

Leaver Park Reservation Policy

Established: July 12, 1999
Amended: July 8, 2004
Amended: June 11, 2015
Amended: May 11, 2017 (price effective 2018 reservations)
Amended: May 9, 2019
Amended: October 10, 2019
Amended: August 12, 2021
Amended: January 25, 2024

Reservation Agreement:

The persons reserving the park shall abide by all applicable Federal and State Laws, and all Village of Kent City ordinances, including those pertaining to noise/public nuisances and the park closing at sundown. The reservation is for the pavilion only. The play equipment is to be shared with any other persons in the park and all picnic tables located under the trees are for other visitors to use. No motorized vehicles are permitted outside of the designated parking area.

The requested date is not considered a booked rental until Pavilion Reservation Fee is paid, and the Reservation Form is completed.

Reservation Rates:

Village Resident / Property Owner –

(Contact Village Office to find out if address is within Village Limits.)

1. \$40.00 Pavilion Reservation Fee
2. Reservations can be made up to 13 months in advance of the date requested.

Non-Resident –

(Contact Village Office to find out if address is outside of Village Limits.)

1. \$60.00 Pavilion Reservation Fee
2. Reservations can be made up to 4 months in advance of the date requested.

Non-Profit Organizations –

1. Non-Profit Organizations are exempt from a fee for Monday-Friday reservations.
2. Non-Profits will pay a \$40.00 fee for a Saturday or Sunday reservation.
3. The residency rule shall apply for scheduling. Village non-profits can make a reservation 13 months in advance. **Non-Village non-profits can make a reservation 4 months in advance.**

Reservation Refunds:

1. Reservation fees will be refunded when cancellations are received 1 month prior to the date of the reservation.
2. Reservation fee refunds may be considered by the Clerk or Deputy Clerk if an applicant does not use their reservation due to inclement weather that occurred the day of their reservation, and the applicant has requested a refund. Inclement weather shall be defined as a National Weather Bureau Warning or Watch within the area during that time period.

Reservation Restrictions:

1. The parks in the village cannot be used for the purpose of selling items or raising funds for personal gain (ie: yard sales) unless it is for non-profits, benefits, community events and is preapproved by the Village Clerk or Deputy Clerk.