

VILLAGE OF KENT CITY
PLANNING COMMISSION

Proposed Regular Meeting Minutes

Thursday, September 2, 2021 7:00 PM

Kent City Village Office – Meeting Room

- I. Call to Order
Chairman, Glenn Crabtree called the meeting to order at 7:05 PM.
- II. Roll Call of Commissioners
Members Present: Staci Bull, Glenn Crabtree, Linda Poling, Tom Thomas
- III. Approval of August Regular Meeting Minutes-
Motion by Poling, Second by Bull to approve the August meeting minutes.
Vote: 4 Ayes, 0 Nays. **Motion** Passed.
- IV. Public Time- other than agenda items (5 minute limit)
Opened at 7:14PM, Closed at 7:15PM – No comment
- V. Approval of Agenda
Motion by Bull with the change of May to August for the Regular Meeting Minutes, Second by Poling to approve the agenda.
Vote: 4 Ayes, 0 Nays. **Motion** Passed
- VI. Public Comment on Agenda items (2 minute limit)-
Opened at 7:15PM, Closed at 7:16PM
- VII. Old Business-
 - A. Master Plan Review
 - a. Thomas asked who makes the changes in the Master Land Use Plan.
 - b. Crabtree stated the village clerk types up the changes.
 - c. Thomas pointed out that page ii all of the information needs to be updated.
 - d. Thomas asked when the work on the sidewalks will be completed. That pertains to page 3, item 5.
 - e. Poling stated that the company that was hired to do the sidewalks did not know if they would be back this fall.
 - f. Crabtree mentioned on page 4, item 4 the property maintenance code is an enforcement issue.
 - g. Crabtree pointed out that the commissioners will have to revisit the property maintenance codes when the codification comes back.
 - h. Thomas mentioned on page 8 under other goals, item 7 is still active.
 - i. Crabtree stated the Kent City Community Foundation is no longer in existence.

- j. Thomas pointed out on page 9, the first paragraph under village location must be updated.
- k. Crabtree mentioned on page 10, there could be more police protection in the two locations where the school crossing guards stand. Vehicles do not always yield for pedestrians.
- l. Thomas stated on page 11, under fire protection. It needs to be updated to say the village has a full-time fire chief.
- m. Thomas pointed out on page 11, the school information needs to be updated. Expanding the parking lot at Ball Creek Park could be added under future goals (page 7, item 3).
- n. Thomas stated that all of the tables in the back of the plan need to be updated.
- o. Crabtree pointed out on page 19 under neighborhood businesses there should be a section stating the village has a DDA that plans improvements within the community. All recent improvements should be added.
- p. Crabtree mentioned that the zoning maps on page 21 need to be updated.

VIII. New Business

A. Final Proposed updates to Master Plan and set public Hearing

- a. Crabtree stated there will be a public hearing set for the October meeting.

B. October Meeting- October 7, 2021

IX. Commissioner Remarks- None

X. Adjournment

Meeting was closed at 8:14PM by Glenn Crabtree, Chairperson

Motion by Bull to close the meeting, Second by Poling.

Vote: 4 Ayes, 0 Nays. **Motion** Passed

Respectfully submitted,

Staci Bull
Secretary