	<u>2250</u> Insurance	<u>22381</u> Element 1	<u>22382-1</u> Element 2-1	<u>22382-2</u> Element 2-2	<u>22382-3</u> Element 2-3	<u>22382-4</u> Element 2-4	<u>22383-1</u> Element 3-1	<u>22383-2</u> Element 3-2	<u>22501</u> State Lobbying	<u>21701</u> FMA Dues	<u>21702</u> ASFPM Dues	Total By Vendor
LWA	163,501	-	-	-	-	-	-	270,188	-	-	-	-	-	-	-	-	-	433,689
EGRS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	102,600	-	-	102,600
Westervelt	-	-	-	-	-	-	-	-	594,831	217,030	147,838	189,372	625	858	-	-	-	1,150,554
Downey Brand	-	41,066	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	41,066
Revize	-	-	-	-	-	1,500	-	-	-	-	-	-	-	-	-	-	-	1,500
Solano Cty	-	-	-	1,225	-	-	-	-	-	-	-	-	-	-	-	-	-	1,225
GSRMA	-	-	-	-	-	-	1,000	-	-	-	-	-	-	-	-	-	-	1,000
Total by Work Order	163,501	41,066	-	1,225	-	1,500	1,000	270,188	594,831	217,030	147,838	189,372	625	858	102,600	-	-	1,731,634

ENCLOSURE 6

AGENDA ITEM 8.b

Little Egbert Joint Powers Agency

July 11th, 2022

TO: Little Egbert Joint Powers Agency Board of Directors

FROM: Eric Nagy, Executive Director

SUBJECT: Resolution – Adopting the Recommended Fiscal Year 2022-23 Budget

OVERVIEW

Resolution No. 2022-8 adopts LEJPA's Fiscal Year (FY) 2022-23 Recommended Budget that reflects the Board's ongoing policy to implement the Little Egbert Multi-Benefit Project.

RECOMMENDATION

Staff recommends the Board adopt Resolution No. 2022-8, adopting LEJPA's FY 2022-23 Recommended Budget.

BACKGROUND

The Little Egbert Joint Powers Agency (LEJPA) was formed through execution of a joint powers agreement by and among Reclamation Districts (RDs) 536 and 2084. The Solano County Auditor-Controller's Office (the County) has agreed to provide financial services acting as the Treasurer for LEJPA. The LEJPA Board authorized the Board Chair to execute a Memorandum of Understanding (MOU) with the County for financial services on March 12, 2021. The MOU between LEJPA and the County was executed on May 18th, 2021. The County has established accounts to receive funds and track expenses on behalf of LEJPA. LEJPA must adopt a budget to submit to the County each fiscal year. The County will use the adopted budget as a baseline to track actual revenue, expenses, and prepare reports.

LEJPA executed a State-funded agreement for \$5 million with the California Natural Resources Agency (CNRA). The period of performance is from April 1st, 2021 to September 30th, 2023. The Recommended Budget reflects LEJPA's objective to continue to advance the Little Egbert Multi-Benefit Project (LEMBP) and to complete the approved scope of work in the CNRA State funding agreement.

Items with significant budget impacts include:

- Receipt of State grant fund advances and reimbursements.
- Execution of activities scoped in the CNRA State funding agreement.

BUDGET POLICY

Pursuant to Section 6.01 of the JPA Agreement, the Board shall adopt a Budget for the ensuing Fiscal Year before the start of the fiscal year, which it may amend from time to time.

FISCAL IMPLICATIONS

Adoption of the Recommended FY 2022-23 budget anticipates \$3.25 million in expenditures to be funded with State aid and direct funding from RD 2084.

ATTACHMENTS:

- A. Resolution No. 2022-8
- B. Recommended FY 2022-23 Budget

RESOLUTION NO. 2022-8

Adopted by the Little Egbert Joint Powers Agency (LEJPA)

ADOPTING THE RECOMMENDED FISCAL YEAR 2021-22 BUDGET

WHEREAS, the LEJPA Board is required to adopt a budget for the upcoming fiscal year before the end of the preceding fiscal year; and

WHEREAS, LEJPA's recommended Fiscal Year 2022-23 Budget was made available for public review by request; and

NOW, THEREFORE, BE IT RESOLVED BY THE LITTLE EGBERT JOINT POWERS AGENCY BOARD OF DIRECTORS THAT:

The Fiscal Year 2022-23 Recommended Budget, as attached hereto, is hereby adopted, authorizing LEJPA to proceed with its mission to advance the Little Egbert Multi-Benefit Project.

ON A MOTION BY Director _____, seconded by Director _____, the foregoing resolution was passed and adopted by the Board of Directors of the Little Egbert Joint Powers Agency, this _____ day of _____ 2022, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

RECUSE:

ABSENT:

Chair of the Board of Directors of the
Little Egbert Joint Powers Agency

ATTEST:

Assistant Secretary of the Board of Directors

Account	Line Item Description	22/23 Totals	Notes
REVENUES			
	Estimated Carryover from prior Fiscal Year	\$93,000	
10101	RD 2084 Direct Funding	\$240,000	Based on 22/23 RD2084 Budget (Pending Approval)
10200	CNRA Prop. 68 Grant [1][2]	\$3,542,800	Combination of Advance funds and reimbursements.
TOTAL REVENUES		\$3,875,800	
GO&A EXPENSES			
Administrative Contract Services:			
20201	LEJPA Administrative Support	\$204,000	LWA
20202	LEJPA Legal Support	\$60,000	Downey Brand
20203	Accounting Support	\$6,000	Various filings and reports
20204	County Treasury Services	\$900	Solano County - based on volume of transactions
20205	Auditing Services	\$10,700	Based on Cropper Accountancy Proposal
20206	LEJPA Lobbyist Support	\$103,800	EGRS Contract - \$8,500 retainer per month
Subtotal Administrative Contract Services		\$385,400	
Services and Supplies:			
20301	Computers/Software/Website	\$1,500	Website and domain purchase.
20302	FMA - Dues	\$90	
20303	ASFPM - Dues	\$160	
20304	Liability Insurance	\$1,000	GSRMA
Subtotal Services / Supplies		\$2,750	
Capitol Improvement Project Expenses:			
30101	Element 1: Planning, Coordination, Outreach	\$291,800	Budget remainder based on actuals/projections through 6/30/22
30102	Element 2: Assessment & Data Collection	\$1,805,200	Budget remainder based on actuals/projections through 6/30/23
30103	Element 3: Development of Draft & Final Evaluations	\$433,500	Budget remainder based on actuals/projections through 6/30/22
30104	Element 4: Project Management	\$334,500	Budget remainder based on actuals/projections less \$75K for Jul - Sept. expenses
Subtotal Capitol Improvement Project Expenses		\$2,865,000	
TOTAL EXPENSES:		\$3,253,150	
Estimated ending Cash Balance:		\$622,650	

[1] Assumed advances as necessary thereafter. Retention estimated to be paid six months after end of project.
[2] Total grant amount is \$5,000,000. Grant receipts are anticipated as follows: FY 21/22: \$1,457,200, FY 22/23: \$3,542,800