

VILLAGE OF KENT CITY
PLANNING COMMISSION

Regular Meeting Minutes

Thursday, July 6, 2023 6:00 PM

Kent City Village Office – Meeting Room

- I. Call to Order
Chairman, Glenn Crabtree called the meeting to order at 6:00PM.
- II. Roll Call of Commissioners
Members Present: Melanie Koetje, Staci Bull, Glenn Crabtree, Tom Thomas, Matt Barber

Others Present: Dennis Kaminski (Zoning Administrator), Josh Kirk
- III. Approval of April Regular Meeting Minutes-
Motion by Koetje, Second by Thomas to approve the April meeting minutes.
Vote: 5 Ayes, 0 Nays. **Motion** Passed.
- IV. Public Time- other than agenda items (5 minute limit)
Opened at 6:01PM, Closed at 6:02PM
- V. Approval of Agenda with the addition of item b. Accessory Building Setbacks under New Business.
Motion by Bull, Second by Barber to approve the agenda.
Vote: 5 Ayes, 0 Nays. **Motion** Passed
- VI. Public Comment on Agenda Items (2 minute limit)-
Opened at 6:02PM, Closed at 6:03PM
- VII. New Business
 - A. Small Animal Ordinance
 - a. Crabtree mentioned a possible second option. It would be limiting the number of rehab animals allowed on a property, requiring yearly inspections, requirement that the DNR has to inspect the property and a permit and fee required by the village.
 - b. Bull stated that she would prefer that the Wild Animal Ordinance be brought before the Council again.
 - c. Crabtree stated that he would check with the Village Clerk to see if we had to hold another public hearing before the ordinance is sent back before the Council.
 - d. Thomas brought up the issue of liability.

- e. Koetje pointed out that the Wild Animal Ordinance is for the safety and welfare of all village residents.
- f. Crabtree stated that if we do not have to have another public hearing then the Wild Animal Ordinance will be put on the Council's agenda for their July 13 meeting. Otherwise, the Planning Commission would have another public hearing in August.

B. Accessory Building Setbacks

- a. Kaminski stated that the current setback regulations for out buildings are 5 feet from the property line and 10 feet from the house including any decks.
- b. Kaminski asked why the village requires out buildings to be 10 feet from a house or deck.
- c. Thomas stated for fire purposes, to protect the home.
- d. Crabtree mentioned that Josh Kirk should check with his homeowner's insurance to see what they require.
- e. Crabtree stated that the Planning Commission could do a public hearing to change the ordinance but that would not happen until August. Then it would have to go before the Council.

C. August PC Meeting- August 3, 2023, at 6:00 PM

VIII. Old Business

IX. Commissioner Remarks- None

X. Adjournment

Meeting was closed at 6:41PM by Glenn Crabtree, Chairperson

Motion by Bull to adjourn the meeting, Second by Koetje.

Vote: 5 Ayes, 0 Nays. **Motion** Passed

Respectfully submitted,

Staci Bull
Secretary