

VILLAGE OF KENT CITY
PLANNING COMMISSION

Regular Meeting Minutes

Thursday, March 2, 2023 7:00 PM

Kent City Village Office – Meeting Room

- I. Call to Order
Chairman, Glenn Crabtree called the meeting to order at 7:00 PM.
- II. Roll Call of Commissioners
Members Present: Melanie Koetje, Staci Bull, Glenn Crabtree, Tom Thomas, Linda Poling

Others Present: Dennis Kaminski (Zoning Administrator), Melissa Boles, Randy Clay, Joyce Byna and Kevin McLaughan
- III. Approval of February Regular Meeting Minutes-
Motion by Koetje, Second by Thomas to approve the February meeting minutes.
Vote: 5 Ayes, 0 Nays. **Motion** Passed.
- IV. Public Time- other than agenda items (5 minute limit)
Opened at 7:01PM, Closed at 7:02PM
- V. Approval of Agenda with the addition of section C. Change Time of PC Meetings
Motion by Poling, Second by Koetje to approve the agenda.
Vote: 5 Ayes, 0 Nays. **Motion** Passed
- VI. Public Comment on Agenda Items (2 minute limit)-
Opened at 7:03PM, Closed at 7:05PM
 - a. Melissa Boles explained that she was attending the meeting because of the wild animal ordinance. She stated that she is a sub rehabber. She is currently rehabbing wild raccoons. Melissa stated that all of her animals are up to date with their shots. She has not had any problems with them except they did get out once last year but she was able to find them and get them back into their cages. Melissa also stated that when she releases the raccoons they are released far away from the village.
 - b. Crabtree asked Boles if her property was inspected and approved by the state for her to be a sub rehabber?
 - c. Boles stated that she has not been inspected or approved by the DNR or the state.
 - d. Thomas stated the issue is to protect the homeowner and the community.
 - e. Poling mentioned that her concerns were for the safety of the homeowner and the community as well.

- f. Boles stated that she has seen more issues with neighborhood dogs running wild than with wild animals.
- g. Kevin McLaughan introduced him and his wife (Joyce Byna). They own Sober Eats Food Truck.

VII. New Business

A. Keeping of Wild Animals Amendment Public Hearing

- a. Crabtree asked the commissioners if they had any questions or changes they wanted to make.

Motion by Thomas, Second by Koetje to recommend the adoption of the ordinance amendment to the Village Council. Roll call vote was taken:

Poling	Aye
Koetje	Aye
Thomas	Aye
Bull	Aye
Crabtree	Aye

Vote: 5 Ayes, 0 Nays. **Motion** Passed.

B. Regulation of Food Truck Vendors

- a. Crabtree stated that the Food Truck Vendor Ordinance is to regulate food trucks within the village limits.
- b. Crabtree pointed out that the DDA is proposing a calendar and location map for events for food trucks.
- c. Crabtree mentioned that there will be public spaces open on certain days of the week for specific spots for the food trucks. There would be a yearly fee for food truck vendors.
- d. Crabtree stated that the ordinance is also to protect the brick-and-mortar restaurants within the village.
- e. There will be a public hearing scheduled for April.
- f. Crabtree mentioned he would like the ordinance in place by May.
- g. Thomas would like the dba's in section n. changed from 74dba to 72 dba at 10 feet away.
- h. In section k, Poling suggested that the 100ft restriction be changed to 75ft.

C. Change time of PC Meetings to 6:00 PM

Motion by Koetje, Second by Poling to change the time of the PC meetings to 6:00 PM.

Vote: 5 Ayes, 0 Nays. **Motion** Passed

D. April PC Meeting- April 6, 2023 at 6:00 PM

VIII. Old Business

IX. Commissioner Remarks- None

X. Adjournment

Meeting was closed at 7:56PM by Glenn Crabtree, Chairperson

Motion by Bull to adjourn the meeting, Second by Koetje.

Vote: 5 Ayes, 0 Nays. **Motion** Passed

Respectfully submitted,

Staci Bull
Secretary