

VILLAGE OF KENT CITY  
**PLANNING COMMISSION**

Regular Meeting Minutes

**Thursday, December 1, 2022 7:00 PM**

Kent City Village Office – Meeting Room

I. Call to Order

Chairman, Glenn Crabtree called the meeting to order at 7:00 PM.

II. Roll Call of Commissioners

Members Present: Melanie Koetje, Staci Bull, Glenn Crabtree, Linda Poling, Tom Thomas

Others Present: Bert Rose (Village President), William Cox, Kim Funk, Nate Funk

III. Approval of November Regular Meeting Minutes-

**Motion** by Koetje, Second by Thomas to approve the November meeting minutes.  
Vote: 5 Ayes, 0 Nays. **Motion** Passed.

IV. Public Time- other than agenda items (5 minute limit)

Opened at 7:01PM, Closed at 7:02PM

V. Approval of Agenda.

**Motion** by Poling, Second by Koetje to approve the agenda.  
Vote: 5 Ayes, 0 Nays. **Motion** Passed

VI. Public Comment on Agenda Items (2 minute limit)-

Opened at 7:03PM, Closed at 7:05PM

A. Kim Funk introduced herself and her son, Nate. She owns Sonshine Corner Learning Center. They are interested in buying the old village office so that they can expand their learning center.

VII. New Business

A. Public Hearing

- a. **Motion** by Poling, Second by Thomas to approve the motion to change the rezoning of 83 Spring St from R-1 residential to C-1 neighborhood business. Roll call vote was taken:

Poling	Aye
Koetje	Aye
Thomas	Aye
Bull	Aye
Crabtree	Aye

Vote: 5 Ayes, 0 Nays. **Motion** Passed

B. Food Truck Ordinance

- a. Koetje will be emailing the commissioners information about food truck ordinances from other municipalities.

C. Keeping of Wild Animals Ordinance Amendment

- a. Crabtree started to write a draft to amend the Wild Animal Ordinance. The draft should be completed by the January meeting,

D. January PC Meeting- January 5, 2023

VIII. Commissioner Remarks- None

IX. Adjournment

Meeting was closed at 7:38PM by Glenn Crabtree, Chairperson

**Motion** by Bull to adjourn the meeting, Second by Poling.

Vote: 5 Ayes, 0 Nays. **Motion** Passed

Respectfully submitted,

Staci Bull  
Secretary