

VILLAGE OF KENT CITY
PLANNING COMMISSION

Regular Meeting Minutes

Thursday, October 6, 2022 7:00 PM

Kent City Village Office – Meeting Room

- I. Call to Order
Chairman, Glenn Crabtree called the meeting to order at 7:12 PM.
- II. Roll Call of Commissioners
Members Present: Melanie Koetje, Staci Bull, Glenn Crabtree, Linda Poling, Tom Thomas

Others Present: Dennis Kaminski (Zoning Administrator)
- III. Approval of September Regular Meeting Minutes-
Motion by Thomas, Second by Koetje to approve the September meeting minutes.
Vote: 5 Ayes, 0 Nays. **Motion** Passed.
- IV. Public Time- other than agenda items (5 minute limit)
Opened at 7:15PM, Closed at 7:16PM
- V. Approval of Agenda with the addition of item C. Wild Animals under New Business.
Motion by Poling, Second by Koetje to approve the agenda with the addition.
Vote: 5 Ayes, 0 Nays. **Motion** Passed
- VI. Public Comment on Agenda Items (2 minute limit)-
Opened at 7:17PM, Closed at 7:18PM- No comment
- VII. Old Business
A. N/A
- VIII. New Business
A. Review and Recommendation for Splash Pad Site Plan
 - a. Kaminski passed out prints of the site plan for the splash pad.
 - b. Koetje asked what kind of fence would be put up around the splash pad.
 - c. **Motion** by Thomas, Second by Poling to approve the site plan and bathroom with more clarification on what type of fence will be installed around the splash pad and the dimensions of the fence. Roll call vote was taken:

Poling	Aye
Koetje	Aye

Thomas Aye

Bull Aye

Crabtree Aye

Vote: 5 Ayes, 0 Nays. **Motion** Passed

B. Regulation of Food Truck Vendors

- a. Koetje suggested having food trucks in the village once a week.
- b. Crabtree is looking into ordinances that other municipalities have.
- c. Crabtree mentioned specifying specific locations where the food trucks can be set up (within the DDA district).
- d. Crabtree suggested that a permit should be required. He asked about a seasonal permit or a monthly permit for food truck vendors.
- e. Crabtree stated that vendors should sign up at the village office so that the village knows how many food trucks will be around the village.

C. Wild Animals

- a. Crabtree suggested that the village's wild animal ordinance should be amended to state that keeping of wild animals is prohibited.
- b. Crabtree mentioned that he does not think that the state law allows for keeping of wild animals unless the person has a permit.
- c. Kaminski stated that Kent County police have one ordinance on animal control. They want all municipalities to adopt the same ordinance, so it is easier for them to enforce.
- d. Crabtree suggested that the amended ordinance could state that keeping of wild animals in residential areas of the village even with special permitting is not allowed.

D. November PC Meeting- November 3, 2022

IX. Commissioner Remarks- None

X. Adjournment

Meeting was closed at 7:54PM by Glenn Crabtree, Chairperson

Motion by Bull to adjourn the meeting, Second by Poling.

Vote: 5 Ayes, 0 Nays. **Motion** Passed

Respectfully submitted,

Staci Bull
Secretary