



## MINUTES

### Meeting of the Little Egbert Joint Powers Agency Board of Directors

Friday, January 15<sup>th</sup>, 2020  
11:00 am

#### MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF COVID-19

In Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Directors and members of the public will participate in this meeting by teleconference. The video conferencing and call-in information for the Board of Directors and the public is as follows:

Meeting Link:

<https://larsenwurzelassociatesinc.my.webex.com/larsenwurzelassociatesinc.my/j.php?MTID=mf e1435dc2e12eefc79bad0ec062ecc78>

Call in: 1-408-418-9388

Meeting number/access code: 126 599 6343

Meeting Password: 26977722 (from phones and video systems)

-or-

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Any member of the public appearing virtually may speak during Public Comment. The Board of Directors anticipates conducting all meetings in this manner until further notice. During this period of modified Brown Act Requirements, Little Egbert Joint Powers Agency will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

#### 1. Call to Order

**Chairman Harris presided at the meeting. The meeting was called to order at 11:00am.**

#### 2. Roll Call and Opening Remarks

**Directors present: Richard Harris**

**Warren Gomes, Jr.**

#### 3. Public Comment (New Business)

There were no comments from the public.

#### 4. Agenda Approval

Director Gomes moved to approve the agenda as written.

Chairman Harris seconded and it passed by unanimous vote.

AYES: Harris, Gomes

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

**5. Consent Items (Action Item)**

a. Approval of Meeting Minutes

1. November 13<sup>th</sup>, 2020

Enclosure 1: Agenda Item 5.a – Meeting Minutes

Director Gomes moved to approve consent items.

Chairman Harris seconded and it passed by unanimous vote.

AYES: Harris, Gomes

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

**6. Board Items (Action item unless otherwise noted)**

a. Consider authorizing Board Chair to negotiate and execute reimbursement agreement with RD 2084.

Director Gomes moved to authorize the Board Chair to negotiate a reimbursement agreement with RD 2084 and bring the agreement to the Board for consideration at the February meeting.

Chairman Harris seconded and it passed by unanimous vote.

AYES: Harris, Gomes

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

b. Discuss District Staffing and consider accepting interim staff as permanent staff, subject to funding.

Enclosure 2: Qualifications for Larsen Wurzel & Associates to provide general manager and project implementation services.

Enclosure 3: Qualifications for Downey Brand to provide legal counsel services.

Chairman Harris moved to accept interim staff as permanent staff, subject to funding, and requested staff to provide scope and budget and contracts to the Board at the February meeting.

Director Gomes seconded and it passed by unanimous vote.

AYES: Harris, Gomes

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

- c. Discuss JPA website options and consider authorizing Board Chair to execute agreement with Revize, the Website Design Company.

Enclosure 4: Staff Report

Attachment A: Quote from Revize, the Website Design Company

Attachment B: Quote from DeltaWebs

Chairman Harris moved to authorize the Board Chair to execute an agreement with Revize to develop the Agency website, subject to funding.

Director Gomes seconded and it passed by unanimous vote.

AYES: Harris, Gomes

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

- d. Review insurance options and authorize the Board Chair to enter into contract for insurance services with GSRMA.

Enclosure 6: Staff Report

Attachment A: GSRMA Indication for Coverage

Attachment B: JPRIMA Insurance Quote

Director Gomes moved to authorize the Board Chair to enter into contract for insurance services GSRMA, subject to funding.

Chairman Harris seconded and it passed by unanimous vote.

AYES: Harris, Gomes

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

- e. Discuss outreach approach and potential to request proposals from outreach consultants, legislative advocates, and/or any other needed consultants.

Interim Manager Nagy presented to the Board the types of outreach support the Little Egbert Project will require as well as methods of acquiring those services. The Board directed staff to return with proposals for these services and suggested including outreach consultants as subconsultants to staff where possible.

## 7. Other Reports (Information Only)

- a. Director Report(s)  
Chairman Harris recently had a good conversation with Petrea Marchand, consultant to Solano County.
- b. General Manager's Report  
Interim Manager Nagy provided an update on Little Egbert Project activities. He will be presenting to the Solano Water Forum on January 21<sup>st</sup>. Two supervisors from Solano County, representatives from SCWA, RD 2068, Suisun Marsh RCD, and the Mayor of Rio Vista are expected to be in attendance.  
The presentation to the Solano County Board of Supervisors is expected in early March.
- c. Counsel Report  
No report.

## 8. Adjourn

- a. The next meeting of the Board is scheduled for February 12th, 2021.

Director Gomes moved to adjourn the meeting.

Chairman Harris seconded and it passed by unanimous vote.

AYES: Harris, Gomes

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

**The meeting was adjourned at 12:11pm**

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- Any documents related to agenda items that are made available to the Board before the meeting will be available for review by the public by contacting [madeline@larsenwurzel.com](mailto:madeline@larsenwurzel.com).
  - If you need reasonable accommodation due to a disability, please contact [madeline@larsenwurzel.com](mailto:madeline@larsenwurzel.com) at least 48 hours in advance of the meeting. This contact information may also be used for any questions you may have.
  - Public comments are generally limited to three (3) minutes but may be more or less at the discretion of the Board.
  - The Board may consider the agenda items listed above in a different order at the meeting, pursuant to the determination of the Board Chair. All items appearing on this agenda, whether or not listed expressly for action, may be deliberated upon and subject to action at the discretion of the Board.