

VILLAGE OF KENT CITY
PLANNING COMMISSION

Regular Meeting Minutes

Thursday, September 1, 2022 7:00 PM

Kent City Village Office – Meeting Room

- I. Call to Order
Chairman, Glenn Crabtree called the meeting to order at 7:00 PM.
- II. Roll Call of Commissioners
Members Present: Melanie Koetje, Staci Bull, Glenn Crabtree, Linda Poling, Tom Thomas

Others Present: Dennis Kaminski (Zoning Administrator)
- III. Approval of July Regular Meeting Minutes-
Motion by Thomas, Second by Koetje to approve the July meeting minutes.
Vote: 5 Ayes, 0 Nays. **Motion** Passed.
- IV. Public Time- other than agenda items (5 minute limit)
Opened at 7:01PM, Closed at 7:02PM
- V. Approval of Agenda
Motion by Bull, Second by Poling to approve the agenda.
Vote: 5 Ayes, 0 Nays. **Motion** Passed
- VI. Public Comment on Agenda Items (2 minute limit)-
Opened at 7:03PM, Closed at 7:04PM- No comment
- VII. Old Business
 - A. Update on Ordinance Recodification
 - a. Crabtree stated that recodified ordinances are with the attorneys now.
 - b. Crabtree stated the attorneys sent us an update on Ordinance No. 2022-02 to incorporate amendments to the Noxious Growth, Ground Cover and Grass Maintenance Ordinance.
 - c. Target date to be completed is February 2023.
- VIII. New Business
 - A. Regulation of Food Truck Vendors
 - a. Crabtree asked the Planning Commission if food trucks should be regulated within the village limits.

- b. Crabtree mentioned that the food trucks are in direct competition with the few restaurants that are within the village.
- c. Crabtree asked if food trucks should be limited to special events only.
- d. Crabtree questioned if the village wants the direct competition between the food trucks and the local restaurants.
- e. Crabtree asked if food trucks need a hawking license.
- f. Kaminski stated that a hawking license would be required. He also mentioned that a hawking license is a per day license.
- g. Crabtree told the commissioners this would be revisited at the next PC meeting. He told them to think about:
 - i. Do we want to restrict food trucks to special events only
 - ii. Would a permit be required besides the hawking license
 - iii. Duration that the permit would be good for
 - iv. Look at what other municipalities require for food truck vendors
 - v. Would there be a small fee per time they were in the village or would there be a fee and a license fee
 - vi. How often does the permit need to be reapplied for
 - vii. Where can the food trucks set up

B. Wild Animals Within Village Limits

- a. Kaminski stated there is one village resident that is rescuing and raising raccoons. The resident plans on returning the raccoons to the wild once they are bigger and can survive on their own. The resident is not licensed to rescue and raise wild raccoons but they are working under another individual who has a license.
- b. Crabtree asked what the village ordinance was.
- c. Crabtree suggested that the Planning Commission review the small animal ordinance at the October meeting.

C. October PC Meeting- October 6, 2022

IX. Commissioner Remarks- None

X. Adjournment

Meeting was closed at 7:36PM by Glenn Crabtree, Chairperson

Motion by Bull to adjourn the meeting, Second by Poling.

Vote: 5 Ayes, 0 Nays. **Motion** Passed

Respectfully submitted,

Staci Bull
Secretary