

VILLAGE OF KENT CITY
PLANNING COMMISSION

Regular Meeting Minutes

Thursday, February 3, 2022 7:00 PM

Kent City Village Office – Meeting Room

- I. Call to Order
Chairman, Glenn Crabtree called the meeting to order at 7:00 PM.
- II. Roll Call of Commissioners
Members Present: Melanie Koetje, Staci Bull, Glenn Crabtree, Linda Poling, Tom Thomas

Others Present: Dennis Kaminski (Zoning Administrator), Jennifer Kuehle, Maddy Wheeler, Margie Tol
- III. Approval of January Regular Meeting Minutes-
Motion by Koetje, Second by Poling to approve the January meeting minutes.
Vote: 5 Ayes, 0 Nays. **Motion** Passed.
- IV. Public Time- other than agenda items (5 minute limit)
Opened at 7:02PM, Closed at 7:03PM – No comment
- V. Approval of Agenda
Motion by Bull, Second by Koetje to approve the agenda.
Vote: 5 Ayes, 0 Nays. **Motion** Passed
- VI. Public Comment on Agenda Items (2 minute limit)-
Opened at 7:04PM, Closed at 7:05PM- No comment
- VII. New Business
 - A. Review Change of Use Site Plan for Mayan Buzz
 - a. Margie Tol stated that they were looking forward to opening Mayan Buzz. They are hoping to open in March.
 - b. Jennifer Kuehle mentioned that Mayan Buzz does not have a full service kitchen. They are hoping to purchase the building and opening up two more businesses within the building.
 - c. Crabtree wondered about parking. How many parking spaces are they required to have? How many parking spaces do they currently have?
 - d. Kaminski stated that a restaurant without a drive-thru is required to have one parking spot for every 100 feet of usable space. Mayan Buzz has 900

feet of usable space. Therefore, they are required to have 9 parking spaces. They currently have 11-14 parking spaces.

- e. Thomas asked if they are required to have a handicap ramp? He pointed out that they may have to do something to the threshold of the front door so that it is easier for wheelchairs to get in and out.
- f. **Motion** by Poling, Second by Thomas to approve the change of use site plan for Mayan Buzz (7 E. Muskegon St.). Roll call vote was taken:

Poling Aye

Koetje Aye

Thomas Aye

Bull Aye

Crabtree Aye

Vote: 5 Ayes, 0 Nays. **Motion** Passed

B. March Meeting- March 3, 2022

VIII. Commissioner Remarks- None

IX. Adjournment

Meeting was closed at 7:34PM by Glenn Crabtree, Chairperson

Motion by Bull to adjourn the meeting, Second by Poling.

Vote: 5 Ayes, 0 Nays. **Motion** Passed

Respectfully submitted,

Staci Bull
Secretary