



Fee: \$30.00 Review Fee: _____ Check No. _____ Cash: _____
(eff. 7/2023)

Effective July 2023, failure to complete this form prior to property alteration will result in a \$75.00 fine.

ZONING PERMIT APPLICATION

(Print in ink or type answers)

Date: _____

Address of property: _____ Parcel Number: 41-01-_____
Zoning District: _____ (obtain from Zoning Administrator)

Existing use of property / structure (or part thereof): _____
Intended use of property / structure (or part thereof): _____
Request to build or alter: _____
Number of dwelling units (if any): _____
Approximate start date: _____

If a new dwelling, will the dwelling meet the minimum requirements of the Zoning Ordinance, Section 4.30 (a) – (m)?
_____ Yes _____ No (see copy provided)

Property owner: _____
Owner Address: _____ City _____ State: _____ Zip: _____
Phone: _____ Cellular: _____ Fax: _____

Applicant: _____
Address: _____ City _____ State: _____ Zip: _____
Phone: _____ Cellular: _____ Fax: _____

Builder / Contractor: _____
Address: _____ City _____ State: _____ Zip: _____
Phone: _____ Cellular: _____ Fax: _____

Site Plan.
(It is strongly recommended that the site plan be based on a true copy of an accurate property survey.)

On an 8 1/2" x 11" piece of plain white paper, graph paper, or survey show the following:

- 1. Actual property lines, angles, and dimensions of the lot to be built upon or used.
- 2. Exact size and location of the lot of all existing and proposed structures and uses
- 3. Exact distance between existing structures and proposed structures
- 4. Location, width, and length of existing and proposed driveways and parking areas
- 5. Location of other existing and proposed improvements such as fencing, landscaping, exterior lighting, signs, etc.
(A Sign Permit Application is required for new signs.)

Complete reverse side

P.O. Box 296, 200 S Main Street, Kent City, MI 49330 · Phone (616)678-7232

"This institution is an equal opportunity provider"

Applicant Certification

Read prior to signing below.

By the signature attached hereto, I certify that the information provided within this application and accompanying documents is, to the best of my knowledge, true and accurate. I will comply with all of the requirements of the Village of Kent City Zoning Ordinance (as amended) and will pay all application fees and other expenses for the review of the application. Furthermore, I hereby authorize the Village to enter the property associated with this application for the purposes of conducting necessary site inspections.

Applicant Name (printed): _____

Applicant Signature: _____

Date: _____

VILLAGE USE ONLY

Date complete application received: _____

Fees paid: _____

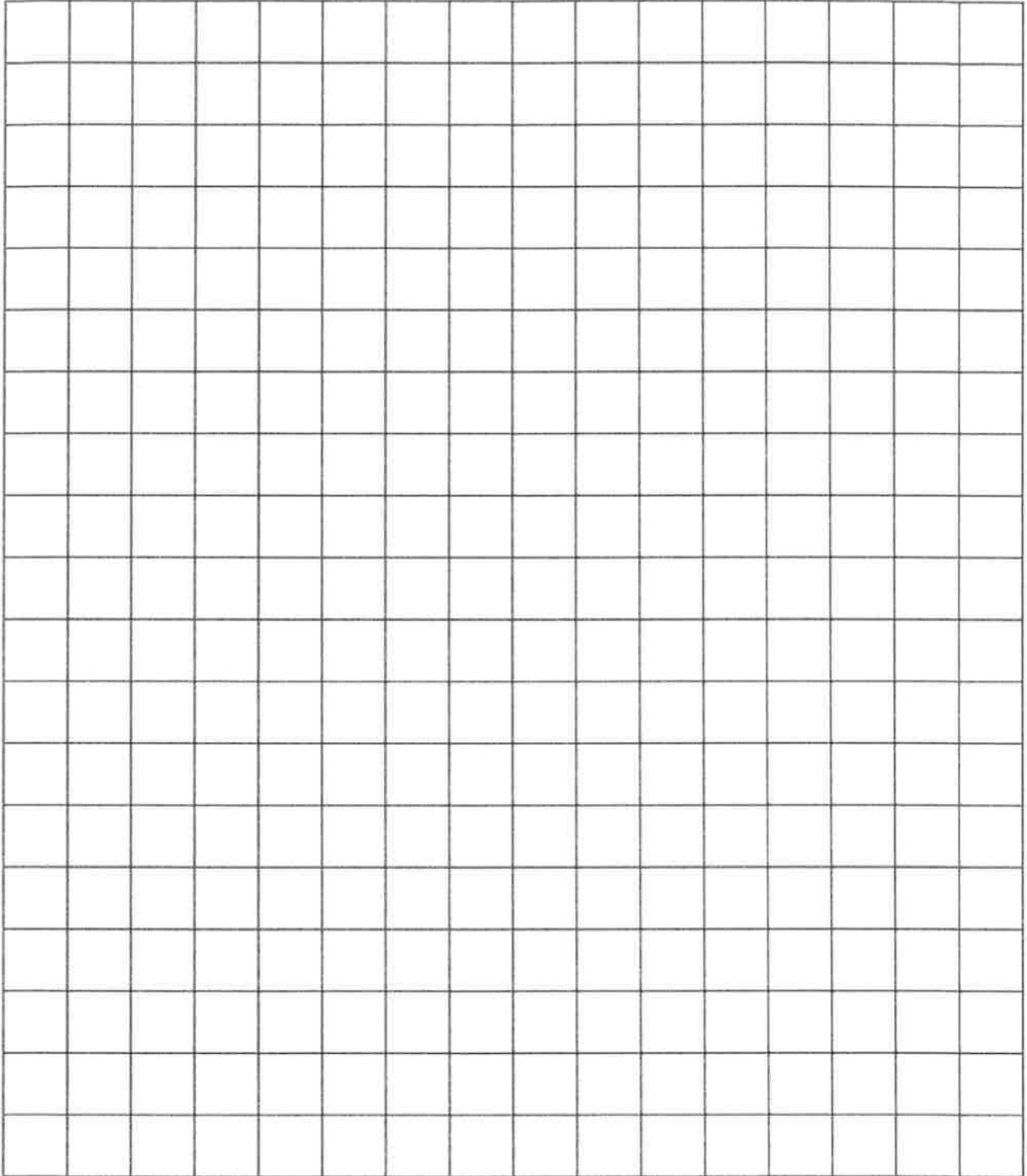
Approved: _____ Denied: _____

Comments:

Zoning Administrator

Date

SITE PLAN



Indicate direction of North with an arrow in the circle.

One square equals _____ feet.

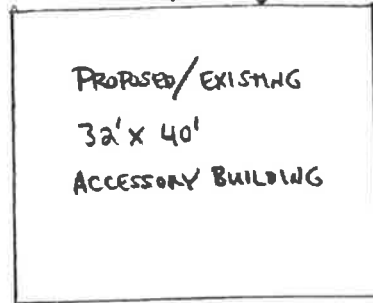
SAMPLE PLOT PLAN



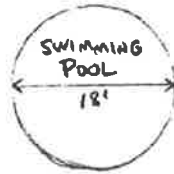
150' REAR PROPERTY LINE

PROPERTY ADDRESS: _____

PARCEL NUMBER: _____



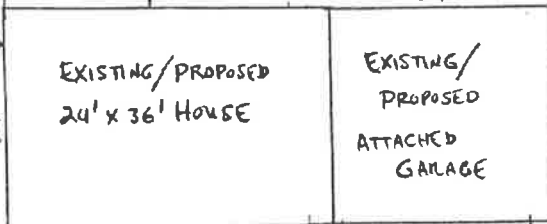
PROPOSED/EXISTING
32' x 40'
ACCESSORY BUILDING



SWIMMING
POOL
18'



EXISTING/
PROPOSED
DECK



EXISTING/PROPOSED
24' x 36' HOUSE

EXISTING/
PROPOSED
ATTACHED
GARAGE

WELL
LOCATION

DRIVEWAY

20'

15' UTILITY
EASEMENT

FRONT PROPERTY LINE

1" = 20'

DRAIN TILE
DRAWAGE DITCH

ROAD SURFACE - MAIN STREET